



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Council

Date: **Wednesday 13 July 2022**

Time: **6.00 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3844

Council

Membership

Mayor Councillor Peter Barnes

Deputy Mayor Councillor Julie Najuk

Councillor Michael Adams	Councillor Jenny Hollingsworth
Councillor Sandra Barnes	Councillor Mike Hope
Councillor Chris Barnfather	Councillor Rosa Keneally
Councillor Pat Bosworth	Councillor Ron McCrossen
Councillor Michael Boyle	Councillor Viv McCrossen
Councillor Nicki Brooks	Councillor Barbara Miller
Councillor John Clarke	Councillor Simon Murray
Councillor Liz Clunie	Councillor Julie Najuk
Councillor Bob Collis	Councillor Marje Paling
Councillor Jim Creamer	Councillor John Parr
Councillor Andrew Dunkin	Councillor Lynda Pearson
Councillor Boyd Elliott	Councillor Michael Payne
Councillor David Ellis	Councillor Alex Scroggie
Councillor Rachael Ellis	Councillor Martin Smith
Councillor Roxanne Ellis	Councillor Sam Smith
Councillor Andrew Ellwood	Councillor Clive Towsey-Hinton
Councillor Paul Feeney	Councillor John Truscott
Councillor Kathryn Fox	Councillor Henry Wheeler
Councillor Des Gibbons	Councillor Paul Wilkinson
Councillor Helen Greensmith	

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SUMMONS

A meeting of the Borough Council will be held on Wednesday 13 July 2022 at 6.00 pm to transact the business as set out below.



Mike Hill
Chief Executive

AGENDA

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- 15 To consider comments, of which due notice has been given, under standing order 7.11

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MINUTES COUNCIL

Wednesday 18 May 2022

Councillor Meredith Lawrence (Mayor)

Present: Councillor Sandra Barnes Councillor Des Gibbons
Councillor Peter Barnes Councillor Jenny Hollingsworth
Councillor Chris Barnfather Councillor Mike Hope
Councillor Pat Bosworth Councillor Rosa Keneally
Councillor Michael Boyle Councillor Ron McCrossen
Councillor John Clarke Councillor Viv McCrossen
Councillor Liz Clunie Councillor Barbara Miller
Councillor Bob Collis Councillor Simon Murray
Councillor Jim Creamer Councillor Julie Najuk
Councillor Andrew Dunkin Councillor Marje Paling
Councillor Boyd Elliott Councillor Michael Payne
Councillor David Ellis Councillor Alex Scroggie
Councillor Rachael Ellis Councillor Martin Smith
Councillor Roxanne Ellis Councillor Clive Towsey-Hinton
Councillor Andrew Ellwood Councillor John Truscott
Councillor Paul Feeney Councillor Henry Wheeler
Councillor Kathryn Fox Councillor Paul Wilkinson

Absent: Councillor Michael Adams, Councillor Nicki Brooks, Councillor Helen Greensmith, Councillor John Parr and Councillor Sam Smith.

32 THOUGHT FOR THE DAY

The Mayor's chaplain was unable to attend so he invited Muriel Weisz to deliver the thought for the day.

33 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Adams, Brooks, Greensmith, Parr and Sam Smith.

34 MAYOR'S ANNOUNCEMENTS

Councillor Lawrence, as Mayor, provided comments on the 2021/2022 civic year, highlighting the difficulties faced throughout his year as Mayor during the Covid-19 pandemic. The Mayor then gave some highlights of the engagements he attended, and gave thanks to Gedling Borough Council staff in supporting his role, the civic chauffer, the Deputy Mayor Councillor Sandra Barnes and his consort, Wendy Lawrence.

35 DECLARATION OF INTERESTS

None.

36 TO ELECT A MAYOR FOR THE ENSUING YEAR

Councillor Payne proposed that Councillor Peter Barnes be elected as the Mayor of Gedling for the forthcoming year, this was seconded by Councillor Clarke.

RESOLVED:

That Councillor Peter Barnes be elected Mayor for the Borough of Gedling for the ensuing year.

Councillor Peter Barnes signed the declaration of acceptance and thanked the Council.

Councillor Peter Barnes, as Mayor, adjourned the meeting to allow the transfer of the chain of office and robes.

The meeting was resumed with Councillor Peter Barnes in the Chair.

37 VOTE OF THANKS TO THE OUTGOING MAYOR

Proposed by Councillor Payne and seconded by Councillor Wilkinson

RESOLVED:

That Councillor Lawrence and his consort, Wendy Lawrence, be thanked for their work undertaken during the 21-22 term of office.

38 TO APPOINT A DEPUTY MAYOR FOR THE ENSUING YEAR

The Mayor invited nominations. Councillor Hollingsworth proposed that Councillor Najuk be deputy Mayor for the 22-23 mayoral year, which was seconded by Councillor Collis.

RESOLVED:

That Councillor Najuk be elected Deputy Mayor of the Borough of Gedling for the ensuing year.

Councillor Najuk signed the declaration of acceptance and thanked the Council.

39 TO RECEIVE THE MAYOR'S NOMINATION OF CHAPLAIN AND THE MAYOR'S CHARITY FOR THE ENSUING YEAR

The Mayor nominated Reverend Jac Bull, of St Pauls Church, Daybrook, to be his Chaplin for the next municipal year.

The Mayor nominated Nottingham Hospitals Charity in support of children with cancer as his charity for the municipal year.

40 TO APPOINT A YOUTH MAYOR FOR THE ENSUING YEAR

The Mayor welcomed Fatimah Malik as the newly elected Gedling Youth Mayor to the lectern to give a speech.

Muhammad Malik, the outgoing Youth Mayor gave a medallion to Fatimah.

41 VOTE OF THANKS TO THE OUTGOING YOUTH MAYOR

The Mayor thanked Muhammad Malik for his work during the last year as Gedling Youth Mayor and invited him to the lectern to give a speech.

42 TO CONFIRM LEADER OF THE COUNCIL FOR THE ENSUING YEAR

Councillor Payne, seconded by Councillor Wilkinson, moved that Councillor Clarke be appointed as Leader of the Council for the ensuing year.

RESOLVED:

That Councillor Clarke is appointed as Leader of the Council for the ensuing year.

43 TO RECEIVE NOTIFICATION OF PORTFOLIO HOLDERS AND MEMBERSHIP OF THE CABINET

Councillor Clarke informed the Council of the appointments of Deputy Leader and his Cabinet as detailed at appendix 1 to the report.

RESOLVED:

To note the information.

44 TO RECOGNISE LEADERS OF POLITICAL GROUPS

Conservative Group

Proposed by Councillor Martin Smith, seconded by Councillor Murray.

Liberal Democrat Group

Proposed by Councillor Towsey-Hinton, seconded by Councillor Dunkin.

Independent Group

Proposed by Councillor Hope, seconded by Councillor Clarke.

RESOLVED that:

- 1) Councillor Adams be recognised as Leader of the Conservative Group.
- 2) Councillor Ellwood be recognised as Leader of the Liberal Democrat Group; and
- 3) Councillor Bosworth be recognised as Leader of the Independent Group.

45 TO APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR

It was proposed by Councillor Clarke and seconded by Councillor Wilkinson that the schedule of meetings for the ensuing year be approved.

RESOLVED:

To approve the schedule of meetings for the 2022/23 municipal year.

46 TO APPOINT THE CHAIRS, VICE-CHAIRS AND MEMBERSHIPS OF THE SCRUTINY COMMITTEE, STANDING ORDINARY COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL

It was proposed by Councillor Clarke and seconded by Councillor Wilkinson that the amended membership of the scrutiny committee, standing ordinary committees and sub-committees of the Council, as circulated at the meeting, be approved.

RESOLVED:

To appoint to the Council's scrutiny committee, standing ordinary committees and sub-committees in accordance with the additional document circulated at the meeting.

47 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

It was proposed by Councillor Clarke and seconded by Councillor Wilkinson that the appointment for representatives to outside bodies, as detailed in the additional document circulated at the meeting be approved.

RESOLVED:

To appoint representatives of the Council to outside bodies, in accordance with the additional document.

The meeting finished at Time Not Specified

Signed by Chair:
Date:

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Report to Cabinet

Subject: Annual Treasury Activity Report 2021/22
Date: 6 July 2022
Author: Director of Corporate Resources and S151 Officer

Wards Affected

All

Purpose

To inform Members of the outturn in respect of the 2021/22 Prudential Code Indicators, and to advise Members of the outturn on treasury activity, both as required by the Council's Treasury Management Strategy.

Key Decision

This is not a key decision.

Recommendation:

That:

1. Members approve the Annual Treasury Activity Report for 2021/22 and refer it to Full Council for approval, as required by the regulations.

1 Background

- 1.1 The Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury review of its activities, and the actual Prudential and Treasury Indicators for 2021/22. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

- 1.2 For 2021/22 the minimum reporting requirements were that the Full Council should receive the following reports:
- An Annual Treasury Management Strategy Statement (TMSS) in advance of the year. This was considered by Cabinet on 11 February 2021 and subsequently approved by Full Council on 4 March 2021.
 - A Mid-Year Treasury Update report. In accordance with best practice, Members will note that, as in previous years, quarterly monitoring reports for treasury activity have been provided and that this exceeds the minimum requirements.
 - An Annual Review following the end of the year describing the activity compared to the strategy. This report is in fulfilment of this requirement.
- 1.3 The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. The Annual Treasury Activity Report provides details of the outturn position for treasury activities during the year, and highlights compliance with the Council's policies, previously approved by Members.
- 1.4 The Council has complied with the requirement under the Code to give prior scrutiny to all the above treasury management reports by submitting them to Cabinet before they are reported to Full Council.
- 1.5 Member training on treasury management issues is undertaken by the Chief Financial Officer as it is needed in order to support Members' scrutiny role. In addition, the Council's treasury advisers, Link Asset Services (LAS), periodically deliver more detailed training sessions for Members at the request of the Chief Financial Officer.

2 Proposal

2.1 Summary of the economy and interest rates during 2021/22

- 2.1.1 The coronavirus pandemic has caused huge economic damage to both the UK and to economies around the world. After the Bank of England's Monetary Policy Committee (MPC) took emergency action in March 2020 to cut Bank Rate to 0.10%, it then left Bank Rate unchanged at its subsequent meetings until raising it to 0.25% on 16 December 2021, to 0.50% on 4 February 2022 and then to 0.75% in March 2022.
- 2.1.2 The UK economy has endured several false dawns during 2021/22 with the likes of the omicron variant resulting in further lockdowns. However, most of the economy has now opened and many businesses are now operating as normal. Gross domestic product (GDP) numbers have been robust (9% year on year growth in quarter 1 of 2022) and this has been

sufficient for the MPC to focus on inflation with the consumer prices index (CPI) reaching 7.0% in March 2022 and then increasing to 9.0% in April 2022 and 9.1% in the following month.

2.1.3 Gilt yields fell towards the end of 2021 but, despite the war in Ukraine, have increased in the early months of 2022. These rises have been part of a global trend as central banks have suggested they will continue to raise interest rates to contain inflation. Historically, further rises in US treasury yields will probably result in increases in UK gilt yields as there is a strong correlation between the two. However, the squeeze on household disposable incomes arising from the 54% increase in utility prices in April 2022 as well as increases in council tax and water plus and food and other prices increases associated with global supply issues are strong headwinds for any economy to deal with. In addition, from 1 April 2022 both employers and employees have been required to pay a further 1.25% in national insurance. Consequently, inflation is anticipated to be a bigger drag on real incomes in 2022 than in any year since records began in 1995.

2.1.4 The MPC adopted a major change in its implementation of the 2% inflation target during 2020/21, indicating that it did not intend to tighten monetary policy “until there is clear evidence that significant progress is being made in eliminating spare capacity and achieving the 2% target sustainably”. That mantra now seems very dated. There is now a “perfect storm” of supply side shortages, labour shortages and commodity price inflation. These, along with the impact of Russia’s invasion of Ukraine and subsequent Western sanctions all point to inflation being at elevated levels until well into 2023.

2.2 The Council’s overall Treasury position at 31 March 2022

The Council’s debt and investment position is organised to ensure adequate liquidity for revenue and capital activities, security of investment, and to manage risks within all treasury management activities. At the beginning and end of 2021/22, the treasury position was as follows:

Treasury position:	1 April 2021 £000s	31 March 2022 £000s
Total external debt	9,812	10,812
Capital Financing Requirement (CFR)	10,013	11,662

Over/(under) borrowing to CFR	(201)	(850)
Total external debt	9,812	10,812
Total investments	(17,885)	(27,590)
Net debt/(investment)	(8,073)	(16,778)

Full details of the Council's borrowing and investments can be found at Appendix 1.

2.3 The Treasury Strategy for 2021/22

2.3.1 The expectation within the treasury strategy for 2021/22 (the TMSS) was that whilst some uncertainty regarding the impact of the coronavirus pandemic would remain, the agreement of a Brexit trade deal between the UK and the European Union by the deadline of 31 December 2020 and other factors meant that Bank Rate was not expected to rise from 0.10% through to March 2024 as the economy sought to recover from the recession caused by the coronavirus lockdowns. Whilst the Council budgeted to take an additional £3m of new borrowing in 2021/22 to finance the capital programme, the treasury strategy was to maintain an under-borrowed position (ie. postpone borrowing to avoid the cost of holding higher levels of investments at rates lower than the cost of the borrowing) where possible whilst ensuring that borrowing was not postponed to a point where undertaking it at higher rates would be unavoidable.

2.3.2 In the event, the actual level of capital expenditure in 2021/22 was lower than anticipated and this, in association with higher than expected cash balances, meant that additional borrowing of £1m was required as opposed to the £3m originally planned. As set out in 2.1.1 above, there were three increases in Bank Rate during 2021/22 in sharp contrast to the stable environment assumed when the TMSS was approved.

2.4 The Council's Borrowing Requirement

The Council's underlying need to borrow for capital expenditure is termed the capital financing requirement (CFR), and is a gauge of the Council's indebtedness.

The CFR results from the Council's capital activity, and the resources it uses to pay for that capital spending, and represents unfinanced expenditure that has not yet been paid for from revenue or other resources.

CFR:	1 April 2021 (Actual) £000s	31 March 2022 (Orig. Est-TMSS) £000s	31 March 2022 (Actual) £000s
Capital Financing Requirement	10,013	15,290	11,662

The significant 2021/22 variance on the CFR is due to deferrals and savings on the 2020/21 capital programme, both of which reduced the borrowing requirement in that year, and to amendments on the capital programme during 2021/22, including the deferral of schemes to 2022/23.

2.5 Borrowing rates in 2021/22

Medium term fixed borrowing rates were not expected to rise during 2021/22 and the two subsequent financial years whilst long term fixed borrowing rates were only expected to increase gradually. Variable or short term rates were expected to be the cheaper form of borrowing over the period.

The following projections were provided by the Council's treasury advisers as at 31 January 2021 and were reported in the TMSS for 2021/22.

Link Group Interest Rate View 9.11.20												
These Link forecasts have been amended for the reduction in PWLB margins by 1.0% from 26.11.20												
	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23
BANK RATE	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
3 month ave earnings	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
6 month ave earnings	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
12 month ave earnings	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
5 yr PWLB	0.80	0.80	0.80	0.80	0.90	0.90	0.90	0.90	0.90	1.00	1.00	1.00
10 yr PWLB	1.10	1.10	1.10	1.10	1.20	1.20	1.20	1.20	1.20	1.30	1.30	1.30
25 yr PWLB	1.50	1.60	1.60	1.60	1.60	1.70	1.70	1.70	1.70	1.80	1.80	1.80
50 yr PWLB	1.30	1.40	1.40	1.40	1.40	1.50	1.50	1.50	1.50	1.60	1.60	1.60

PWLB rates are based on, and determined by, UK Government Bond (gilts) yields plus a specified margin determined by HM Treasury. It was anticipated that there would be only a gentle rise in gilt yields and PWLB rates over the next three years as Bank Rate was not expected to rise from 0.1% before March 2024.

As set out in 2.1.1, there were three increases in Bank rate in 2021/22. For illustration, the table below shows the LAS forecasts for interest rates as at 21 June 2022 demonstrating that further increases in Bank Rate are anticipated.

Link Group Interest Rate View 21.06.22												
	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25
BANK RATE	1.75	2.25	2.75	2.75	2.75	2.75	2.50	2.50	2.25	2.25	2.25	2.25
3-month ave earnings	2.00	2.50	2.80	2.80	2.80	2.80	2.60	2.50	2.30	2.30	2.20	2.20
6-month ave earnings	2.50	2.80	3.00	3.00	2.90	2.90	2.80	2.70	2.60	2.50	2.40	2.30
12-month ave earnings	3.10	3.20	3.20	3.20	3.00	2.90	2.80	2.60	2.50	2.40	2.40	2.40
5 yr PWLB	3.20	3.30	3.30	3.30	3.30	3.20	3.10	3.00	3.00	3.00	2.90	2.90
10 yr PWLB	3.40	3.50	3.50	3.50	3.50	3.40	3.30	3.20	3.20	3.20	3.10	3.10
25 yr PWLB	3.70	3.70	3.70	3.70	3.70	3.70	3.60	3.50	3.50	3.40	3.40	3.30
50 yr PWLB												

2.6 The Council's borrowing outturn for 2021/22

2.6.1 One new loan was taken out during 2021/22. This was a £1.0m loan from the PWLB taken out for 50 years at 1.81%. No loans were redeemed during the year.

2.6.2 The Council did not borrow more than, or in advance of its needs, purely to profit from the investment of the extra sums borrowed, and will not do so.

2.6.3 Total outstanding debt at 31 March 2022 was £10.812m. All loans held are repayable on maturity and are at fixed rates.

2.6.4 There was no rescheduling of PWLB debt undertaken during the year due to the significant differential between PWLB new borrowing rates and premature repayment rates making such action unviable.

2.6.5 No temporary borrowing was arranged for cashflow purposes during 2021/22.

2.7 Investment rates in 2021/22

Continued uncertainty in response to the economic impact of the coronavirus pandemic led to a cautious approach to investment during 2021/22. Investment returns in general continued to be exceptionally low in 2021/22. Indeed, there were often occasions when the cost of placing funds exceeded the returns available for investing sums available on certain days.

2.8 The Council's Investment outturn for 2021/22

2.8.1 The Council's investment policy is governed by MHCLG guidance and implemented by the Annual Investment Strategy, which formed part of the TMSS approved by Council on 4 March 2021. This policy sets out the approach for selecting investment counterparties. For 2021/22 the Chief Financial Officer adopted the Link Asset Services (LAS) credit rating methodology, a sophisticated modelling approach utilising credit ratings

from all three of the main rating agencies to give a suggested maximum duration for investments. Accordingly it does not place undue reliance on any one agency's ratings. The methodology subsequently applies an "overlay" to take account of positive and negative credit watches and/or credit outlook information, which may increase or decrease the suggested duration of investments. It then applies a second overlay based on the credit default swap spreads for institutions, the monitoring of which has been shown to give an early warning of likely changes in credit ratings. The methodology also incorporates sovereign ratings to ensure selection of counterparties from only the most creditworthy countries. The 2021/22 TMSS Strategy permitted the use of any UK counterparties, subject to their individual credit ratings under the LAS methodology. It also permitted the use of counterparties from other countries with a minimum sovereign rating of AA-.

- 2.8.2 Whilst credit ratings advice is taken from the treasury advisers, the ultimate decision on what is prudent and manageable for the Council is taken by the Chief Financial Officer under the approved scheme of delegation.
- 2.8.3 No changes to the TMSS for 2021/22 approved by Council on 4 March 2021 were made during the year.
- 2.8.4 The Council's investment priorities in 2021/22 remained the security of capital and good liquidity. Whilst the Council always seeks to obtain the optimum return (yield) on its investments, this is at all times commensurate with proper levels of security and liquidity. During the year it remained appropriate either to keep investments short-term to cover cashflow needs, or to take advantage of fixed periods up to twelve months with a small number of selected counterparties. During the coronavirus pandemic the maintenance of liquidity has clearly been even more critical, and investment terms have been kept short.

During 2021/22, significant use was made of the Council's three Money Market Funds (MMFs). These are AAA rated investment vehicles which allow the pooling of many billions of pounds worth of assets into highly diversified funds, thus reducing risk. The equated rates of return achieved on these funds were between Nil and 0.50% and increased significantly towards the end of 2021/22 following the increase in the Base Rate to 0.5% on 3 February 2022. The Base Rate increase was also reflected in the rates obtainable from the Debt Management Office (DMO) which were 0.50% for overnight investments and 0.82% for six month investments at 31 March 2022.

- 2.8.5 An investment of £1m was made in the CCLA Local Authority Property Fund (LAPF) on 30 November 2017. This is a local government

investment scheme approved by the Treasury under the Trustee Investments Act 1961 (section 11). The equated dividend for 2021/22 was 4.7% and this is treated as revenue income. The investment has allowed the Council to introduce a property element into its investment portfolio without the risks associated with the direct purchase of assets. The main risk around Property Funds is the preservation of the capital sum. However evidence suggests that over time the property market has been a positive long-term investment and it is accordingly anticipated that this investment will be held on a long-term basis to minimise any risk.

- 2.8.6 The property fund investment purchased a number of units, determined by the unit price on the entry date. This valued the initial investment of £1m at £936,770, setting the implied entry fee at £63,230, or 6.32%. The certified value of the property fund investment at 31 March 2022 was £1,092,898 reflecting a gain in value of £163,189 during the 2021/22 year. This is the first time the value of the property fund investment has exceeded the initial investment of £1m. Following changes to accounting arrangements, all movements in the valuation of pooled investment funds must be charged to the Comprehensive Income and Expenditure account (CIES). However, a statutory override is in place for a period of five years to ensure that the impact of these on the General Fund is neutralised. Accordingly the difference of £92,898 between the £1m investment and the certified 31 March 2022 value of £1,092,898 is held in the Pooled Investment Funds Adjustment Account.
- 2.8.7 Investment interest of £78,553 (including dividends of £35,520 on the property fund) was generated in the year, representing an equated rate of 0.29%. This outperforms the benchmark average 7 day LIBID rate, which ended the year at 0.23%, and in cash terms represents additional income to the General Fund of £17,400. This was achieved partly as a result of positive investment management, but was largely due to the 3.55% dividend on the Property Fund. Performance in respect of the longer average 3 month LIBID rate, which ended the year at 0.14%, represents additional income of £41,400.
- 2.8.8 Investment activity during the year conformed to the approved strategy and the Council had no liquidity difficulties. Investment counterparty limits for 2021/22 were set in the TMSS at £3m, or £4m for Money Market Funds (due to them being by definition highly diversified investment vehicles). A limit of £3m was set for investments with the CCLA PSDF money market fund in recognition of the pre-existing property fund investment of £1m (ie. a total of £4m with the counterparty). A limit of £4m was set for investments with Santander as they offer the Council preferential rates on their 95 and 180 day notice accounts and provide 60 days notice of any change. No limit was set with the Debt Management Office as this represents investment with central government. The Chief

Financial Officer has delegated authority to vary the limits as appropriate and to report any change to Cabinet at the next quarterly report. No changes to limits were reported during 2021/22.

- 2.8.9 The Annual Treasury Activity Report for the year ended 31 March 2022 is attached at Appendix 1 in accordance with the TMSS.

2.9 Compliance with Prudential and Treasury Indicators

- 2.9.1 It is a statutory duty for the Council to determine and keep under review the affordable borrowing limit. The Council's approved Prudential and Treasury Indicators (affordability limits) are included in the Treasury Management Strategy Statement (TMSS) approved by Council on 4 March 2021.

- 2.9.2 During the financial year 2021/22 the Council has at all times operated within the Prudential and Treasury Management Indicators set out in the Council's TMSS, and in compliance with the Council's Treasury Management Practices. A summary of the outturn position at 31 March in respect of each of the 2021/22 Prudential and Treasury Management Indicators is shown at Appendix 2.

a) Prudential Indicators:

i) Capital Expenditure

Capital expenditure for 2021/22 totalled **£6,331,076**. This differs to the approved indicator of £10,868,300 due to the inclusion of approved carry forward requests from 2020/21 and variations to the capital programme during 2021/22 which include the deferral of schemes to 2022/23.

ii) Capital Financing Requirement (CFR)

The CFR represents the Council's historic outstanding capital expenditure which has not yet been paid for from capital or revenue resources, and is essentially a measure of the underlying borrowing need. It does not increase indefinitely since the minimum revenue provision (MRP) is a statutory annual revenue charge for the economic consumption of capital assets. The CFR totalled **£11,661,685** at 31 March 2022. This differs to the approved indicator of £15,290,400 due to savings and deferrals on the 2020/21 capital programme, as well as to variations to the capital programme for 2021/22 including the deferral of schemes to 2022/23.

iii) Gearing ratio

The concept of gearing compares the total underlying borrowing need (the CFR) to the Council's total fixed assets, and can provide an early indication when debt levels are rising relative to long term assets held. The Council's gearing ratio at 31 March 2022 was 31% which is lower than the approved indicator of 34% due primarily to the deferral of capital expenditure to 2022/23 and remains broadly comparable with the average gearing ratio for councils of a similar size.

iv) Ratio of Financing Costs to Net Revenue Stream

These indicators identify the trend in the cost of borrowing, net of investment income, against the net revenue stream. Financing costs represent the element of the Council's expenditure to which it is committed even before providing any services.

The outturn of **20.84%** for service related expenditure differs to the approved indicator of 17.70% due to a reduction in MRP arising from savings and deferrals on the capital programme in 2020/21; additional investment interest; and reduced direct revenue financing in 2021/22 due to the deferral of schemes to 2022/23.

v) Maximum gross debt

The Council must ensure that its gross debt does not, except in the short term, exceed the opening capital financing requirement, plus estimates of any additional CFR for 2021/22 and the following two financial years. This allows flexibility for early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes. Gross debt at 31 March 2022 was **£10.812m** which was well within the approved indicator.

vi) Ratio of internal borrowing to CFR

The Council is currently maintaining an "internal borrowing" position, ie. The underlying borrowing need (CFR) has not yet been fully funded with loan debt as cash supporting the Council's reserves and balances is being used as a temporary measure.

The outturn for internal borrowing is 7%, which differs to the approved indicator of 16% due to variations in the capital programme including the deferral of capital schemes to 2022/23. These variations reduce the outturn CFR, and hence the difference between CFR and actual external borrowing.

(b) Treasury Management Indicators:

The Treasury Management indicators are based on limits, beyond which activities should not pass without management action, and the Council has operated within these limits at all times during 2021/22. They include two key indicators of affordability and four key indicators of prudence and Appendix 2 demonstrates the outturn position compared to each limit.

Affordability

i) Operational boundary for external debt

This is the limit above which external debt is not “normally” expected to pass. In most cases this would be a similar figure to the CFR but may be lower or higher depending on the level of actual debt. The Operational Boundary has not been exceeded during 2021/22.

ii) Authorised limit for external debt

This limit represents a control on the “maximum” level of borrowing and is the statutory limit determined under s3(1) of the Local Government Act 2003. It represents the limit beyond which external debt is prohibited.

The Authorised limit must be set, and revised if necessary, by Full Council. It reflects a level of external debt which, whilst neither desirable nor sustainable in the longer term, could be afforded in the short term. The Government retains an option to control either the total of all Councils’ plans, or a specific Council, although this power has not yet been exercised. The Authorised Limit has not been exceeded during 2021/22.

Prudence

- iii) Maximum new principal sums to be invested during 2021/22 for periods in excess of 365 days - such investments are classified as a “non-specified”. This indicator is subject to the overall limit for non-specified investments set annually in the TMSS. The Council made no new non-specified investments during 2021/22 and at 31 March 2022 held only one such investment in the form of the £1m investment in the CCLA property fund.
- iv) Upper limits for the maturity structure of borrowing are set to reduce the Council’s exposure to large fixed rate sums falling due for refinancing. These limits have not been exceeded in 2021/22.
- v) Prior to the 2017 revisions to the Treasury Management Code there was a requirement to set indicators for the Council’s maximum exposure to fixed and variable interest rates for net borrowing (ie. external borrowing less

investments). This requirement has now been removed in favour of a statement in the TMSS stating how interest rate exposure is managed and monitored by the Council, and this statement for 2021/22 is reproduced below:

The Council has a general preference for fixed rate borrowing in order to minimise uncertainty and ensure stability in the charge to revenue, however it is acknowledged that in certain circumstances, some variable rate borrowing may be prudent, for example if interest rates are expected to fall. The Council's investments are generally for cashflow purposes and accordingly a mix of fixed and variable rates will be used to maximise flexibility and liquidity. Interest rate exposure will be managed and monitored on a daily basis by the Chief Financial Officer.

Local indicators for the proportions of fixed and variable rate loans, have been retained by the Council for information purposes.

2.10 Other Issues affecting Treasury Management in 2021/22

2.10.1 IFRS9

Following the consultation undertaken by the Ministry of Housing, Communities and Local Government (MHCLG) on IFRS9 the Government introduced a mandatory statutory override requiring local authorities to reverse out all unrealised fair value movements resulting from pooled investment funds. This will be effective for 5 years from 1 April 2018 to 31 March 2023. The Council is required to disclose the net impact of the unrealised fair value movements in a separate unusable reserve throughout the duration of the override, in order for the Government to keep the override under review and to maintain a form of transparency. This reserve has been named the Pooled Investment Funds Adjustment Account (see 2.8.6 above).

2.10.2 Changes in risk appetite and counterparty limits

The 2018 CIPFA Code and guidance notes have placed enhanced importance on risk management. Where an authority changes its risk appetite, eg. the use of certain investment instruments, this should be brought to Members' attention.

The Council remains averse to risk with the investment of its surplus cash, and has continued to maintain strict limits on the maximum investment with any one counterparty. The only exception to this is investment with the Debt Management Office, whereby the Council is effectively lending to central government.

No specific changes have been made with regard to risk appetite during the year.

2.10.3 Sovereign limits

The UK's sovereign rating was downgraded from AA to AA- in March 2020, reflecting a significant weakening of the UK's public finances caused by the coronavirus pandemic. As discussed at 2.8.1 above the current Treasury Strategy permits the use of any UK counterparties, subject to their individual credit ratings under the LAS methodology. It also permits the use of counterparties from other countries with a minimum sovereign rating of AA-.

2.10.4 IFRS16

IFRS 16 is an accounting standard relating to leases which will bring almost all leases on to the balance sheet, while requiring authorities to recognise a "right of use asset" and a lease liability. In response to severe delays in the publication of audited local authority financial statements in England, the implementation of IFRS16 for local authorities has been deferred until 1 April 2024 (ie for the closure of the 2024/25 accounts) although the Code of Practice on Local Authority Accounting for the United Kingdom for 2022/23 and 2023/24 will allow for adoption as of 1 April 2022 or 1 April 2023.

2.10.5 Prudential Code

Following a consultation ending on 16 November 2021, CIPFA issued a new edition of the Prudential Code. Although it applied with immediate effect, authorities may defer introducing revised reporting requirements until the 2023/24 financial year. These include changes in capital strategy, prudential indicators and investment reporting. The Council will work with its treasury advisors to ensure full compliance with the new Code by the 31 March 2023 deadline, ie. in time for the preparation of the TMSS for 2023/24. The principle that an authority must not borrow to invest primarily for financial return continues to apply.

2.10.6 Treasury Management Code

Following a consultation ending on 16 November 2021, CIPFA issued a new edition of the Treasury Management (TM) Code. Unlike the Prudential Code there was no reference to an effective date as the TM Code has no statutory underpinning.

The Code included some updates to Treasury Management Practices, notably TMP10 (knowledge and skills) was strengthened. The Code also

made clear that TM reporting should set out service and commercial investment risk, especially where this is supported by borrowing.

The new Code also introduced a “liability benchmark” but CIPFA advised that it is not prescriptive - and if an authority can justify that it is prudent to maintain a position above or below benchmark that is up to them. Link will advise in due course on the implications of this issue for the Council.

3 Alternative Options

- 3.1 An alternative option is to fail to present an Annual Treasury Activity Report. However, this would contravene the requirement of the Council’s Treasury Management Strategy Statement (TMSS).

4 Financial Implications

- 4.1 No specific financial implications are attributable to this report.

5 Legal Implications

- 5.1 The legal implications are detailed in the body of the report.

6 Equalities Implications

- 6.1 There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

8 Appendices

- 8.1 Treasury Activity Report 2021/22 for year ended 31 March 2022
- 8.2 Prudential and Treasury Management Indicators for 2021/22.

9 Background Papers

- 9.1 None identified.

10 Reasons for Recommendations

- 10.1 To comply with the requirements of the Council’s Treasury Management Strategy Statement.

Statutory Officer approval:

Approved by: Chief Financial Officer

Date: 27 June 2022

Approved by: Monitoring Officer

Date: 27 June 2022

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For Year Ended 31 March 2022

	<u>Position @ 1 Apr 2021</u> £	<u>Loans Made During 2122</u> £	<u>Loans Repaid During 2122</u> £	<u>Position @ 31 Mar 2022</u> £
<u>Long Term Borrowing</u>				
PWLB	9,811,577	1,000,000	0	10,811,577
Total Long Term Borrowing	9,811,577	1,000,000	0	10,811,577
<u>Temporary Borrowing</u>				
Local Authorities	0	0	0	0
Central Government	0	0	0	0
Banks & Other Institutions	0	0	0	0
Total Temporary Borrowing	0	0	0	0
TOTAL BORROWING	9,811,577	1,000,000	0	10,811,577
<u>Long Term Investment</u>				
CCLA LAPF Property Fund	(1,000,000)	0	0	(1,000,000)
Total Long Term Investment	(1,000,000)	0	0	(1,000,000)
<u>Short Term Investment</u>				
Aberdeen Standard MMF	(4,000,000)	(1,495,000)	2,205,000	(3,290,000)
Bank of Scotland	0	0	0	0
Barclays	0	(4,390,000)	3,000,000	(1,390,000)
Blackrock MMF	(1,590,000)	(34,915,000)	32,635,000	(3,870,000)
CCLA PSDF (MMF)	(3,000,000)	0	0	(3,000,000)
Close Brothers	0	(4,000,000)	2,000,000	(2,000,000)
Debt Management Office	(1,295,000)	(68,475,000)	62,730,000	(7,040,000)
Goldman Sachs	0	(5,000,000)	2,000,000	(3,000,000)
HSBC Treasury	(3,000,000)	(24,905,000)	27,905,000	0
Local Authorities & Other	0	0	0	0
Nationwide	0	(4,000,000)	3,000,000	(1,000,000)
Santander	(4,000,000)	(2,000,000)	4,000,000	(2,000,000)
Total Short Term Investment	(16,885,000)	(149,180,000)	139,475,000	(26,590,000)
TOTAL INVESTMENT (See below)	(17,885,000)	(149,180,000)	139,475,000	(27,590,000)
NET BORROWING / (INVESTMENT)	(8,073,423)	(148,180,000)	139,475,000	(16,778,423)

Temporary Borrowing & Investment Statistics at 31 March 2022**Investment:**

Fixed Rate Investment	(4,295,000)	(108,770,000)	100,635,000	(12,430,000)
Variable Rate Investment	(13,590,000)	(40,410,000)	38,840,000	(15,160,000)
TOTAL INVESTMENT	(17,885,000)	(149,180,000)	139,475,000	(27,590,000)

Proportion of Fixed Rate Investment	45.05%
Proportion of Variable Rate Investment	54.95%
Temporary Investment Interest Receivable	£ 78,553
Equated Temporary Investment	£ 27,509,647
Weighted Average Interest Rate Received (Interest Receivable / Equated Investment)	0.29%
Compounded SONIA (1 month)	(NB. Negative) 0.23%
Compounded SONIA (3 month)	0.14%

Borrowing:

Temporary Borrowing Interest Payable	£ -
Equated Temporary Borrowing	£ -
Weighted Average Interest Rate Paid (Interest Payable / Equated Borrowing)	n/a

	If SONIA	Worse/Better by
7 Day	61,163	17,390
3 Month	37,164	41,389

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	2021/22 Original Estimate (Council 4/3/21)	2021/22 Position at 31-Mar-22
A) Prudential Indicators		
<u>Affordability:</u>		
i) Capital Expenditure	£ 10,868,300	£ 6,331,076
ii) Capital Financing Requirement	£ 15,290,400	£ 11,661,685
iii) Gearing (CFR to Long Term Assets)	34%	31%
Ratio of Financing Costs to Net Revenue Stream-Services	17.70%	20.84%
Ratio of Financing Costs to Net Revenue Stream-Commercial	0.00%	0.00%
iv) Total Ratio of Financing Costs to Net Revenue Stream	17.70%	20.84%
v) Ratio of Commercial Income to Net Revenue Stream	0.00%	0.00%
vi) Maximum Gross Debt	£ 16,964,900	£ 10,811,577
vii) Ratio of Internal Borrowing to CFR	16%	7%
B) Treasury Management Indicators		
<u>Affordability:</u>		
i) Operational Boundary for External Debt:		
Borrowing	£ 18,000,000	£ 10,811,577
Other Long Term Liabilities	£ 1,500,000	-
Total Operational Boundary	£ 19,500,000	£ 10,811,577
ii) Authorised Limit for External Debt:		
Borrowing	£ 19,000,000	£ 10,811,577
Other Long Term Liabilities	£ 1,500,000	-
Total Authorised Limit	£ 20,500,000	£ 10,811,577
<u>Prudence:</u>		
iii) Investment Treasury Indicator and limit: Max. NEW principal sums invested in 2021/22 for periods OVER 365 days (ie. non-specified investments), subject to maximum non specified per counterparty of £3m AND to the prevailing overall counterparty limit, AND to the TOTAL non specified limit of £5m.	£ 3,000,000	£ -
iv) Upper & Lower limits for the maturity structure of outstanding Borrowing during 2021/22:		
Under 1 Year	40%	0%
1 Year to 2 Years	40%	0%
2 Years to 5 Years	50%	0%
5 Years to 10 Years	50%	6%
Over 10 Years	100%	94%

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Report to Cabinet

Subject: Budget Outturn and Budget Carry Forwards 2021/22

Date: 6 July 2022

Author: Senior Leadership Team

Wards Affected

Borough-wide

Purpose

This report presents the Budget Outturn and Budget Carry Forwards for 2021/22.

Cabinet is asked to note the final outturn position for 2021/22 and:

- a) Approve the movements on earmarked reserves and provisions;
- b) Note the capital carry-forward budgets approved by the Chief Financial Officer in accordance with Financial Regulations;
- c) Approve the carry forward of non-committed capital budgets from 2021/22 as additions to the 2022/23 budget in accordance with Financial Regulations.
- d) Recommend that Council approve the method of financing the 2021/22 capital expenditure which includes making the determinations required for the minimum revenue provision.

Key Decision

This is a key decision because the proposal includes financial implications that are above the threshold of £0.5m determined by Council for decisions to be regarded as a Key Decision

Recommendation(s)

Members are recommended to:

- 1) Note the Budget Outturn figures for 2021/22;**
- 2) Approve the movements in Earmarked Reserves and Provisions as detailed in paragraphs 2.4 and 2.5 respectively;**
- 3) Note the capital carry forwards approved by the Chief Financial Officer included in Appendix 6, being amounts not in excess of £50,000 and committed schemes above £50,000.**
- 4) Approve the capital carry forwards of £1,494,300 included in Appendix 6 for non-committed schemes in excess of £50,000.**
- 5) Refer to Council for approval:**
 - i) The overall method of financing of the 2021/22 capital expenditure as set out in paragraph 3.4;**
 - ii) The determination of the minimum revenue provision for the repayment of debt as set out in paragraph 3.5.**

1 Background

- 1.1 The refreshed Gedling Plan for 2020-23 was approved by Council in March 2021. The Plan sets out the priorities, objectives and top actions for the Council along with the associated budgets.
- 1.2 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.3 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are embedded in the way the Council works. Whilst the budget and performance information is presented in 2 separate reports, they are reported to Cabinet together and will appear on the same agenda.
- 1.4 This report highlights continued good management of the Revenue and Capital budgets.

- 1.5 During 2021/22 Cabinet received the usual Gedling Plan quarterly monitoring reports and approved a number of budget amendments to align resources to meet identified budget pressures, managing within the overall maximum revenue budget of £11,654,300 approved by Council. Capital budgets have also been monitored by Cabinet to ensure schemes are appropriately profiled, with the current estimate for 2021/22 being approved at £9,453,200.
- 1.6 The Council's Financial Regulations allow for the carry forward of capital and revenue budgets to the new financial year where there is an underspend against the approved budget. Approval of Cabinet is required for schemes, which are not contractually committed, with a value over £50,000 for Capital and £10,000 for Revenue. There are twelve capital schemes that require Cabinet approval. The Chief Financial Officer has delegated authority to approve all other carry forwards subject to reporting the source of the underspend and the subsequent use of the carry forward to the Portfolio Holder.

2 General Fund Revenue Budget Outturn 2021/22

- 2.1 The actual net revenue expenditure for each Portfolio during 2021/22 is detailed in Appendix 1, together with explanations of major variances in expenditure and income.

The table below summarises the actual net expenditure for each Portfolio in 2021/22 compared to the current estimate. The current estimate is that approved by Cabinet in January 2022, adjusted by budget virements in the fourth quarter. During the financial year Cabinet approved a number of budget amendments as part of the quarterly monitoring process all of which were contained within the original budget of £11,654,300.

The table shows an underspend of £318,100 against the current approved Net Council Budget, equating to **2.7%**. This underspend is primarily due to additional income in Leisure Centres and Waste Services and staffing savings across numerous services due to vacant posts. Whilst budgets have been changed as part of quarterly monitoring to reflect the current position at that time, during the year there still remained a level of uncertainty e.g. when income levels will fully return to pre-Covid levels and estimating when vacant posts will be recruited to.

Given the extent of financial challenges facing the Council this underspend presents a robust outturn position for the Council and allows a contribution to reserve balances which is above the estimated position as detailed in Appendix 2.

General Fund Revenue Outturn 2021/22

	Current Estimate 2021/22	Actual 2021/22	Variance to Current Estimate
	£	£	£
Community Development	1,473,200	1,394,500	(78,700)
Health & Housing	2,932,500	2,457,700	(474,800)
Public Protection	1,575,800	1,881,100	305,300
Environment	5,105,500	5,041,100	(64,400)
Growth & Regeneration	909,800	531,100	(378,700)
Resources & Reputation	2,918,800	1,939,700	(979,100)
Net Portfolio Budget	14,915,600	13,245,200	(1,670,400)
Transfers to/(from) Earmarked Reserves	(3,261,300)	(1,909,000)	1,352,300
Net Council Budget	11,654,300	11,336,200	(318,100)
Less Financing:			
Business Rates (net of coll. fund deficit)	(1,713,700)	(1,235,400)	478,300*
Council Tax	(6,471,100)	(6,471,100)	0
Council Tax Share of (Surplus) / Deficit	47,600	47,600	0
Lower Tier Services Grant	(131,000)	(131,000)	0
Local CTRS Support Grant	(117,700)	(117,700)	0
New Homes Bonus	(106,500)	(106,500)	0
Transfer to/(from) General Fund Balance	(3,161,900)	(3,243,600)	160,200

* The variance on the financing budgets for business rates is largely due to timing issues relating to Covid Business Rates reliefs and the related Section 31 grants. The estimate for Business Rates assumed the receipt of a Section 31 of grant £475,700 for Covid Additional Relief Fund (CARF) in 2021/22 but this receipt will now be accounted for in 2022/23. Further details on the financing budget variations are set out in 2.3.1 below.

The table above indicates that an additional £160,200 is required as a contribution from the General Fund Balance at 31 March 2022 compared to that estimated, however as detailed in the note above this is largely due to the timing of the CARF grant which has a neutral impact on the General Fund Balance in the medium term.

2.2 General Fund Balance at 31 March 2022

The General Fund Balance as 31 March 2022 is £4,601,000 which is £160,000 lower than the current estimate of £4,761,000.

However, as detailed in paragraph 2.1, this reduction is largely due to the timing of the receipt of the CARF funding which will now be received in 2022/23. Excluding the impact of the CARF receipt which is neutral in the medium term, the underlying position arising from the positive outturn position enables a lower contribution from balances of £315,500, meaning these funds are now available to support future expenditure plans and mitigate emerging risks in the medium term financial plan.

It should be noted that an element of the General Fund Balance will be required to fund the impact of a covid related exceptional collection fund deficit of £1,982,800 which will be paid in 2022/23 as detailed in paragraph 2.3.1 and is not available to support future expenditure plans.

The level of balances remain above the minimum required in the Council's Medium Term Financial Plan of (£1.0m).

Details of the total reserves held at 31 March 2022 are shown at Appendix 2.

2.3 Major General Fund Revenue Variances from Current Estimate

2.3.1 Financing Variances 2021/22

Reasons for the variances in General Fund financing budgets are explained in the paragraphs below:

Business Rates Retention

Under the business rates retention scheme the portion of a local authority's income that comes from retained business rates will change according to movements in its local business rates income (which could move up or down) to provide an incentive for supporting local business growth.

The 2021/22 local government finance settlement provided each local authority with its baseline funding level against which movements in income will be measured. For Gedling this was £3,076,444.

Business Rates income for 2021/22 is based on the estimates provided to central government in January 2021 in the required statutory returns. Growth recognised in the accounts for 2021/22 is determined by a complex model in which it is initially recognised as income based on the estimated position, and is then adjusted in the following years, as required by regulation, via the next Collection Fund (surplus)/deficit calculation - which is based on actual outturn figures.

2021/22 Business Rates Outturn

	Current Estimate 2021/22 £	Actual 2021/22 £	Variance £
Baseline Funding Level	(3,076,400)	(3,076,400)	0
Retained Growth above Baseline (incl. S31 Grants)	(1,032,600)	(1,075,600)	(43,000)
Tax Income Guarantee (TIG)	45,900	91,500	45,600
Renewables (100% Gedling)	(46,100)	(46,100)	0
Adjustments re previous year	0	0	0
Sub Total	(4,109,200)	(4,106,600)	2,600
S31 Grant to fund exceptional deficit	(2,458,500)	(1,982,800)	475,700
Total Income for 2021/22	(6,567,700)	(6,089,400)	478,300
Collection Fund Deficit/(Surplus)	4,854,000	4,854,000	0
Net Business Rates Income	(1,713,700)	(1,235,400)	478,300

Due to the pandemic the Government extended the rate reliefs available to businesses in 2021/22 reducing the net rates payable by ratepayers and creating an “exceptional deficit” for 2021/22. As demonstrated in the table above, the Council was reimbursed for this loss by the payment of additional S31 Grant totalling £1,982,800. The S31 Grants were received by the General Fund in 2021/22 but the impact of the deficit will fall in 2022/23, creating a mismatch that must be considered when interpreting the true business rates income and General Fund balance at 31 March 2022. In summary the additional S31 grant of £1,982,800 included in the General Fund Balance of £4,601,000 at 31 March 2022 will be required to fund the exceptional deficit in 2022/23 as anticipated in the MTFP.

The variance from the budget above relating to ‘S31 Grant to fund exceptional deficit’ of £475,700 is effectively a timing issue. The MTFP assumed this would be received in 2021/22 and used to fund the exceptional deficit created in 2022/23. This S31 grant will now be received by the General Fund in 2022/23 and used to fund the exceptional deficit created in 2023/24.

The Tax Income Guarantee (TIG) scheme variance of £45,600 relates to the grant income the Council recognised in its 2020/21 accounts being higher than what was due. This is because the government changed the rules of the scheme after the accounts for 2020/21 had been finalised and requiring this to be corrected in 2021/22.

Business Rates Pooling

Gedling is a partner in a pooling arrangement with the other Nottinghamshire authorities (excluding the City). Under this arrangement each Member makes the levy payments, if applicable, into the Pool that would ordinarily have been required to be paid to central government had the Pool not been in operation. The Pool surplus funds are then distributed by Newark and Sherwood District Council (as lead authority) to Pool Members on the basis of a Memorandum of Understanding. This ensures no Member is worse off by being in the Pool, by offering an equivalent “safety net mechanism” to that offered by central government for authorities not in a Pool, and then sharing any remaining surplus.

The Pool surplus for 2021/22 has been allocated to Pool Members in accordance with the Memorandum of Understanding, to spend on projects in their areas.

The Pool outturn figures for 2021/22 have been estimated with a sum of £233,100 identified for redistribution to Gedling. This income is recognised in the Portfolio outturn figures and has been transferred to earmarked reserves for spend on economic development projects. Remaining Pool surpluses will be held by the Pool for use on economic regeneration projects for the benefit all members.

2.3.2 Net Council Budget Variances 2021/22

An underspend against the Current Net Portfolio 2021/22 of (£1,670,400) is offset by a net variance on Earmarked Reserve contributions of £1,352,300 to give a net Council Budget underspend of £318,100. The underspend variances can be split between general variances and those relating specifically to proposed movements in Earmarked Reserves (paragraph 2.4) Details of the major variances are detailed below:-

General Major Variances

Reductions in expenditure of (£321,000) include

- Other Employee Expenses show an overall saving of (£271,300) against the current estimate; this is mainly due to vacancies in Community Centres, Democratic Management and Representation, Environmental Protection, Community Protection and Dog Control. In addition significant savings have been achieved within Leisure Centres on instructors due to having to operate a reduced programme of classes for a large part of the year (these are back to pre Covid levels in 2022/23).
- Property Expenses show a saving of (£49,900) against the current estimate; this is due to utility expenditure in 2021/22 being lower than anticipated.

It is proposed that £250,000 of these expenditure savings are transferred to a new Inflationary Pressures Contingency Reserve to mitigate this emerging risk materialising in 2022/23 and this has been included in paragraph 2.4.

Increases in **Income of (£389,700)** include:

- Leisure Services (£203,200) mainly swimming lesson income due to the success of the Big Wave project.
- Waste Services (£92,700) this is due increased waste recycling credits and additional garden waste customers.
- Development Management (£56,600) due to additional Community Infrastructure Levy (CIL) Admin income that has been partially offset by a shortfall in planning fees and pre-application advice income.
- Elections (£37,200) due to income received in respect of the 2019 General Election.

More detailed analysis of variances to the revised budget can be found at Appendix 1.

2.3.3 Budget Implications arising from the Covid-19 Pandemic

2.3.3.1 The financial impact of the Covid-19 pandemic has continued during 2021/22 but to a lesser extent than in 2020/21.

The outturn position of the total net budget impact of the Covid-19 Pandemic compared to that previously reported as part of the Quarter 3 Budget Monitoring report is summarised in the table below demonstrating no further direct impacts in quarter 4:-

Budget Implications Covid-19	Actual 2020/21 For Information	Q3 Revised Estimate 2021/22	Q4 Variance	Q4 Outturn 2021/22
	£	£	£	£
Expenditure Pressures	644,900	55,400	0	55,400
Income Losses	3,260,900	1,114,900	0	1,114,900
Total Budget Pressure	3,905,800	1,170,300	0	1,170,300
Government Grant Funding:				
Emergency Funding	(1,570,000)	(534,700)	(0)	(534,700)
Income Compensation	(1,588,800)	(201,500)	(0)	(201,500)
Job Retention (Furlough)	(362,600)	(50,700)	(0)	(50,700)
Total Grants	(3,521,400)	(786,900)	(0)	(786,900)
Net Total Budget Impact	384,400	383,400	0	383,400

2.3.3.2 Collection Fund Related Impacts

The Quarter 3 Budget Monitoring and Virement Report presented to Cabinet on the 27 January 2022 demonstrated a net budget impact of £311,100 based on the latest information available. During Quarter 4 the amount the Council needs to repay in relation to the TIG grant received during 2020/21 was confirmed by Central Government. This has increased the net budget impact by £45,600 to £356,700 at outturn. Further details relating to the TIG grant overpayment can be found at paragraph 2.3.1.

The cumulative cost of the Covid-19 pandemic for 2020/21 and 2021/22 is £1.1m per the figures detailed above and at paragraph 2.3.3.1.

2.3.3.3 Covid Related Government Grants

In addition to the funding stated above, as part of the Government response to the Covid Pandemic a number of Government Grants have been issued to Local Authorities to distribute to individuals and businesses. The total amount of grants awarded to Gedling in 2021/22 was **£2,938,100**. This includes **£1,961,800** of Mandatory Grants, where the Council acts as an Agent of the Government to award grants directly in line with set grant conditions and restrictions. Mandatory Grants are held on the Balance Sheet with any unpaid amounts repaid to the Government.

The remaining **£976,300** of grants are directed through the Revenue Accounts and are made up of Discretionary Grants, which the Council have distributed as part of individual Council approved schemes, specific grants for delivery of specified outcomes and administration grants which recognise the additional workload faced by the Council. These grants are detailed in the table below;

	Grant
	£
Business Support Grants	
Additional Restrictions Business Grants	774,500
Grants for Citizens	
Test & Trace Support Grants	24,500
Admin Support Grants	
Business Grants	130,700
Test & Trace Support	46,600
Total	976,300

2.3.8 Efficiency Programme – Outturn Position

Since 2014/15 Council have approved four separate budget reduction programmes totalling £6.5m net of risk provision. Previous progress has been positive and budget reductions achieved have been in line with the profiled estimate. Of the total programme, £2.6m was planned for delivery over 2019/20 to 2022/23.

In terms of 2021/22, the original programme for the delivery of efficiencies totalled £905,800. The outturn position indicates the following:

Movements on Efficiencies 2021/22	
	£
Approved Efficiency Programme 2021/22	(£905,800)
Quarter 1 Amendments	£0
Quarter 2 Amendments	£31,300
Quarter 3 Amendments	£131,300
Revised Total at Quarter 3	(£743,200)
Proposed Amendments Quarter 4:	
Deferred efficiencies	
Legal Service New Fees and Charges	£42,500
Licensing Fee Increase	£18,000
Street Care removal non-contractual Overtime	£15,000
Building Control Income	£13,000
Provide self-governance services to other local authorities	£5,000
Marketing - Website Advertising	£4,000
Charging Developments for bins	£4,000
Total Quarter 4 Amendments	£101,500
Revised Total Delivered 2021/22	(£641,700)
Variance 2021/22 Programme	£264,100

The £101,500 quarter 4 amendments are included in the variances detailed in Appendix 1. In summary, the outturn of the efficiency programme delivery was a shortfall of £264,100 which is mainly due to initiatives being deferred to future years and was contained in 2021/22 by underspends identified during quarterly monitoring.

2.4 Movement In Earmarked Reserves

Reserves requirements have been reviewed and transactions completed within the portfolio analysis. Earmarked Reserves are sums of money set aside to provide financing for future service expenditure plans and include specific external grants and contributions received.

The balance on Earmarked Reserves at 31 March 2022 is £6,122,200, £1,352,300 higher than the current estimate of £4,769,900. A full list of movements on Earmarked Revenue Reserves is included in Appendix 3 and these are proposed to Cabinet for approval. Reasons for the variance between the estimated and actual earmarked reserves are included in the portfolio analysis at Appendix 1 and include:

- New contributions to reserves due to new grants and additional income, or underspends in one-off budgets for specific projects and contingency funds;

- Variances on planned contributions from reserves mainly due to projects that have been deferred to 2022-23;
- Additional contributions from reserves to fund budget pressures arising during the year.

The tables below shows a summary of total movements in earmarked reserves from the current approved estimate.

2.4.1 New Contributions to Earmarked Reserves

Included in the Earmarked Reserves proposed for approval are new contributions to reserves of £1,132,276 made up of:

Increases Due to Receipt of New Grants and Additional Income		
Reserve	Reason for Movement	Amount
NNDR Pool Reserve	Contribution from the Nottinghamshire Business Rates Pool for Economic Regeneration Projects	(233,096)
Local Development Framework Reserve	Design Code Pathfinder Grant	(160,000)
		(393,096)

Increases for Future Projects Arising from Service Underspends		
Reserve	Reason for Movement	Amount
Inflationary Pressures Contingency Reserve	Expenditure savings achieved during 2021/22 set-aside to mitigate the potential impact of the cost of living crisis	(250,000)
Transformation Fund Reserve	To support delivery of backlog efficiency programme and projects, savings achieved by utilising existing resources to manage and deliver new burdens	(150,000)
Earmarked Reserves	Savings achieved by utilising existing resources to manage and deliver new burdens to support backlog work	(137,995)
Asset Management Fund Reserve	Estates and property related underspends set aside for increasing asset maintenance demands.	(100,000)
Risk Management Reserve	Transfer to Risk Management reserve for future Health and Safety pressures	(50,000)
Economic Development Fund Reserve	Contributions to support Economic Regeneration projects.	(47,000)
Insurance Reserve	Insurance Premium for future risk management	(2,078)
Other Minor Movements		(2,107)
		(739,180)

2.4.2 Variances in Planned Usage of Earmarked Reserve

Contributions from reserves compared to current estimate of £220,024 analysed as follows:

Additional Contributions from Reserves		
Reserve	Reason for Movement	Amount
Earmarked Reserves	Council Tax Hardship Fund	111,252
	Housing Benefit Test & Trace Support	128,904
CCTV reserve	CCTV replacement programme	42,881
Housing Benefit Reserve	Contribution to Framework Housing Assoc.	22,000
Selective Licensing	Contribution for staffing phase 1	20,056
Insurance Reserve	Contributions for excess costs on claims	34,106
		359,199

Reduced Contributions from Reserves		
Reserve	Reason for Movement	Amount
Community and Crime Reserve	Backfilling of Staff due to Enforcement and Containment work ongoing	(53,410)
	PASC & Waste driver retention payments, due 01/04/22	(21,060)
IT Replacement Fund	Replacement programme funded through capital and agile schemes	(67,900)
Risk Management Reserve	Health and Safety courses/training programme delayed due to impact of Covid	(4,300)
Housing Benefit Reserve	Delay of Temporary Accommodation project	(36,000)
Asset Management Reserve	Deferral of capital schemes, Jubilee House fencing and Property Services consultancy	(39,849)
Local Development Framework Reserve	Lower contribution required due to delays to the Evidence Preparation project.	(27,182)
Apprentice Reserve	Lower number of Apprentices	(18,291)
Earmarked Grants Reserves	Lower Contributions required for Leisure and Community Centres holiday cover	(55,089)
	Community projects delayed delivery	(22,009)
NNDR Reserve	Economic Development Intervention project – ongoing	(46,600)
	RV Finder costs lower	(7,233)
Transformation Fund	Lower contribution required for Projects Officer and Webchat scheme delayed	(4,505)
Selective Licensing	Phase 2 delayed	(99,200)
Economic Development Fund Reserve	Carlton Square Development Capital scheme partially completed	(64,886)
Other Minor Movements		(11,709)
		(579,223)

2.5 Movement in Provisions

Provision requirements have been reviewed and transactions completed within the outturn analysis. Provisions are made when an event has taken place that gives the Council an obligation that probably requires settlement but where the timing and precise amounts are uncertain. The table below details the movements in Provisions for 2021/22 which are now proposed to Cabinet for approval.

Description	Balance B/fwd 01/04/21	Movement in Year	Actual Balance 31/3/22
	£	£	£
Business Rates Appeals	1,321,100	327,500	1,648,600
Transferred Housing Stock – Environment Warranties	50,000	0	50,000
Transferred Stock Repairs	50,000	0	50,000
Total	1,421,100	327,500	1,748,600

Business Rate Appeals - the Business Rate Retention regime places a liability on the Council to refund ratepayers who successfully appeal against the rateable value of their properties on the rating list. A provision of £1,648,600 has been made, representing the Council's estimated share of such liabilities at 31 March 2022.

Transferred Stock Environmental Warranties - to provide for the payment of excesses under the Environmental Warranty provided to Gedling Homes under the Large Scale Voluntary Transfer (LSVT) arrangement. An excess of £25,000 makes it likely that the Council will be required to meet certain expenses over the life of the policy.

Transferred Stock Repairs - to provide for work required under warranties on the transferred properties referred to above.

Provisions for Bad Debts

Bad debts provisions are an estimate of the amount that will remain uncollectable after a certain time period and will require write off in the future accounts of the Council. They are calculated on the age and amounts of debt owed to the Council based on a hierarchical percentage i.e. the older the debt the greater the likelihood of non-collection. The table below details the movements in Bad Debts Provisions for 2021/22 which are now proposed to Cabinet for approval.

Sundry Debtor bad debt provision have not significantly changed during 2021/22.

Description	Balance B/fwd 01/04/21 £	Movement in Year £	Actual Balance 31/3/22 £
Sundry Debts	352,400	2,100	354,500
Housing Benefit Debts	2,065,300	(5,600)	2,059,700
Business Rates Debts (GBC Share)	220,200	(12,200)	208,000
Council Tax Debts (GBC Share)	223,800	25,500	249,300
Total	2,861,700	9,800	2,871,500

2.6 Building Regulations Fee Earning Trading Account

There is a statutory requirement to break even on the Building Regulation Fee Earning account to ensure the service is not subsidised by the council tax payer.

Building Regulations fee earning account is recovering well from the Covid-19 pandemic and achieved a surplus of £2,800. In addition the new Building Control fees for Street Naming & Numbering are performing well and achieved income of £17,600.

The Building Control Reserve has now moved into a slight surplus of £200.

2.7 Community Infrastructure Levy (CIL)

In 2021/22 the Council raised 38 liability notices totalling £4,037,481 and issued 17 demand notices totalling £4,794,417 for payment. During this time 32 receipts were collected totalling a sum of £3,214,932. Of the £3,214,932 receipts collected, £2,430,843 is to be spend on Strategic Infrastructure Projects that are identified within the Council's annual Infrastructure Funding Statement, £623,342 is to be spent on the locality it has been collected for via Neighbourhood funding and £160,747 is to fund administration costs as permitted under the Regulations.

The total balance now available to spend on strategic infrastructure projects in the Borough is £5,902,597 as detailed in the table in paragraph 3.4

2.8 Members Pot Outturn 2021/22 and Community Grants

In 2021/22 the Members Pot budget was £82,000 of which £82,000 has been spent on grants to third parties as detailed in Appendix 4.

Despite ongoing financial pressures the Council was still able to provide financial support to voluntary and charitable organisations.

2.9 Support Service Recharges and Capital Financing Variations (Non Controllable)

Detailed explanations of major variations at individual portfolio holder level are included at Appendix 1. Global changes in respect of the treatment of support services and capital financing can mask the detail of performance in individual areas and these 'non controllable costs' are also highlighted separately (see paragraphs below).

Support Service Recharges

The budgets of all central support, service administration and fleet providers have been monitored and updated as part of the quarterly budget monitoring process. Reallocation of support costs has been undertaken as part of the accounts closedown process based on actual outturn figures and therefore variances between the central support budgets and actual recharges have occurred as a result of this reappraisal. Variances resulting from the reappraisal of central support and service administration have occurred across the board, but the entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. **Overall, support services have underspent compared to the current estimate by £127,000 in 2021/22.**

Capital Financing Charges

Capital financing charges reflected in the Council's service department budgets include amortisation and depreciation.

Amortisation charges relate to the cost of Capital schemes where no asset is created and the capital expenditure is therefore charged to revenue in the year it occurs e.g. disabled facilities grants. Budget variances may occur because of capital scheme under and overspends and carry forwards/slippage. Depreciation reflects the usage of capital assets within the services and budget variances can occur due to the revaluation of assets.

3 Capital Outturn 2021/22

- 3.1 A summary of the Capital outturn is presented in the table below. Capital outturn totals £6,331,076 compared to an approved budget of £9,543,200 a net underspend of £3,212,124. After accounting for carry forward requests of £3,064,400, there is a reduced 2021/22 financing requirement on the capital programme of £147,724.

The majority of the underspend relates to the Property Flood Resilience scheme (£55,500) due to fewer applications being received than anticipated, the Car Parks Resurfacing scheme (£31,000) and the On-Street Residential Charge Points (£33,500) schemes have been fully delivered to the required standard at a contract price below current estimates.

3.2 The details of the outturn for individual schemes by Portfolio area are included at Appendix 5.

Capital Outturn and Proposed Carry Forwards 2021/22

Portfolio	Current Estimate	Actual Expenditure	Variance	Proposed Carry Forward
	2021/22	2021/22		
	£	£	£	£
Community Development	3,700	3,700	(0)	0
Housing, Health & Wellbeing	1,357,500	789,595	(567,905)	567,900
Public Protection	2,300,800	1,253,759	(1,047,041)	1,047,100
Environment	1,501,300	934,976	(566,324)	549,200
Growth and Regeneration	3,403,800	2,785,116	(618,684)	618,700
Resources & Reputation	976,100	563,930	(412,170)	281,500
TOTAL	9,543,200	6,331,076	(3,212,124)	3,064,400

3.3 Proposed Capital Carry Forwards

The capital carry forward requests a total £3,064,400 against the current approved capital programme of £9,543,200 which represents 32% re-profiling for 2021/22. The level of funding available to finance the carry forwards is projected to be sufficient. The majority of the capital re-profiling is in relation to the following:

- Green Homes Grant, re-profiling of scheduled claims and works, delivery expected 2022/23 (£726,600);
- Arnold Market Place, delays caused by sourcing materials (£561,900);
- Temporary Accommodation, purchased 5 of the 8 budgeted properties, remaining purchases (£432,900) to be completed 2022/23;
- Disabled Facilities Grant, still processing Covid-19 Pandemic backlog, delivery is expected 2022/23 (£320,500);
- Lambley Lane Changing Room & Pitch Renovation £156,300;
- Station Road & Burton Road, business case being reviewed, delivery expected 2022/23 onwards (£100,000);
- Carbon reduction initiative (£88,100) schemes to be identified in 2022/23;
- Customer Service Improvement (£65,400) scheduled to be complete in 2022/23;
- Gedling Country Park Charge Points (£62,900)
- Deferral of vehicle replacements due to delays in the supply chain (£58,000);

Appendix 6 details:

- (a) the carry forward requests authorised by the Chief Financial Officer in line with the delegation arrangements totalling £1,570,100
- (b) the carry forward requests totalling £1,494,300 for non-committed schemes in excess of £50,000, which require Cabinet approval. This is mainly for Disabled Facilities Grants, temporary accommodation, King George V provision of public toilets and Lambley Lane changing room and pitch renovation.

3.4 Capital Financing 2021/22

The proposed method of financing the £6,331,076 capital expenditure incurred in 2021/22 is detailed in Appendix 7 and summarised below.

	£
Capital Receipts	631,701
Capital Grants and Contributions	1,849,502
S106 & CIL	57,611
General Fund Revenue Contributions	1,566,008
Borrowing	2,226,254
Total Capital Financing	6,331,076

Usable Capital Reserves

A reserve is created for a specific purpose or to cover contingencies. In accordance with the accounting code, these usable reserves must be separately identified between those that are retained for Capital purposes, and those that are retained for Revenue purposes.

Capital reserves are used to fund the capital programme within the year and the position as at 31 March 2022 is as follows:

Description	Balance (b fwd)	Received	Use In Year	Balance
	01/04/2021	In Year		31/03/2022
	£	£	£	£
Usable Capital Receipts	0	631,701	(631,701)	0
Capital Grants Unapplied	803,001	1,913,600	(1,849,502)	867,099
S106 Contributions (conditions satisfied)	0	13,825	(13,825)	0
Community Infrastructure Levy	2,538,369	3,408,014	(43,786)	5,902,597
Total	3,341,370	5,967,140	(2,538,814)	6,769,696

3.5 Determination of Minimum Revenue Provision 2021/22

The Local Government Act 2003 and the Local Authorities (Capital Finance and Accounting)(England) Regulations 2003/3146 requires each Local Authority to determine the amounts set aside from revenue as a provision for repayment of debt known as the minimum revenue provision:

For 2021/22 the proposed minimum revenue provision is calculated in accordance with the MRP policy for 2021/22 as approved by Council on 4 March 2021 and equates to £573,439.

4. Statement of Accounts

4.1 Technical Adjustments to Revenue

The Council is required to comply with International Financial Reporting Standards (IFRS) in the production of its Statement of Accounts. This requires a number of technical adjustments to be made to portfolio totals. The adjusted totals are then presented in the Comprehensive Income and Expenditure Statement within the Statement of Accounts.

Adjustments will be made in respect of Employee Benefits i.e. holiday pay and pensions as well as impairments arising from asset revaluations and further details are provided below. The adjustments themselves do not impact on the budget requirement or the amount to be raised by Council Tax and therefore do not affect the General Fund balance. No budgets are set for these and managers do not have direct control of the costs. They are therefore not included within the Outturn Portfolio balances at paragraph 2.1

Pension Benefits

IFRS require recognition in the Accounts of the benefit entitlements earned by employees during the period rather than the actual amount of employer's pension contributions payable upon which charges to council tax are based. Adjustments will be made to the service revenue accounts in the Net Costs of Services to remove the actual pension contributions payable and replace them with the benefit entitlements earned as provided by the Actuary. For 2021/22 this adjustment adds £2,709,862 to the Net Cost of Services.

Asset Impairment

A capital asset impairment review is undertaken each year end by the Council's valuer. An assessment is made of whether the asset values currently held in the Council's Balance Sheet reflect both the current physical and market conditions and determine if an adjustment is required. If an asset is impaired i.e. the value is assessed to be lower than that currently held, then the asset value is written down with the accounting loss being charged to the Comprehensive Income and Expenditure Statement.

4.2 Pensions

The details regarding the Council's share of the Nottinghamshire County Council Pension Fund are provided for Members consideration at Appendix 8.

Barnett Waddingham are the Pension Fund's appointed Actuary, and their report sets out the assumptions used to prepare the IAS19 pension figures which are reported in Gedling's accounts. It is required that these assumptions are reviewed prior to agreeing their use and inclusion in the Statement of Accounts, and this review has been completed by the Director of Corporate Resources and S151 Officer.

4.3 Balance Sheet at 31 March 2022

Consideration of the Council's Balance Sheet does not feature significantly in the budget setting and monitoring, and yet if not managed and reviewed correctly, a number of balances may be hidden that could have a major impact on the revenue outturn in any one year. Balance sheet valuation and management is at the heart of changes being driven by International Financial Reporting Standards and it is therefore important that, in reviewing the Final Accounts, due consideration is given to the main features of the Balance Sheet and year to year changes as follows:

- The Pension Liability has decreased by £8.8m to £60.7m due to changes in the discount rate and other assumptions made by the Actuary.
- Short-term creditors have increased by £1.8m. This largely due to S31 grant owing to central government in respect of business rate reliefs paid to billing authorities in 2020/21 being repaid in 2021/22 creating a gross decrease of £6.5m. This decrease has been offset by the receipt of £7.1m in Energy Rebate Grants and £1.2m Covid19 Additional Relief Fund (CARF) received in 2021/22. These will be paid in 2022/23 and are therefore shows as a creditor at 31 March 2022.
- Short term debtors have decreased by £5.7m due largely to sums owing from central government in respect of the exceptional business rates deficit due to rates reliefs.

5 **Alternative Options**

This report provides a statement of financial performance against the approved budget for 2021/22 and as such there are no alternative options. The proposals for budget carry forwards are in accordance with requirements of Financial Regulations and are submitted for Member consideration.

The approval of the minimum revenue provision determination is statutorily required and as resources available for capital financing are severely restricted there are no alternative options available.

6 Financial Implications

6.1 As detailed in the report.

7 Legal Implications

7.1 The legal implications are detailed in the body of the report.

8 Equalities Implications

8.1 None arising directly from this report.

9 Carbon Reduction/Environmental Sustainability Implications

9.1 None arising directly from this report.

10 Appendices

Appendix 1	General Fund Revenue Outturn 2021/22 Variance Analysis
Appendix 2	Summary General Fund Balance and Earmarked Reserves
Appendix 3	Movement in Earmarked Reserves
Appendix 4	Members Pot 2021/22
Appendix 5	Capital Outturn 2021/22
Appendix 6	Budget Carry Forward Summary
Appendix 7	Capital Financing Summary 2021/22
Appendix 8	Pension Fund Accounting Disclosures

11 Background Papers

Gedling Plan and Budget 2021/22 and Quarterly Budget Monitoring Reports

12 Reasons for Recommendations

12.1 To ensure members are informed of the financial performance against the Gedling Plan and to comply with statutory requirements for capital financing.

Statutory Officer Approval

Approved by: Chief Financial Officer
Date: 28 June 2022

Approved by: Monitoring Officer
Date: 28 June 2022

	Current (Revised) Budget 2021/22		Actual Expenditure	Variation to Revised	Analysis of variance	
	£	£			Controllable Budget Variance	Non Controllable Recharge Variance
General Fund						
Community Development	1,473,200	1,394,487	(78,713)	(73,647)	(5,067)	
Housing, Health & Well-being	2,932,500	2,457,649	(474,851)	(496,565)	21,714	
Public Protection	1,575,800	1,881,128	305,328	(61,144)	366,472	
Environment	5,105,500	5,041,166	(64,334)	(43,719)	(20,615)	
Growth & Regeneration	909,800	531,144	(378,656)	(356,436)	(22,220)	
Resources & Reputation	2,918,800	1,939,650	(979,150)	(638,866)	(340,284)	
General Fund	14,915,600	13,245,223	(1,670,377)	(1,670,377)	0	
Transfer to/from Earmarked Reserves	(3,261,300)	(1,908,998)	1,352,302	1,352,302	0	
Total	11,654,300	(1,908,998)	(318,075)	(318,075)	(0)	

Community Development Portfolio. Outturn Summary 2021/2022

	Current		Variation to Estimate	Analysis of Variance	
	Approved Estimate 2021/22	Actual Expenditure		Controllable Budget Variance	Non Controllable Recharge Variance
	£	£	£	£	£
Community Development					
Democratic Mgt & Representation	663,700	651,750	(11,950)	(12,720)	770
Committee Services	0	167	167	167	0
Localities	135,300	123,042	(12,258)	(9,529)	(2,729)
Community Grants	312,700	290,455	(22,245)	(24,047)	1,802
The Arts & Tourism	50,200	48,027	(2,173)	(178)	(1,995)
Community Centres	193,700	171,921	(21,779)	(17,734)	(4,045)
Events	117,600	109,125	(8,475)	(9,606)	1,130
Community Development	1,473,200	1,394,487	(78,713)	(73,647)	(5,067)
Transfer to/from Earmarked Reserves	(81,100)	(40,731)	40,369	40,369	0
Total	1,392,100	1,353,756	(38,344)	(33,277)	(5,067)

Total Controllable Variance for Portfolio of (£33K) underspend**Democratic Mgt & Representation - £12.7k underspend**

Some vacancies not recruited to with a restructure pending.

Committee Services - £0.2k overspend

No major variances

Localities - £9.5K underspend

External funding received for projects (requested to move to Reserves).

Community Grants - £24.0k underspend

OAP grant not required, this offsets income in Community Centres. Grants received for Holidays & Food project and Volunteer Integration project span financial years (requested to move to Reserves).

The Arts & Tourism - £0.2k underspend

No major variances

Community Centres - £17.7k underspend

Fewer bookings has led to reduced staffing requirement and utilities costs but partially offset by lower income. Also savings on Head of Service post which was vacant for part of year.

Events - £9.6k underspend

Fewer events held than anticipated.

Transfer to / (from) Earmarked Reserves Analysis - £40.4k

Localities - additional funding for cinderpath project	£2,300
Localities - Food Project delayed until 2022/23	£6,500
Community Grants - External funding for projects to be delivered	£15,129
Community Grants - External funding for projects to be delivered	£5,052
Community Centres - annual leave carry forward underspend	(£1,805)
Events - Funding for Tour of Britain	£10,300
Events - Remembrance events cancelled	£2,893
	£40,369

Housing, Health & Well-being Portfolio. Outturn Summary 2021/2022

	Current		Variation to Estimate	Analysis of Variance	
	Approved Estimate 2021/22	Actual Expenditure		Controllable Budget Variance	Non Controllable Recharge Variance
	£	£	£	£	£
Housing, Health & Well-being					
Housing Needs	446,700	316,595	(130,105)	(134,743)	4,638
Leisure Services Division	0	171	171	171	0
Calverton Leisure Centre	261,700	223,272	(38,428)	(37,931)	(496)
Carlton Forum Leisure Centre	471,500	340,619	(130,881)	(136,443)	5,562
Redhill Leisure Centre	331,800	283,683	(48,117)	(49,182)	1,066
Arnold Theatre	199,300	121,758	(77,542)	(84,541)	6,999
Arnold Leisure Centre	429,000	371,035	(57,965)	(65,938)	7,973
Richard Herrod Centre	298,100	256,746	(41,354)	(42,106)	752
Health & Wellbeing	49,700	38,815	(10,885)	(10,016)	(869)
Council Tax Benefits	(4,000)	(3,457)	543	543	0
Rent Allowances	59,600	(27,804)	(87,404)	(87,404)	0
Housing Benefit Administration	385,700	528,679	142,979	146,889	(3,910)
Rent Rebates	3,400	7,537	4,137	4,137	0
Housing, Health & Well-being	2,932,500	2,457,649	(474,851)	(496,565)	21,714
Transfer to/from Earmarked Reserves	(260,100)	(187,186)	72,914	72,914	0
Total	2,672,400	2,270,464	(401,936)	(423,650)	21,714

Total Controllable Variance for Portfolio of (£424K) underspend

Housing Needs £134.7k underspend

Variance largely offset with a transfer to reserves (£96k) in respect of grants received for specific projects, the remaining amount is due to additional Housing Benefit rental income (£26k) and choice based lettings income (£7k)

Leisure Services Division - £0.2k overspend

No major variances

Calverton Leisure Centre £37.9k underspend

Savings have arisen on instructor costs due to a reduced programme in place but partly offset by increased fuel oil charges. Additional income achieved from swimming lessons with member numbers back to pre-covid levels sooner than anticipated. Savings are partially offset by contribution to reserves.

Carlton Forum Leisure Centre £136.4k underspend

Savings have arisen on instructor costs due to a reduced programme in place but partly offset by increased gas charges. Additional income achieved from fitness memberships as members have returned faster than expected as well as increased income from swimming lessons with member numbers back to pre-covid levels sooner than anticipated. Savings are partially offset by contribution to reserves.

Redhill Leisure Centre £49.2k underspend

Savings have arisen on instructor costs due to a reduced programme in place as well as lower electricity charges. Additional income arisen from fitness memberships with member number increasing faster than expected whilst All Weather Pitch bookings have increased. Savings are partially offset by contribution to reserves.

Arnold Theatre £84.5k underspend

Savings achieved on superannuation and annual leave cover as vacancies were covered by casual employees. Electricity charges were lower than anticipated. There has been a reduction in Cinema costs due to fewer productions as the number of film releases in 2021-22 was reduced also restrictions on indoor activities continued for part of the year, offset by reduced income, as well as an increase in Theatre production and bar sales

Arnold Leisure Centre £65.9k underspend

There was an increase in swim instructor costs offset by an increase in swim lesson income as the member numbers have exceeded pre-covid levels. Both gas and electricity charges were lower than expected. Base maintenance saving is being used to fund lift replacement project and is therefore offset by a contribution to Reserves.

Richard Herrod Centre £42.1k underspend

Electricity and gas charges were lower than expected due to reduced opening hours. The Licencing costs for Performing Rights Society (PRS) and Sky were lower than anticipated due to centre not being fully opened. There was increased income for the Millennium Suite due to the extended use as a Vaccine Centre but this was partially offset by a reduced rent from the Bowls Club. Savings are partially offset by contribution to reserves.

Health & Wellbeing £10.0k underspend

Underspend due to ongoing projects being delivered over a number of years and offset by a reduced contribution from Reserves

Council Tax Benefits £0.5k overspend

No major variances

Rent Allowances £87.4k underspend

Variance due to lower aged debt than anticipated and thereby reducing the Bad Debt Provision and lower reduced subsidies on Rent Allowances.

Housing Benefit Administration £146.9k overspend

Test & Trace discretionary payments amounted to £142k, offset by a contribution from Reserves whilst there was an underspend on postages.

Rent Rebates £4.1k overspend

No major variances

Transfer to / (from) Earmarked Reserves Analysis - £72.9k

Housing Needs - External funding for projects to be delivered	£66,212
Housing Needs - Contribution RSAP units (Framework Housing Asso)	£19,080
Calverton Leisure Centre - Joint Use Maintenance reserve	£5,568
Calverton Leisure Centre - Annual Leave carried forward	£9,258
Carlton Forum Leisure Centre - Joint Use Maintenance reserve	£31,686
Carlton Forum Leisure Centre - Annual Leave carried forward	£13,277
Redhill Leisure Centre - Joint Use Maintenance reserve	£11,400
Redhill Leisure Centre - Annual Leave carried forward	£3,291
Arnold Leisure Centre - Contribution to Lift project from base maint.	£25,400
Arnold Leisure Centre - Annual Leave carried forward	£7,833
Richard Herrod Centre - Annual Leave carried forward	£11,061
Health & Wellbeing - Community Development Co-ordinator	£7,853
Housing Benefit Administration - Underspend on New Burdens grant	(£12,605)
Housing Benefit Administration - Test & Trace discretionary grant	(£126,400)
	£72,914

Public Protection Portfolio. Outturn Summary 2021/2022

	Current Approved Estimate 2021/22 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Budget Variance £	Non Controllable Recharge Variance £
Public Protection					
Taxi Licencing	100,000	57,969	(42,031)	12,504	(54,535)
Other Licencing	26,300	17,274	(9,026)	(12,187)	3,161
Environmental Protection	319,600	305,250	(14,350)	(20,466)	6,117
Food, Health & Safety	263,400	275,588	12,188	13,517	(1,329)
Comm Protection & Dog Control	631,900	604,732	(27,168)	(30,163)	2,995
Public Sector Housing	234,600	620,315	385,715	(24,349)	410,064
Public Protection	1,575,800	1,881,128	305,328	(61,144)	366,472
Transfer to/from Earmarked Reserves	(83,900)	(124,727)	(40,827)	(40,827)	0
Total	1,491,900	1,756,401	264,501	(101,971)	366,472

Total Controllable Variance for Portfolio of (£102K) underspend

Taxi Licencing - £12.5k overspend

The cost of producing licences was higher than anticipated.

Other Licencing - £12.2k underspend

Pavement Licencing new burdens income has been received but partly offset by an underachievement of income from other licencing fees.

Environmental Protection - £20.5k underspend

There have been vacancies in Neighbourhood Warden and Technical/Environmental Health officer posts offset with minor overspends across other pay budgets. There has also been additional income from the administrative charge made on the Rechargeable Works Orders.

Food, Health & Safety - £13.5k overspend

Non contractual overtime has had to be paid to Environmental Health Officers to catch up on outstanding inspections that could not take place during the Covid lockdowns.

Comm Protection & Dog Control - £30.2k underspend

There have been a number of vacancies during the year whilst an overspend on CCTV has been funded through the CCTV Reserve. There has also been an overachievement of grant income from Safer Notts Board and Sanctuary.

Public Sector Housing - £28.0k underspend

The majority of this underspend relates to Selective Licencing with other minor underspends across the division. There has also been an overachievement of income in relation to the Phase 1 Selective Licencing Scheme.

Transfer to / (from) Earmarked Reserves Analysis - £(40.8)k

Food, Health & Safety - Not utilised but will be required in the new financial year to continue work	£16,412
Community Protection & Dog Control - Unutilised CCTV Reserve	(£42,881)
Public Sector Housing - Tfr to Reserves - Phase 2 deferred to new financial year	(£105,500)
Public Sector Housing - Tfr from Reserves - Phase 1 lower net spend than anticipated	£91,142
	£(40,827)

Environment Portfolio. Outturn Summary 2021/2022

	Current		Variation to Estimate	Analysis of Variance	
	Approved Estimate 2021/22	Actual Expenditure		Controllable Budget Variance	Non Controllable Recharge Variance
	£	£	£	£	£
Environment					
Waste Other	86,800	53,628	(33,172)	8,322	(41,494)
Waste Recycling	159,900	60,813	(99,087)	(92,910)	(6,177)
Waste Residual	1,898,800	1,963,844	65,044	(20,119)	85,163
Waste Services	32,000	10,940	(21,060)	(21,060)	0
Street Care	966,900	1,023,312	56,412	37,417	18,995
Public Conveniences	12,900	3,278	(9,622)	(9,355)	(267)
Environment Service Support	10,000	0	(10,000)	10,993	(20,993)
Building Services	6,000	0	(6,000)	(2,600)	(3,400)
Car Parks	127,700	151,007	23,307	29,019	(5,712)
Fleet Management	28,200	(17,470)	(45,670)	(16,758)	(28,912)
Parks	1,838,400	1,828,239	(10,161)	26,839	(37,000)
Parks - External Works	57,200	80,795	23,595	14,477	9,118
Cemeteries	(119,300)	(117,221)	2,079	(7,984)	10,064
Environment	5,105,500	5,041,166	(64,334)	(43,719)	(20,615)
Transfer to/from Earmarked Reserves	(55,600)	(52,306)	3,294	3,294	0
Total	5,049,900	4,988,860	(61,040)	(40,426)	(20,615)

Total Controllable Variance for Portfolio of (£40K) underspend**Waste Other - £8.3k overspend**

Additional expenditure was incurred on a Civica patch in order to close the Garden Waste Accounts in the system.

Waste Recycling - £92.9k underspend

There was an overspend on agency costs plus Kickstart trainees for whom there was no budget provision but for whom we do receive income. There was an overachievement on recycling credits and Garden Waste service renewals as well as an underspend on bin issues.

Waste Residual - £20.8k underspend

A Refuse Loader post appears to have been vacant for the whole year. Whilst there has been an underachievement of Trade Recycling Charges, this has been offset by an overachievement of income from bulkyhousehold waste collection.

Waste Services - £21.1k underspend

£21.1k is to be carried forward to 2022/23 to fund the HGV Retention Payment due on 01 April 2022.

Street Care - £37.4k overspend

There has been a deferred overtime efficiency along with a late invoice for Christmas lighting.

Public Conveniences - £9.4k underspend

Credits have been received for previously disputed water charges.

Environment Service Support - £11.0k overspend

There has been an unachieved budget reduction offset partly with savings from a temporary vacancy.

Building Services - £2.6k underspend

No major variances

Car Parks - £29.0k overspend

This is due to current estimates for income not being achieved.

Fleet Management - £16.8k underspend

There has been an underspend on the Apprentice post offset with minor pay overspends. There have been overspends on hire of transport and fuel offset with an underspend on tyres whilst there has been additional income from the sale of scrap.

Parks - £26.8k overspend

There has been a requirement for additional agency cover in addition to Q3 due to sickness absence but this has been partially offset by an increase in come from the hire of football pitches.

Parks - External Works - £14.4k overspend

There has been a shortfall in income from commercial tree activity along with higher utility bills for both Bestwood Country Park and the Pet Cremation Service.

Cemeteries - (£8.0k) underspend

There was an increase in the number of burials in the final quarter of 2021/22.

Transfer to / (from) Earmarked Reserves Analysis - £3.3k	
Waste Recycling - Depot Manager Redundancy & Holiday Pay from Transformation Reserve	(£2,000)
Waste Residual - Depot Manager Redundancy & Holiday Pay from Transformation Reserve plus contributions to the Insurance Excess	(£4,878)
Waste Services - Unutilised needs carry forward to offset payment in new financial year	£21,060
Fleet - Unutilised Apprentice Reserve - looking to utilise in the new financial year	£4,700
Street Care - Depot Manager redundancy & holiday pay from Transformation reserve.	(£2,800)
Car Parks - Contribution for future car park maintenance to Car Park Reserve	(£14,694)
Parks - to Reserves - Gedling Country Park (GCP) Donations to GCP Car Park	£5,778
Parks - from Reserves - Underutilisation of Efficiency & Innovation Reserve	£1,128
Cemeteries - Insurance excess payments	(£5,000)
	£3,294

Growth & Regeneration Portfolio. Outturn Summary 2021/2022

	Current Approved Estimate		Variation to Estimate	Analysis of Variance	
	2021/22	Actual Expenditure		Controllable Budget Variance	Non Controllable Recharge Variance
	£	£	£	£	£
Growth & Regeneration					
Development Service Support	(1,800)	(0)	1,800	(5,330)	7,130
Development Management	60,400	2,684	(57,716)	(56,592)	(1,124)
Planning Policy	353,300	168,294	(185,006)	(186,494)	1,487
Building Control Account	36,800	36,540	(260)	(2,168)	1,908
Building Control Fee Earning Account	(16,200)	(2,786)	13,414	19,518	(6,104)
Land Charges	3,300	10,194	6,894	14,141	(7,247)
Economic Development	331,000	239,380	(91,620)	(74,157)	(17,463)
Housing Strategy	143,000	76,838	(66,162)	(65,355)	(807)
Growth & Regeneration	909,800	531,144	(378,656)	(356,436)	(22,220)
Transfer to/from Earmarked Reserves	(104,200)	192,785	296,985	296,985	0
Total	805,600	723,928	(81,672)	(59,451)	(22,220)

Total Controllable Variance for Portfolio of (£59K) underspend

Development Service Support - £5.3k underspend

No major variance

Development Management - £56.6k underspend

There has been a significant surplus of CIL Admin receipts (£164k) that has been partially offset by shortfall in planning fees (£58k) and in pre-application advice income (£21k). There have also been greater planning refunds (£9k) than expected and additional expenditure (£10k) on agency staff.

Planning Policy - £186.5k underspend

Underspend largely due to the Design Code Pathfinder grant (£160k) transferred to reserves to be used in 2022/23 and lower than expected utilisation of budgets for capacity funding and policy preparation work.

Building Control Account - £2.2k underspend

No major variances

Building Control Fee Earning Account - £19.5k overspend

Variance due to reduction in inspection income

Land Charges - £14.1k overspend

Land charge income in 2021/22 has been lower than anticipated. The fees and charges for 2022/23 have been updated to address this.

Economic Development - £74.2k underspend

Variance largely due to underspend on intervention pot monies offset by reduced contribution from reserves. Capacity funding delayed until 2022/23 offset by grant income

Housing Strategy - £65.4k underspend

Variance due to vacancies offset by contribution to reserves

Transfer to / (from) Earmarked Reserves Analysis - £297.0k

Planning Policy - Design Code Pathfinder money £160K transferred to be spent in 22/23 onwards, along with £8.1k New Burdens

transparency monies £168,103

Planning Policy - from Reserves - Evidence preparation works lower than anticipated £27,182

Economic Development - Intervention pot funding repurposed for Growth & Regen Projects £54,700

Housing Strategy - Salary underspends to be utilised for Growth & Regen Projects £47,000

£296,985

Resources & Reputation Portfolio. Outturn Summary 2021/2022

	Current		Variation to Estimate	Analysis of Variance	
	Approved Estimate 2021/22	Actual Expenditure		Controllable Budget Variance	Non Controllable Recharge Variance
	£	£	£	£	£
Resources & Reputation					
HR, Performance and Service Planning	31,800	4,700	(27,100)	(901)	(26,199)
Corporate Management	962,100	991,997	29,897	(20,013)	49,910
Health & Safety and Emergency Planning	35,900	29,284	(6,616)	(14,778)	8,162
Legal Services	50,800	51,035	235	56,606	(56,371)
Central Print Room	0	(3,000)	(3,000)	(3,086)	86
Postages	0	(0)	(0)	4,553	(4,553)
Registration Of Electors	183,100	166,093	(17,007)	(17,429)	422
Elections	6,500	(31,579)	(38,079)	(37,237)	(842)
Estates & Valuation	(300)	0	300	(43,669)	43,969
Public Land & Buildings	34,000	11,782	(22,218)	(8,409)	(13,809)
Information Technology	0	(65,200)	(65,200)	(74,032)	8,832
Communications & Publicity	17,300	5,800	(11,500)	(29,944)	18,444
Corporate Officers	41,400	18,395	(23,005)	(4,579)	(18,426)
Business Units	(20,500)	(15,582)	4,918	934	3,984
Public Offices	(15,700)	(2,811)	12,889	8,406	4,483
Corporate Administration	0	0	0	0	0
Financial Services	74,000	65,000	(9,000)	3,748	(12,748)
Customer Services	9,600	(0)	(9,600)	1,497	(11,097)
Insurance Premiums	3,400	(2,078)	(5,478)	(2,092)	(3,386)
Revenues-Local Taxation	531,600	332,910	(198,690)	(215,496)	16,806
Central Provisions Account	31,700	(102,925)	(134,625)	(134,625)	0
Non Distributed Costs	323,300	318,501	(4,799)	(4,799)	0
Corporate Income & Expenditure	321,800	(886,760)	(1,208,560)	(179,858)	(1,028,702)
Movement in Reserves (MiRs)	297,000	1,054,089	757,089	76,336	680,753
Resources & Reputation	2,918,800	1,939,650	(979,150)	(638,866)	(340,284)
Transfer to/from Earmarked Reserves	(2,676,400)	(1,696,833)	979,567	979,567	0
Total	242,400	242,817	417	340,701	(340,284)

Total Controllable Variance for Portfolio of £341K overspend

HR, Performance and Service Planning - £0.9k underspend

No major variances

Corporate Management - £20.0k underspend

There have been underspends in 2021/22 on travel, conferences and subscriptions.

Health & Safety and Emergency Planning - £14.8k underspend

There have been underspends on corporate training and occupational health supplies offset with a contribution to reserves.

Legal Services £56.6k overspend

There has been reduced income from external services because of capacity issues within the team associated with an increase in internal cases.

Central Print Room - £3.1k underspend

No major variances.

Postages - £4.5k overspend

No major variances.

Registration Of Electors £17.4k underspend

There has been a reduction in canvassing activity when compared to previous years.

Elections £37.2k underspend

Variance mainly due to additional income received in respect of the General Election in 2019

Estates & Valuation - £43.7k underspend

There have been savings on vacant posts as well as consultancy fees allowing a contribution to Asset Management reserves.

Public Land & Buildings - £8.4k underspend

Additional income has been received from a one-off access licence fee and from shop rentals.

Information Technology - £74.0k underspend

An underspend arose from an ICT Technical Officer post being vacant during 2021/22 which has been partially offset due to the use of agency contractors. There was also an underspend on IT asset replacement as the majority of expenditure incurred IT equipment related to the Agile Working project and was charged to the capital programme.

Communications and Publicity - £29.9k underspend

There was an underspend due to a part time Publications Officer vacancy and a lower superannuation fixed recharge partially offset with an overspend on the vacancy provision. There was an underspend on Covid Response which has been transferred to a reserve to allow continuation in 2022/23. Greater advertising and sponsorship income has been received than expected.

Corporate Officers - £4.6k underspend

No major variances

Business Units - £0.9k overspend.

No major variances

Public Offices - £8.4k underspend

There has been underspends on cleaning supplies and operational equipment, offset by a shortfall in income from electricity solar panels.

Corporate Administration - No Variance

No major variances

Financial Services - £3.8k overspend

There has been an overspend on subscriptions partly offset by an underspend on procurement consultancy.

Customer Services - £1.5k overspend

No major variances.

Insurance Premiums - £2.1k underspend

No major variances.

Revenues - Local Taxation - £215.5k underspend

New burdens funding of £130k has been received in respect of the administration of Covid-19 business support grants along with income of £233K from the Nottinghamshire Business Rates Pool that has been transferred to a reserve. The implementation of the Council Tax Hardship Fund of £113k that has been funded by a transfer from reserves as the funding was received in 2020/21 and further Council Tax relief discounts of £43k.

Central Provisions Account - £134.6k underspend

Savings have been achieved by utilising existing resources to manage and deliver new burdens caused by the Covid-19 pandemic.

Non Distributed Costs - £4.8k underspend

No major variances.

Corporate Income and Expenditure - £179.9k Underspend

No major variances.

Movement in Reserves (MiRS) - £76.3k overspend

Variance due to reduced Direct Revenue Financing of the Capital Programme 2021/22 due to schemes deferred to 2022/23 offset with associated contributions from reserves.

Transfer to / (from) Earmarked Reserves Analysis - £979.6k	
Health and Safety - Corporate training & occupational health budgets reserve not used in 2021/22 due to lack of staffing. Planned to use in 2022/23.	£14,300
Estates - Stock condition surveys delayed until 2022/23.	£5,700
Corporate Officers - Salary savings on Project Officer post	£2,105
Public Offices - Repairs to 23ft fence not yet completed. Will be completed in 2022/23.	£4,023
Procurement - Contribution from reserve not required in 2021/22.	£5,000
Information Technology - Unutilised IT Asset Replacement budget	£67,900
Communications and Publicity - Covid response to work to continue in 2022/23	£10,000
Customer Services - Apprentice unutilised, Carry forward	
Transformation to fund project work	£11,700
Legal Services	(£235)
Insurance Premiums - Underspend on premiums	£2,078
Revenues - Local Taxation - NDR Pool Share to reserves	£233,226
Revenues - Local Taxation - Ctax Hardship funding transferred to revenue	(£104,019)
Central Provisions Account - Track & Trace contain funding	£137,997
Movement in Reserves (MiRS)	£86,892
Expenditure Savings transferred to the Inflationary Pressure Contingency Reserve	£250,000
Transfer to Transformation Fund Reserve to support delivery of backlog efficiency programme and projects	£150,000
Estates and property related underspends set aside for increasing asset maintenance demands	£52,900
Transfer to Risk Management reserve for future H&S pressures	£50,000
	£979,567

GENERAL FUND BALANCE AND EARMARKED RESERVES 2021/22

	Current Estimate 2021/22 £000	Actual Outturn 2021/22 £000	Variance 2021/22 £000
General Fund Balance at 1 April 2021	7,923	7,923	0
<u>Plus:</u>			
GBC Council Tax Requirement from Collection Fund	6,471	6,471	0
GBC share of declared previous year Council Tax Collection Fund surplus/(deficit)	(48)	(48)	0
Business Rates (including Tax Income Guarantee - NDR)	1,714	1,235	(479)
New Homes Bonus	107	107	(0)
RSG & Other grants	249	249	0
Parish Levy	751	751	0
<u>Less:</u>			
Committee Expenditure	(11,654)	(11,336)	318
Parish Precept	(751)	(751)	0
General Fund Balance at 31 March 2022	4,761	4,601	(160)
<i>Movement in General Fund Balance</i>	<i>(3,162)</i>	<i>(3,322)</i>	<i>(160)</i>
<u>Earmarked Reserves (see Appendix 3 for detail)</u>			
Opening Balance 1 April 2021	8,031	8,031	0
Closing Balance 31 March 2022	4,770	6,122	1,352
<i>Movement in Earmarked Reserves</i>	<i>(3,261)</i>	<i>(1,909)</i>	<i>1,352</i>
Grand Total Reserves at 31 March 2022	9,531	10,723	1,192

Memorandum - Actual Movement on Balances 2021/22	£000's
<i>Increase / (Decrease) in General Fund Balance</i>	<i>(3,322)</i>
<i>Increase / (Decrease) in Earmarked Reserves</i>	<i>(1,909)</i>
Actual Net INCREASE/(DECREASE) in Total Reserves 2021/22	<i>(5,231)</i>

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Appendix 3 - Movement on Earmarked Reserves

Reserve
Leisure Strategy Reserve
Joint Use & Base Maintenance Reserve
Pub Watch/Shop Radio Replacement Reserve
Community & Crime Reserves
IT Replacement Reserve
Risk Mgmt Reserve
S106 Revenue Reserve
Housing & Housing Benefits Reserve
Insurance Reserve
Efficiency & Innovation Reserve
Asset Management Reserve
Local Development Framework Reserve
Earmarked Grants Reserve
CCTV Reserve
LA Mortgage Scheme Reserve (LAMS)
Apprentice Reserve
NNDR Pool Reserve
Transformation Fund Reserve
Economic Development Fund Reserve
Property Management Fund
Selective Licensing
ARG Reserve
Inflationary Pressures Contingency Reserve
Total Reserves

Original Estimate			
Original Estimate	Transfer to Reserve	Transfer from Reserve	Balance 31/03/22
£	£	£	£
(278,000)	0	0	(278,000)
(101,513)	0	0	(101,513)
(33,961)	(3,500)	0	(37,461)
(258,920)	0	29,200	(229,720)
(580,910)	(110,000)	109,700	(581,210)
(32,558)	0	14,200	(18,358)
(163,832)	0	29,000	(134,832)
(307,889)	0	51,000	(256,889)
(337,506)	(35,000)	0	(372,506)
(343,384)	0	24,700	(318,684)
(560,859)	(61,100)	231,700	(390,259)
(120,199)	0	45,800	(74,399)
(1,392,317)	(105,500)	427,100	(1,070,717)
(199,381)	(25,800)	30,000	(195,181)
(110,593)	0	0	(110,593)
(61,228)	0	36,500	(24,728)
(1,514,321)	0	1,264,300	(250,021)
(641,969)	0	25,600	(616,369)
(174,321)	0	157,400	(16,921)
(64,000)	0	0	(64,000)
(213,092)	0	0	(213,092)
(540,400)	0	540,400	(0)
0	0	0	0
(8,031,151)	(340,900)	3,016,600	(5,355,451)

2,675,700

Revised Estimate			
Original Estimate	Transfer to Reserve	Transfer from Reserve	Balance 31/03/22
£	£	£	£
(278,000)	0	22,700	(255,300)
(101,513)	0	0	(101,513)
(33,961)	(3,500)	0	(37,461)
(258,920)	0	174,500	(84,420)
(580,910)	(110,000)	121,700	(569,210)
(32,558)	0	17,700	(14,858)
(163,832)	0	29,000	(134,832)
(307,889)	0	73,000	(234,889)
(337,506)	(35,000)	0	(372,506)
(343,384)	0	36,300	(307,084)
(560,859)	(61,100)	252,000	(369,959)
(120,199)	0	45,800	(74,399)
(1,392,317)	(185,900)	569,200	(1,009,017)
(199,381)	(25,800)	30,000	(195,181)
(110,593)	0	0	(110,593)
(61,228)	0	36,500	(24,728)
(1,514,321)	0	1,227,800	(286,521)
(641,969)	0	338,600	(303,369)
(174,321)	(10,000)	177,400	(6,921)
(64,000)	0	0	(64,000)
(213,092)	0	0	(213,092)
(540,400)	0	540,400	(0)
0	0	0	0
(8,031,151)	(431,300)	3,692,600	(4,769,851)

3,261,300

Outturn			
Original Estimate	Transfer to Reserve	Transfer from Reserve	Balance 31/03/22
£	£	£	£
(278,000)	0	22,700	255,300
(101,513)	(48,654)	0	150,167
(33,961)	(3,500)	0	37,461
(258,920)	0	97,003	161,916
(580,910)	(110,000)	53,800	637,110
(32,558)	(50,000)	13,400	69,158
(163,832)	0	29,729	134,103
(307,889)	0	59,000	248,889
(337,506)	(37,078)	34,106	340,478
(343,384)	0	16,325	327,059
(560,859)	(171,806)	212,151	520,514
(120,199)	(168,103)	18,618	269,683
(1,392,317)	(258,408)	630,385	1,020,341
(199,381)	(25,800)	72,881	152,300
(110,593)	0	0	110,593
(61,228)	0	18,209	43,019
(1,514,321)	(233,226)	1,173,967	573,579
(641,969)	(150,000)	347,311	444,658
(174,321)	(57,000)	112,534	118,787
(64,000)	0	0	64,000
(213,092)	0	20,056	193,036
(540,400)	0	540,400	0
0	(250,000)	0	250,000
(8,031,151)	(1,563,576)	3,472,576	6,122,151

1,909,000

(1,352,300)

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MEMBERS POT**OUTTURN SUMMARY**
Members Pot Expenditure 2021/22

Budget 21/22	£ 82,000	No. of Councillors:	41
		Spending their full allocation	41
Less Total Expenditure	<u>82,000</u>	Part spending their allocation	0
Balance Unspent	<u><u> </u></u>	Not spending their allocation	0

Breakdown of Grants/Contributions

Name	£ Amount	Name	£ Amount
1st Daybrook Brownies	400	Harmless CIC	75
1st Gedling Rainbows	48.75	Haywood Road Community Association	300
1st Porchester Guides	100	Haywood Road Pre-School	250
1st Porchester Scouts, Cubs & Beavers	250	Hope Nottingham CIO	860
2nd Brownies Burton Joyce	200	Inspire Culture Nottinghamshire	150
2nd Calverton Brownies - refund due to cancelled trip	-250	Killsick Junior School	500
2nd Porchester Brownies	100	Lambley Parish Council	1000
37th Nottingham Company Boys Brigade	250	Linby Parish Council	450
3rd Porchester Rainbows	100	Melaugh Cleaning & Gardening	250
4th Nottingham Company Girls Bridgade	250	Morris Cast Signs Ltd	1300
5th Carlton Brownies Unit	700	NCHA Benedict Court	250
Abbey Gate Primary School	300	Netherfield & District WI	300
Age UK Nottingham & Nottinghamshire	200	Netherfield Boys & Girls Football Club	500
All Hallows Church	281.03	Netherfield Childrens Centre	250
Arnold Food Bank	650	Netherfield Forum	300
Arnold in Bloom	1065	Netherfield Wildlife Group	500
Arnold Local History Group	675	Newstead Events Group	450
Arnold Methodist Church	1025.37	Newstead Parish Council	300
Arnold Swimming Club	850	Papplewick & Linby Cricket Club	450
Arnold View Primary School	250	Parkinsons UK	250
Bestwood Miners Welfare Institute	1000	Pavior Rugby Football Club	500
Bestwood Village Park Run	120	Phoenix Farm Methodist Church	800
Bestwood Village Women's Institute	140	Positively Empowered Kids	300
Brickyard Youth Club	200	Radford Care Group	850
Burton Joyce & Bulcote Local History Society	400	Ravenshead Memory Lane Group	300
Burton Joyce FC Girls	500	Ravenshead Neighbourhood Watch	150
Burton Joyce Football Club	700	Ravenshead Parish Council	2250
Burton Joyce Parish Council	657.5	Ravenshead Ready Call	300
Burton Joyce Primary School PTA	50	Richard Bonington Primary and Nursery School	500
Calverton Parish Council	1603.94	Robert Mellors Primary & Nursery Academy	300
Calverton Preservation & History Society	418.03	Sir John Sherbrooke Junior School	500
Calverton U3A	570	St, Mary's Church Newstead Village	450
Calverton Working Men's Club	800	St. Albans Community Kitchen	1573
Caribbean Elders Group	240	St. John's Pre-school Playgroup	500
Carlton and District Age Concern	545	St. John's the Baptist Church Colwick	150
Carlton Forum Swimming Club	1650	St. Mark's Church Woodthorpe	700
Carlton Hill Community Action Group	1700	St. Peter's Parochial Church Council	450
Carlton Pentecostal Church	250	St. Timothy's Church & Community Centre	450
Carlton Town Football Club	1510	St. Wilfrid's CE Primary School	200
Colwick Tots	200	St. Wilfrid's Church, Calverton	360
Community Carers Club	250	St. Wilfrid's CofE School	500
David Ogilvie Engineering Ltd	1000	Sure Start Netherfield	300
Daybrook Baptist Church	50	The Ark	900
Daybrook Bowls Club	540.5	The Kings Church Arnold Charitable Trust	200
Expressive Arts Academy	500	The Parish of Burton Joyce, Bulcote and Stoke Bardolph	48.75
Foxhill Court Residents Fund	500	The Pythian Club CIC	200
Framework Housing Association	100	The Salvation Army	350
Friends of Breckhill Park	350	Tu Vida (East Midlands Crossroad Caring for Carers)	150
Friends of Gedling Country Park	450	Warren Action Group	420
Friends of Lowdham & Burton Joyce Stations	70	WERHERE	7817.05
Friends of Onchan Park	737.04	Willow Farm Primary School	1000
Friends of Roberts Recreation Ground	700	Woodborough Celtic Youth FC	100
Friends of the Hobbucks	100	Woodborough Community Association	300
GBC - Caribon Management Strategy and Action Plan	1146.75	Woodborough in Bloom	100
GBC - Netherfield Localities	2200	Woodborough Institute	300
GBC - PASC	10922.74	Woodborough Parish Council	200
GBC - Youth Council	175		
GBC Economic Growth	50		
GBC Killsick Locality	1000		
Gedling Conservation Trust	1850		
Gedling FC U14 Warriors	200		
Gedling Footbal Club	500		
Gedling Play Forum	3954.55		
Gedling Southbank Football Club	800		

82,000

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Appendix 5. Capital Outturn

Portfolio	Capital Project	21/22 Approved Budget	21/22 Final Outturn	21/22 Variance	Proposed Carry Forwards
Community Relations	Aid to parishes	3,700	3,700	0	
Community Relations Total		3,700	3,700	0	
Environment	AMF - Lambley Lane Changing Room & Pitch Renovation	165,000	8,725	(156,275)	(156,300)
	Arnold Flood Alleviation	50,000	0	(50,000)	(50,000)
	Arnot Hill Park Fountain	22,500	21,000	(1,500)	
	Carlton Cem - Expansion/Car Park	13,300	0	(13,300)	(13,300)
	Cemeteries Plant Safe	20,000	21,360	1,360	
	Community Garden - Georgia Drive Redhill	10,000	9,926	(74)	
	Drainage Works	36,100	49,794	13,694	
	Green Lung Project	50,000	786	(49,214)	(49,200)
	Honour our Heroes Memorial	20,000	0	(20,000)	
	Killisick Recreation Area	111,000	96,751	(14,249)	(14,200)
	King George V - Provision of Public Toilets	120,000	6,719	(113,281)	(113,300)
	King George V Pavilion Refurbishment	50,000	0	(50,000)	(50,000)
	Onchan Drive MUGA	58,300	58,266	(34)	
	Replace Dennis Elite Narrow VE64 AVR	195,000	186,347	(8,653)	
	Replace Dennis Elite VK62CRJ	1,000	0	(1,000)	
	Replace Dennis Elite VK62CRU	1,000	0	(1,000)	
	Replace Dennis Elite VX14 LOF	182,300	182,272	(28)	
	Replace Dennis Elite VX14 LOH	165,000	165,014	14	
	Replace Deutz Fahr Tractor FJ60FAO	48,000	0	(48,000)	(48,000)
	Replace Ford Transit Connect FL60 VFA	19,800	19,854	54	
	Replace Ford Transit Custom YP63 FXB	20,100	20,179	79	
	Replace Kawasaki Mule FJ06 SZN	17,600	17,600	0	
	Replace Toro R3240T Triple Rotary Mower AK63 ASO	35,300	35,300	0	
	Replace Toro Triple Mower LT3240 YX60 FNM	30,000	29,984	(16)	
	Sand Martin Bank Bird Hide	60,000	5,100	(54,900)	(54,900)
Environment Total		1,501,300	934,976	(566,324)	(549,200)
Growth & Regeneration	Arnold Market	2,972,800	2,410,887	(561,913)	(561,900)
	Carlton Square Development	406,000	374,229	(31,771)	(31,800)
	Carlton Square Service Yard	25,000	0	(25,000)	(25,000)
Growth & Regeneration Total		3,403,800	2,785,116	(618,684)	(618,700)
Housing Health & Wellbeing	ALC Replacement Theatre System	35,000	0	(35,000)	(35,000)
	AMF - ALC Lift Repairs	68,500	68,512	12	
	Burton Road - Affordable Housing	50,000	0	(50,000)	(50,000)
	Station Road - Affordable Housing	50,000	0	(50,000)	(50,000)
	Temporary Accommodation	1,154,000	721,083	(432,917)	(432,900)
Housing Health & Wellbeing Total		1,357,500	789,595	(567,905)	(567,900)
Public Protection	DFG staff salaries	0	128,429	128,429	128,400
	Disabled Facilities Grants	1,516,000	1,067,084	(448,916)	(448,900)
	Green Homes Grant Scheme	784,800	58,245	(726,555)	(726,600)
Public Protection Total		2,300,800	1,253,759	(1,047,041)	(1,047,100)
Resources & Regeneration	AMF - Car Park Resurfacing	110,000	63,968	(46,032)	(15,000)
	AMF - Roadway Resurfacing	88,700	77,284	(11,416)	
	AMF - Sound System Civic Centre	38,000	30,119	(7,881)	
	Carbon Reduction Initiatives	88,100	0	(88,100)	(88,100)
	Civic Centre Lift Refurbishment	0	531	531	
	Civic Centre Public Toilets	0	3,597	3,597	
	CR - Arnold Market Solar	16,000	0	(16,000)	(16,000)
	CR - Civic Centre Charge Points	20,000	5,894	(14,106)	(14,100)
	CR - GCP Charge Points	65,000	2,147	(62,853)	(62,900)
	Customer Service Improvements	100,000	34,573	(65,427)	(65,400)
	Depot security barriers/signage	51,000	55,611	4,611	
	IT - Agile Project	85,400	93,113	7,713	
	IT Licences - Microsoft Office	100,000	92,286	(7,714)	
	On-Street Residential Charge Points	83,900	50,313	(33,587)	
	Property Flood Resilience Scheme	130,000	54,492	(75,508)	(20,000)
Resources & Regeneration Total		976,100	563,930	(412,170)	(281,500)
Grand Total		9,543,200	6,331,076	(3,212,124)	(3,064,400)

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ALL COMMITTED CAPITAL CARRY FORWARD REQUESTS, PLUS UNCOMMITTED CAPITAL REQUESTS UNDER £50,000
2021/22 to 2022/23

APPENDIX 6

This schedule will need to be approved by the Chief Financial Officer

Department: All

Refs

A Work Committed (Ordered/Contract Agreed)

B Not Committed but affected by Policy Decision/ significant impact on Service Prov'n

Scheme	Approved Budget £	2021/22 Actual			Carry Forward Requested £	Reason for Carry Forward	
		Actual Exp 2021/22 £	Reserved Creditors 2021/22 £	Total 2021/22 Actual £		Ref A/B	Details
Arnold Market	2,972,800	2,410,900		2,410,900	561,900	A	Project to be completed 22/23
Green Homes Grant Scheme	784,800	58,200		58,200	726,600	A	Grant funded scheme to be finalised 22/23
Replacement Theatre System	35,000	0		0	35,000	B	Project delay whilst procurement exercise completed, replacement can now be undertaken in 22/23
Replacement Tractor	48,000	0		0	48,000	B	Procurement exercise undertaken. Quotes being evaluated before order being placed
Killisick Recreation Area	111,000	96,800		96,800	14,200	A	Contract retention due 22/23
Green Lung Project	50,000	800		800	49,200	B	Ongoing project to be completed 22/23
Carlton Cem - Expansion/Car Park	13,300	0		0	13,300	B	Project to be revaluated, revised business case will be brought forward if original scope changes significantly.
Carlton Square Development	406,000	374,200		374,200	31,800	B	Some works remaining, such as landscaping to be completed 22/23
Carlton Square Service Yard	25,000	0		0	25,000	B	Stakeholder discussions underway to finalise delivery option
Civic Centre Charge Points	20,000	5,900		5,900	14,100	B	Ongoing project to be completed 22/23
Arnold Market Solar	16,000	0		0	16,000	A	Works on Arnold Market Place to be completed in 22/23
Property Flood Resilience Scheme	130,000	54,500		54,500	20,000	B	Final outstanding claims, grant funded.
Car Park Resurfacing	110,000	64,000		64,000	15,000	B	Contract retention due 22/23
TOTAL	4,721,900	3,065,300	0	3,065,300	1,570,100		

Prepared By:

Authorised By:

Chief Financial Officer

Alison Ball

NON-COMMITTED CAPITAL CARRY FORWARD REQUESTS OVER £50,000
2021/22 to 2022/23

APPENDIX 6

This schedule will need to be approved by Cabinet following endorsement by the Chief Financial Officer

Department: All

Scheme	Approved Budget £	2021/22 Actual			Carry Forward Requested £	Reason for Carry Forward Details
		Actual Exp 2021/22 £	Reserved Creditors 2021/22 £	Total 2021/22 Actual £		
Burton Road - Affordable Housing	50,000	-		-	50,000	Project business case under review
Station Road - Affordable Housing	50,000	-		-	50,000	Project business case under review
Temporary Accommodation	1,154,000	721,100		721,100	432,900	Project ongoing final 3 properties to be secured
Disabled Facilities Grants	1,516,000	1,195,500		1,195,500	320,500	Grant funded allocation to be spent 22/23
King George V - Provision of Public Toilets	120,000	6,700		6,700	113,300	Delays due to resolving charity status of the site along with staffing resources, project being reviewed to go out to tender 22/23
Arnold Flood Alleviation	50,000	-		-	50,000	Tender document being drawn up, to be completed 22/23
Sand Martin Bank Bird Hide	60,000	5,100		5,100	54,900	Drawings completed, going to tender June 22, dependent on Seven Trent funding, to be confirmed following tender
King George V Pavilion Refurbishment	50,000	-		-	50,000	Project re-scheduled due to the monitoring of fissures on the building and checking for subsidence etc. Review now complete, structural work to be completed 22/23
Lambley Lane Changing Room & Pitch Renovation	165,000	8,700		8,700	156,300	Tenders received, to be reviewed June 22 to award late June 22
Carbon Reduction Initiatives	88,100	-		-	88,100	Funding to support the Carbon Reduction Action Plan delivery
GCP Charge Points	65,000	2,100		2,100	62,900	Project ongoing to be completed 22/23
Customer Service Improvements	100,000	34,600		34,600	65,400	Project ongoing to be completed 22/23
TOTAL	3,468,100	1,973,800	0	1,973,800	1,494,300	

Prepared By:

Endorsed by:

Alison Ball

Cabinet

Appendix 7

CAPITAL FINANCING SUMMARY 2021/22

	£	£	£
<u>CAPITAL EXPENDITURE 2021/22 REQUIRING FINANCING</u>			<u>6,331,076</u>
<u>RESOURCES APPLIED</u>			
<u>Money Provided by Other Persons</u>			
Capital Grants Receivable:			
Disabled Facilities Grant (Better Care Fund)	1,195,514		
Green Homes Grant Scheme (Nottingham City Council)	58,245		
Onchan Drive MUGA (FCC Community Foundation)	58,266		
Killisick Recreation Area (FCC Community Foundation)	96,751		
Property Flood Resilience Scheme (DEFRA)	54,492		
Electric Chargepoints (Dept of Transport)	50,313		
Carlton Square Development (D2N2 LEP)	305,995		
		<u>1,819,576</u>	
Contributions:			
S106/ CIL	57,611		
Contrib' to Bestwood Lodge works (Nottingham Fire & Authority)	20,000		
Community Garden - Georgia Drive Redhill	9,926		
		<u>87,537</u>	
Total Money Provided by Other Persons			1,907,113
Revenue Contributions			1,566,008
Total Usable Capital Receipts Applied			631,701
Total Prudential Borrowing Applied			2,226,254
<u>TOTAL RESOURCES APPLIED 2021/22</u>			<u>6,331,076</u>

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**BARNETT
WADDINGHAM**
beyond the expected

Nottinghamshire Pension Fund

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Gedling Borough Council

IAS19 Report as at 31 March 2022

25 May 2022



Introduction

We have been instructed by Nottinghamshire County Council, the administering authority to the Nottinghamshire Pension Fund (the Fund), to undertake pension expense calculations in respect of pension benefits provided by the Local Government Pension Scheme (the LGPS) to employees of Gedling Borough Council (the Employer) as at 31 March 2022. We have taken account of current LGPS Regulations, as amended, as at the date of this report.

This report is addressed to the Employer and its advisers; in particular, this report is likely to be of relevance to the Employer's auditor.

The LGPS is a defined benefit statutory scheme administered in accordance with the Local Government Pension Scheme Regulations 2013 and currently provides benefits based on career average revalued earnings. Full details of the benefits being valued are as set out in the Regulations and summarised on the LGPS website (www.lgpsregs.org/) and the Fund's membership booklet (www.lgpsmember.org/).

The Pension Fund Committee oversees the management of the Fund whilst the day to day fund administration is undertaken by a team within the administering authority. Where appropriate some functions are delegated to the Fund's professional advisers.

This report is prepared in accordance with our understanding of IAS19 and complies with Technical Actuarial Standard 100: Principles for Technical Actuarial Work (TAS 100).

The figures disclosed are in respect of the Employer's pension obligations under the LGPS as at 31 March 2022.

This report should be read in conjunction with the post accounting date briefing note for disclosures as at 31 March 2022.

We have not made any allowance for IFRIC14 in our calculations. We would be happy to speak to the Employer or their auditor if more information is required.

IAS19 also requires the disclosure of any other employer provided pension benefits which are not paid from the Fund itself. We have only valued such additional liabilities, which would not be covered in the formal LGPS valuation, to the extent that they have been notified to us and are as disclosed in the data section of this report.

This report supersedes previous versions of this report and has been updated to reflect the actual whole fund asset information at 31 March 2022, which wasn't available when the initial report was required by.

We would be pleased to answer any questions arising from this report.



Matthew Paton FFA
Senior Consulting Actuary

Additional notes

With regards to the scheduled contributions, Gedling Borough Council have agreed with the administering authority that they will prepay their monetary contributions for the three years to 31 March 2023 by making lump sum payments of £403,000, and £831,000 by 30 April 2020 and 30 April 2021 respectively.

Data used

We have used the following items of data which we received from the administering authority:

31 March 2019	- results of the previous funding valuation
31 March 2021	- results of the latest IAS19 report
n/a	- actual Fund returns to
31 March 2022	- Fund asset statement
31 March 2022	- Fund income and expenditure items (estimated where necessary) to
31 March 2022	- Employer income and expenditure items (estimated where necessary) to
31 March 2022	- details of any new unreduced early retirement payments in respect of the Employer to
31 March 2022	- details of any settlements to/from the Employer for the period to

The data has been checked for reasonableness and we are happy that the data is sufficient for the purposes of our advice.

Although some of these data items have been estimated, we do not believe that they are likely to have a material effect on the results of this report.

We are not aware of any material changes or events since we received the data.

Employer membership statistics

The table below summarises the membership data at 31 March 2019 for members receiving funded benefits, and as at 31 March 2020 for any members receiving unfunded benefits.

Member data summary	Number	Salaries/Pensions £000s	Average age
Actives	451	9,452	47
Deferred pensioners	574	995	46
Pensioners	573	2,887	73
Unfunded pensioners	75	130	80

Employer payroll

The total pensionable payroll and projected payroll for the Employer is set out below and is based on information provided to us by the administering authority. This has been used to calculate the service cost and projected service cost respectively.

Estimated payroll for the year to 31 March 2022	£9,545,000
Projected payroll for the year to 31 March 2023	£9,545,000

Scheduled contributions

The table below summarises the minimum employer contributions due from the Employer to the Fund over this inter-valuation period. The Employer may pay further amounts at any time. Future contributions may be adjusted on a basis approved by us.

The calculated cost of accrual of future benefits is 18.2% of payroll p.a.

Minimum employer contributions due for the period beginning	1 Apr 2020	1 Apr 2021	1 Apr 2022
Percent of payroll	18.2%	18.2%	18.2%
plus monetary amount (£000s)	413	428	443

Funding approach

The Employer currently participates in the Gedling Borough Council pool with other employers.

Assets

The return on the Fund (on a bid value to bid value basis) for the year to 31 March 2022 is estimated to be 8.08%. The actual return on Fund assets over the year may be different.

The Employer's share of the assets of the Fund is approximately 1.44%.

The estimated asset allocation for the Employer at 31 March 2022 and 31 March 2021 is as follows (noting that due to rounding they may not total 100%):

Asset breakdown	31 Mar 2022		31 Mar 2021	
	£000s	%	£000s	%
Equities	57,199	61%	57,126	65%
Gilts	2,781	3%	2,963	3%
Other bonds	6,439	7%	6,045	7%
Property	12,131	13%	9,010	10%
Cash	5,285	6%	4,010	5%
Inflation-linked pooled fund	4,975	5%	4,267	5%
Infrastructure	5,610	6%	4,770	5%
Total	94,420	100%	88,191	100%

The table below sets out the percentages of the Fund's assets held in each asset class at 31 March 2022 (split by those that have a quoted market price in an active market, and those that do not).

Asset breakdown		31 March 2022	
		% Quoted	% Unquoted
Fixed Interest Government Securities	UK	3%	-
	Overseas	-	-
Index Linked Government Securities	UK	-	-
	Overseas	-	-
Corporate Bonds	UK	2%	-
	Overseas	5%	-
Equities	UK	21%	0%
	Overseas	35%	-
Property		-	13%
Private Equity		-	4%
Infrastructure		-	6%
Unit trust		-	1%
Unit Trust Infl Linked		-	5%
Credit		-	3%
Cash/Temporary Investments		-	2%
Total		66%	34%

We do not have any further detail on the current asset allocation of the Fund; we suggest that if further information is required the administering authority is contacted in the first instance.

Actuarial methods and assumptions

Details of the actuarial methods and derivation of the assumptions used can be found in the 31 March 2022 briefing note issued alongside this report unless noted otherwise below. The key assumptions used are set out below.

The financial assumptions have been set with consideration of the duration of the Employer's past service liabilities, estimated to be 21 years.

Post retirement mortality		31 Mar 2022	31 Mar 2021
Base table		S3PA	S3PA
Multiplier (M/F)		110% / 105%	110% / 105%
Future improvements model		CMI_2020	CMI_2020
Long-term rate of improvement		1.25% p.a.	1.25% p.a.
Smoothing parameter		7.5	7.5
Initial addition parameter		0.5% p.a.	0.5% p.a.
2020 weight parameter		25%	25%

Life expectancy from age 65 (years)		31 Mar 2022	31 Mar 2021
Retiring today	Males	21.6	21.6
	Females	24.3	24.3
Retiring in 20 years	Males	23.0	22.9
	Females	25.8	25.7

Financial assumptions	31 Mar 2022	31 Mar 2021	31 Mar 2020
	p.a.	p.a.	p.a.
Discount rate	2.60%	2.00%	2.35%
Pension increases (CPI)	3.25%	2.85%	1.90%
Salary increases	4.25%	3.85%	2.90%

We have allowed for actual pension increase experience for the period from 2021-2022. This assumes that pension increases are in line with the annual pension increases set by the HM Treasury Revaluation Order.

Financial assumptions used for remeasurements

The Employer's assets and defined benefit obligation have been remeasured throughout the accounting period at one or more settlement/curtailment event date, in line with the requirements under IAS19. The financial assumptions used to calculate the results at each remeasurement date are set out below. These have been derived consistently with the assumptions adopted at 31 March 2021.

Remeasurement date	Discount rate % p.a.	Pension increases (CPI) % p.a.	Real discount rate % p.a.
31 March 2021	2.00%	2.85%	-0.85%
30 June 2021	1.85%	2.80%	-0.95%
30 September 2021	2.00%	3.00%	-1.00%
31 January 2022	2.25%	3.05%	-0.80%
31 March 2022	2.60%	3.25%	-0.65%

Past service costs

Past service costs arise as a result of introduction or withdrawal of, or changes to, member benefits. For example, an award of additional discretionary benefits to a member such as added years by a member would be considered a past service cost. We are not aware of any additional benefits which were granted over the year ending 31 March 2022.

Curtailments

Over the year, we understand that four former employees became entitled to unreduced early retirement benefits. The capitalised cost of the additional benefits on IAS19 compliant assumptions is calculated at £261,000. This figure has been included within the service cost in the statement of profit and loss.

Settlements

We are not aware of any liabilities being settled at a cost materially different to the accounting reserve during the year.

Results

Net pension asset in the statement of financial position as at	31 Mar 2022	31 Mar 2021	31 Mar 2020
	£000s	£000s	£000s
Present value of the defined benefit obligation	153,702	156,086	121,476
Fair value of Fund assets (bid value)	94,420	88,191	73,828
Deficit / (Surplus)	59,282	67,895	47,648
Present value of unfunded obligation	1,452	1,561	1,533
Unrecognised past service cost	-	-	-
Impact of asset ceiling	-	-	-
Net defined benefit liability / (asset)	60,734	69,456	49,181

The amounts recognised in the profit and loss statement	Year to	Year to
	31 Mar 2022	31 Mar 2021
	£000s	£000s
Service cost	5,123	4,738
Net interest on the defined liability / (asset)	1,404	1,192
Administration expenses	47	36
Total loss / (profit)	6,574	5,966

Remeasurement of the net assets / (defined liability) in other comprehensive income	Year to	Year to
	31 Mar 2022	31 Mar 2021
	£000s	£000s
Return on Fund assets in excess of interest	5,333	14,523
Other actuarial gains / (losses) on assets	-	-
Change in financial assumptions	7,382	(34,231)
Change in demographic assumptions	-	1,390
Experience gain / (loss) on defined benefit obligation	(310)	1,575
Changes in effect of asset ceiling	-	-
Remeasurement of the net assets / (defined liability)	12,405	(16,743)

Reconciliation of opening & closing balances of the present value of the defined benefit obligation	Year to 31 Mar 2022 £000s	Year to 31 Mar 2021 £000s
Opening defined benefit obligation	157,647	123,009
Current service cost	4,862	4,427
Interest cost	3,163	2,469
Change in financial assumptions	(7,382)	34,231
Change in demographic assumptions	-	(1,390)
Experience loss/(gain) on defined benefit obligation	310	(1,575)
Liabilities assumed / (extinguished) on settlements	-	-
Estimated benefits paid net of transfers in	(4,212)	(4,343)
Past service costs, including curtailments	261	311
Contributions by Scheme participants and other employers	617	623
Unfunded pension payments	(112)	(115)
Closing defined benefit obligation	155,154	157,647

Reconciliation of opening & closing balances of the fair value of Fund assets	Year to 31 Mar 2022 £000s	Year to 31 Mar 2021 £000s
Opening fair value of Fund assets	88,191	73,828
Interest on assets	1,759	1,277
Return on assets less interest	5,333	14,523
Other actuarial gains/(losses)	-	-
Administration expenses	(47)	(36)
Contributions by employer including unfunded	2,891	2,434
Contributions by Scheme participants and other employers	617	623
Estimated benefits paid plus unfunded net of transfers in	(4,324)	(4,458)
Settlement prices received / (paid)	-	-
Closing Fair value of Fund assets	94,420	88,191

Sensitivity analysis	£000s	£000s	£000s
Adjustment to discount rate	+0.1%	0.0%	-0.1%
Present value of total obligation	152,066	155,154	158,308
Projected service cost	4,248	4,376	4,508
Adjustment to long term salary increase	+0.1%	0.0%	-0.1%
Present value of total obligation	155,475	155,154	154,835
Projected service cost	4,378	4,376	4,373
Adjustment to pension increases and deferred revaluation	+0.1%	0.0%	-0.1%
Present value of total obligation	157,963	155,154	152,400
Projected service cost	4,507	4,376	4,249
Adjustment to life expectancy assumptions	+1 Year	None	- 1 Year
Present value of total obligation	162,931	155,154	147,778
Projected service cost	4,571	4,376	4,188

Projected pension expense

Year to
31 Mar 2023
£000s

Service cost	4,376
Net interest on the defined liability / (asset)	1,555
Administration expenses	46
Total loss / (profit)	5,977
Employer contributions	1,738

These projections are based on the assumptions as at 31 March 2022, as described earlier in this report. The figures exclude the capitalised cost of any early retirements or augmentations which may occur after 31 March 2022.

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Report to Council

Subject: Making of byelaws relating to acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis

Date: 13th July 2022

Author: Food, Health and Housing Manager

Purpose

To obtain council approval for the affixing of the common seal to the draft byelaws relating to acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis and for the byelaws to be referred to the Secretary of State for the Department of Health for confirmation and approval.

This report also seeks the approval of the council to appoint legal services to apply to the Secretary of State for the Department of Health and execute the procedure and approve the placing of an advert in the local paper to inform all local businesses and interested parties likely to be affected by the adoption of consolidated model byelaws

Recommendation(s)

THAT members:

- 1) Authorise the affixing of the common seal to the draft byelaws described in the report at Appendix A
- 2) Authorise legal services to carry out the necessary procedure to apply to the Secretary of State for the Department of Health for confirmation and approval of the byelaws.
- 3) Authorise the placing of an advert in the local paper, the placing of information with a copy of the byelaws on the council's website and making available of a copy of the byelaws at Councils Offices.

1 Background

- 1.1 Many authorities such as Gedling adopted the earlier provisions contained in the Local Government (Miscellaneous Provisions) Act 1982 allowing the registration of skin piercers, performing acupuncture, tattooing, ear piercing and electrolysis and had made byelaws to better control hygiene and cleanliness at such businesses. The other authorities in Nottinghamshire have taken up or are looking to adopt the extended provisions which will provide a more consistent and up to date approach to skin piercing in the county. Before this extension of the regulation to body piercing the only control for body piercing businesses resided in the quite general provisions of the Health and Safety at Work etc Act 1974, Section 3 (protection of members of the public in a work premises).
- 1.2 To reflect changes in the way the piercing and tattooing industry has altered, with the introduction of new techniques and treatments, the Department of Health has produced a consolidated model byelaw combining acupuncture, ear piercing, electrolysis and tattooing with semi-permanent makeup tattooing and cosmetic piercing. The new byelaw model followed earlier changes brought about by the Local Government Act 2003. (Section 120 and Schedule 6), which allowed local authorities to adopt provisions requiring those carrying on skin piercing and micro-pigmentation, semi-permanent makeup and temporary tattooing to register themselves and their premises. Once a registration is received an inspection is carried out to check practices and procedures to ensure minimum safety standards are achieved. The byelaws set out the standard for the business to comply with.
- 1.3 The Department of Health has produced a single consolidated byelaw that authorities can adopt combining acupuncture, ear piercing, electrolysis and tattooing with semi-permanent tattooing and cosmetic piercing. It is now considered timely to adopt the wider hygiene controls afforded by the Local Government Act and the single consolidating byelaw.
- 1.4 The council held an 8 week public consultation from 14th March to 8th May 2022. Stakeholders were invited to complete a short online questionnaire seeking their views on the proposal. Over 100 businesses in the borough who according to intelligence are likely to provide services covered by the byelaws were written to advising them of the consultation. A few direct calls were received but no formal responses to the consultation were received.
- 1.5 The Department of Health has produced guidance on the byelaw application process, which officers will be able to follow when making a byelaw submission to the Secretary of State. Notice of the intention of this Authority to approve a byelaw must be advertised in a local paper and on the website for at least one month before applying to the Secretary of

State to confirm the byelaw. A copy of the model byelaw is reproduced as Appendix A. Following the month of advertisement the byelaw will be sent to the Secretary of State for approval.

- 1.6 There are health benefits for bringing these businesses under the same regulatory framework that currently exists for acupuncture, tattooing, ear piercing and electrolysis, including the contributing to the general protection of the health of customers, reducing specific blood borne viruses such as Hepatitis B and C and specifying cleanliness standards for premises and fittings.
- 1.7 The adoption of the Byelaws will strengthen the council's powers to regulate this sector by introducing conditions to improve standards and adopt best practice alongside enforcement powers. Where businesses do not comply following a graduated approach to enforcement the council has powers to prosecute non-compliant businesses as breach of the byelaws is a criminal offence.

2 Proposal

- 2.1 It is proposed that the members of the council authorise the affixing of the common seal to the draft byelaws described in the report at Appendix A
- 2.2 It is proposed that the members of the council authorise legal services to carry out the necessary procedure to apply to the Secretary of State.
- 2.3 It is proposed that the members of the full council approve that:
 - An advert is put in the local paper informing interested parties about the Notice of Determination being sent to the Secretary of State for the Department of Health for the confirmation and approval of the byelaws.
 - Details of the Notice of Determination being sent to the Secretary of State for the Department of Health to seek confirmation and approval of the byelaws and a copy of the byelaws is put onto the Council's website
 - A copy of the byelaws, is deposited at the Council's offices and be open to public inspection without charge at all reasonable times for one clear calendar month.

This must be done before the byelaws are sent to the Secretary of State for the Department of Health for confirmation and approval.

- 2.1 It is proposed that the members of the council authorise the affixing of the common seal to the draft byelaws described in the report at Appendix A

3 Alternative Options

- 3.1 The Council could continue to operate under its current byelaws and not consult or make new byelaws. However, it is considered in light of the new techniques developing in the industry that some regulation of those techniques is necessary to ensure good hygiene standards and public safety. Regulation of the industry is only through byelaws and the byelaws need to be up to date and fit for purpose.

4 Financial Implications

- 4.1 There are minimal financial implications from this report and the subsequent applying to the Secretary of State for the Department of Health. There will be a fee of approximately £100 for the advert put in the paper advertising that the council would be sending a Notification of Determination to the Secretary of State for Health to seek confirmation and approval of the Byelaws.
- 4.2 Subject to the council adopting the byelaws, those subject to the scheme will be required to pay a registration fee to cover the cost of regulating the standards required for relevant businesses. This will all be delivered within existing resources, as although adopting the byelaw will add to the initial workload of officers; this can be accommodated in the work programme for the coming year.

5 Legal Implications

- 5.1 Adopting the byelaws will enable officers to take enforcement action for failure to comply. Breach of a byelaw is a summary only offence punishable by a fine on conviction.
- 5.2 The procedure for making the byelaw is set out in Section 236 of the Local Government Act 1972. The proposed draft byelaw must be provisionally approved by the Secretary of State of the relevant government department and will require confirmation by the Secretary of State. A byelaw which is made under the common seal of the authority will not have effect until it is confirmed by the Secretary of State.

6 Equalities Implications

- 6.1 The attached Equalities Impact Assessment in Appendix B outlines the implications on adopting the byelaws. There are limited equalities implications from adopting the byelaws that will improve the council's powers to regulate standards in businesses in the borough

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 Adopting the byelaws will not have an adverse impact on carbon emissions, the byelaws do not require businesses to provide services in a way that will have a more harmful impact on the environment. When regulating businesses officers will be able to group visits so as to reduce the vehicle trips and impact on the environment. The increase in licensed sites will improve the council's knowledge of local businesses and may enable future targeting of energy saving or environmental improvement schemes in the future.

8 Appendices

- 8.1 Appendix A - Model byelaw
8.2 Appendix B – Equalities Impact Assessment

9 Background Papers

- 9.1 Department of Health guidance

Statutory Officer approval

Approved by:

Date:

On behalf of the Chief Financial Officer

Approved by:

Date:

On behalf of the Monitoring Officer

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Byelaws

For the regulation of

Acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis

Byelaws for the purposes of securing the cleanliness of premises registered under sections 14(2) or 15(2) or both of the Local Government (Miscellaneous Provisions) Act 1982 and fittings in such premises and of persons registered under sections 14(1) or 15(1) or both of the Act and persons assisting them and of securing the cleansing and, so far as appropriate, sterilization of instruments, materials and equipment used in connection with the practice of acupuncture or the business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis, or any two or more of such practice and businesses made by Gedling Borough Council in pursuance of sections 14(7) or 15(7) or both of the Act.

Interpretation

1.—(1) In these byelaws, unless the context otherwise requires—

“The Act” means the Local Government (Miscellaneous Provisions) Act 1982;

“client” means any person undergoing treatment;

“hygienic piercing instrument” means an instrument such that any part of the instrument that touches a client is made for use in respect of a single client, is sterile, disposable and is fitted with piercing jewellery supplied in packaging that indicates the part of the body for which it is intended, and that is designed to pierce either—

(a) the lobe or upper flat cartilage of the ear, or

(b) either side of the nose in the mid-crease area above the nostril;

“operator” means any person giving treatment, including a proprietor;

“premises” means any premises registered under sections 14(2) or 15(2) of the Act;

“proprietor” means any person registered under sections 14(1) or 15(1) of the Act;

“treatment” means any operation in effecting acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis;

“the treatment area” means any part of premises where treatment is given to clients.

(2) The Interpretation Act 1978 shall apply for the interpretation of these byelaws as it applies for the interpretation of an Act of Parliament.

2.—(1) For the purpose of securing the cleanliness of premises and fittings in such premises a proprietor shall ensure that—

- (a) any internal wall, door, window, partition, floor, floor covering or ceiling is kept clean and in such good repair as to enable it to be cleaned effectively;
- (b) any waste material, or other litter arising from treatment is handled and disposed of in accordance with relevant legislation and guidance as advised by the local authority;
- (c) any needle used in treatment is single-use and disposable, as far as is practicable, or otherwise is sterilized for each treatment, is suitably stored after treatment and is disposed of in accordance with relevant legislation and guidance as advised by the local authority;
- (d) any furniture or fitting in premises is kept clean and in such good repair as to enable it to be cleaned effectively;
- (e) any table, couch or seat used by a client in the treatment area which may become contaminated with blood or other body fluids, and any surface on which a needle, instrument or equipment is placed immediately prior to treatment has a smooth impervious surface which is disinfected—
 - (i) immediately after use; and
 - (ii) at the end of each working day.
- (f) any table, couch, or other item of furniture used in treatment is covered by a disposable paper sheet which is changed for each client;
- (g) no eating, drinking, or smoking is permitted in the treatment area and a notice or notices reading “No Smoking”, and “No Eating or Drinking” is prominently displayed there.

(2)(a) Subject to sub-paragraph (b), where premises are registered under section 14(2) (acupuncture) or 15(2) (tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) of the 1982 Act, a proprietor shall ensure that treatment is given in a treatment area used solely for giving treatment;

(b) Sub-paragraph (a) shall not apply if the only treatment to be given in such premises is ear-piercing or nose-piercing using a hygienic piercing instrument.

(3)(a) Subject to sub-paragraph (b), where premises are registered under section 15(2) (tattooing, semi-permanent skin-colouring and cosmetic piercing) of the 1982 Act, a proprietor shall ensure that the floor of the treatment area is provided with a smooth impervious surface;

(b) Sub-paragraph (a) shall not apply if the only treatment to be given in such premises is ear-piercing or nose-piercing using a hygienic piercing instrument.

3.—(1) For the purpose of securing the cleansing and so far as is appropriate, the sterilization of needles, instruments, jewellery, materials and equipment used in connection with treatment—

- (a) an operator shall ensure that—
 - (i) any gown, wrap or other protective clothing, paper or other covering, towel, cloth or other such article used in treatment—
 - (aa) is clean and in good repair and, so far as is appropriate, is sterile;
 - (bb) has not previously been used in connection with another client unless it consists of a material which can be and has been adequately cleansed and, so far as is appropriate, sterilized.
 - (ii) any needle, metal instrument, or other instrument or equipment used in treatment or for handling such needle, instrument or equipment and any part of a hygienic piercing instrument that touches a client is sterile;
 - (iii) any jewellery used for cosmetic piercing by means of a hygienic piercing instrument is sterile;
 - (iv) any dye used for tattooing or semi-permanent skin-colouring is sterile and inert;
 - (v) any container used to hold dye for tattooing or semi-permanent skin-colouring is either disposed of at the end of each treatment or is cleaned and sterilized before re-use.

- (b) a proprietor shall provide—
 - (i) adequate facilities and equipment for—
 - (aa) cleansing; and
 - (bb) sterilization, unless only pre-sterilized items are used.
 - (ii) sufficient and safe gas points and electrical socket outlets;
 - (iii) an adequate and constant supply of clean hot and cold water on the premises;
 - (iv) clean and suitable storage which enables contamination of the articles, needles, instruments and equipment mentioned in paragraphs 3(1)(a)(i), (ii), (iii), (iv) and (v) to be avoided as far as possible.

4.—(1) For the purpose of securing the cleanliness of operators, a proprietor—

- (a) shall ensure that an operator—
 - (i) keeps his hands and nails clean and his nails short;
 - (ii) keeps any open lesion on an exposed part of the body effectively covered by an impermeable dressing;
 - (iii) wears disposable examination gloves that have not previously been used with another client, unless giving acupuncture otherwise than in the circumstances described in paragraph 4(3);
 - (iv) wears a gown, wrap or protective clothing that is clean and washable, or alternatively a disposable covering that has not previously been used in connection with another client;
 - (v) does not smoke or consume food or drink in the treatment area; and
- (b) shall provide—
 - (i) suitable and sufficient washing facilities appropriately located for the sole use of operators, including an adequate and constant supply of clean hot and cold water, soap or detergent; and
 - (ii) suitable and sufficient sanitary accommodation for operators.

(2) Where an operator carries out treatment using only a hygienic piercing instrument and a proprietor provides either a hand hygienic gel or liquid cleaner, the washing facilities that the proprietor provides need not be for the sole use of the operator.

(3) Where an operator gives acupuncture a proprietor shall ensure that the operator wears disposable examination gloves that have not previously been used with another client if—

- (a) the client is bleeding or has an open lesion on an exposed part of his body; or
- (b) the client is known to be infected with a blood-borne virus; or
- (c) the operator has an open lesion on his hand; or
- (d) the operator is handling items that may be contaminated with blood or other body fluids.

5. A person registered in accordance with sections 14 (acupuncture) or 15 (tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) of the Act who visits people at their request to give them treatment should observe the requirements relating to an operator in paragraphs 3(1)(a) and 4(1)(a).

6. The byelaws relating to Acupuncture, Ear piercing, Electrolysis and Tattooing that were made by Gedling Borough Council on the 13th February 1986 and were confirmed by the Secretary of State for Social Services on 29th May 1986 are revoked.

COUNCIL'S SIGNATURE

COUNCIL'S SEAL

The foregoing bylaws are hereby confirmed by the Secretary of State for Health
on _____ and shall come into operation on _____

Member of the Senior Civil Service
Department of Health

DRAFT

DRAFT

NOTE – THE FOLLOWING DOES NOT FORM PART OF THE BYELAWS

Proprietors shall take all reasonable steps to ensure compliance with these byelaws by persons working on premises. Section 16(9) of the Local Government (Miscellaneous Provisions) Act 1982 provides that a registered person shall cause to be prominently displayed on the premises a copy of these byelaws and a copy of any certificate of registration issued to him under Part VIII of the Act. A person who contravenes section 16(9) shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale (see section 16(10)).

Section 16 of the Local Government (Miscellaneous Provisions) Act 1982 also provides that any person who contravenes these byelaws shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 3 on the standard scale. If a person registered under Part VIII of the Act is found guilty of contravening these byelaws the Court may, instead of or in addition to imposing a fine, order the suspension

or cancellation of the person's registration. A court which orders the suspension of or cancellation of a person's registration may also order the suspension or cancellation of the registration of the premises in which the offence was committed if such premises are occupied by the person found guilty of the offence. It shall be a defence for the person charged under the relevant sub-sections of section 16 to prove that he took all reasonable precautions and exercised all due diligence to avoid commission of the offence.

Nothing in these byelaws extends to the practice of acupuncture, or the business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis by or under the supervision of a person who is registered as a medical practitioner, or to premises in which the practice of acupuncture, or business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis is carried out by or under the supervision of such a person.

Nothing in these byelaws extends to the practice of acupuncture by or under the supervision of a person who is registered as a dentist, or to premises in which the practice of acupuncture is carried out by or under the supervision of such a person.

The legislative provisions relevant to acupuncture are those in section 14. The provisions relevant to treatment other than acupuncture are in section 15.

The key differences in the application of requirements in respect of the various treatments are as follows:

*The references in the introductory text to provisions of section 14 (acupuncture) of the Local Government (Miscellaneous Provisions) Act 1982 **only apply to acupuncture.***

*The references in the introductory text to provisions of section 15 (tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) of the Local Government (Miscellaneous Provisions) Act 1982 **do not apply to acupuncture.***

*The references in paragraph 1(1) in the definition of "premises" to provisions of section 14 (acupuncture) **only apply to acupuncture.***

*The references in paragraph 1(1) in the definition of "premises" to provisions of section 15 (tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) **do not apply to acupuncture.***

*The requirement in paragraph 2(2) that treatment is given in a treatment area used solely for giving treatment **applies to acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis but not to ear-piercing or nose-piercing using a hygienic piercing instrument.***

*The requirement in paragraph 2(3) that the floor of the treatment area be provided with a smooth impervious surface **applies to tattooing, semi-permanent skin-colouring and cosmetic piercing but not to acupuncture or electrolysis or ear-piercing or nose-piercing using a hygienic piercing instrument.***

*The requirements relating to dye or a container used to hold dye used for treatment in paragraphs 3(1) (a) (iv) and (v) **apply to tattooing and semi-permanent skin-colouring.***

*The requirement in paragraph 4(1)(a)(iii) that an operator wears disposable examination gloves that have not previously been used with another client **does not apply to acupuncture otherwise than in the circumstances described in paragraph 4(3).***

*The provisions of paragraph 4(2) in relation to washing facilities **apply to cosmetic piercing using only a hygienic piercing instrument.***

*The exception whereby the byelaws do not apply to treatment carried out by or under the supervision of a dentist **applies only to acupuncture (see section 14(8) of the Act).***

Equality Impact Assessment

Name of project, policy, function, service or proposal being assessed:	Regulation of acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis.			
The main objective of the service listed above and who it is intended to benefit from it:	Customers utilising services in businesses within the borough. The objective is to regulate hygiene standards within businesses in Gedling Borough operating in this sector.			
<p>What impact will this (please insert the name) have on the following groups? Please note that you should consider both external and internal impact:</p> <ul style="list-style-type: none"> • External (e.g. stakeholders, residents, local businesses etc.) • Internal (staff) 				
Please use only 'Yes' where applicable		Negative	Positive	Neutral
<u>Gender</u>	External		YES-introduces minimum standards to protect health of customers	
	Internal			YES –neutral position. Some staff may use services in the borough that are regulated many do not live locally or may not use services. Neutral position.

<u>Gender Reassignment</u>	External			YES – neutral impact, neither positive or negative.
	Internal			YES – neutral impact, neither positive or negative.
<u>Age</u>	External		YES – some older stakeholders may benefit from regulated services for micro-blading, semi permanent makeup or tattoo removal. Tattoos are increasingly popular with young adults, improved regulation and minimum standards will help protect this group.	
	Internal			YES neutral impact, neither positive or negative.

<u>Disability</u>	External			YES neutral impact, neither positive or negative.
	internal			YES neutral impact, neither positive or negative.
<u>Race</u>	External			YES neutral impact, neither positive or negative.
	Internal			YES neutral impact, neither positive or negative.
<u>Race & Ethnicity</u>	External			YES neutral impact, neither positive or negative.
	Internal			YES neutral impact, neither positive or negative.
<u>Sexual Orientation</u>	External			YES neutral impact, neither positive or negative.
	Internal			YES neutral impact, neither positive or negative.
<u>Religion or Belief (or no Belief)</u>	External			YES neutral impact, neither positive or negative.
	Internal			YES neutral impact, neither positive or negative.
<u>Pregnancy & Maternity</u>	External			YES neutral impact, neither positive or negative.
	Internal			YES neutral impact, neither positive or negative.
<u>Other Groups</u> (e.g. any other vulnerable groups, rural isolation, deprived areas, low income staff etc.)	External			YES neutral impact, neither positive or negative.

Please state the group/s: <hr/> <hr/>	Internal			YES neutral impact, neither positive or negative.
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Is there is any evidence of a high disproportionate adverse or positive impact on any groups?	Yes	No	Adopting the byelaws will enable the council to regulate businesses in the borough which will improve hygiene standards and protect the health of customers and staff across all protected characteristics. Young people are more likely to have a tattoo or body piercing and this will have a positive impact on them. Older people or people suffering hair loss or requiring tattoo removal are likely to experience a positive impact from this regime.
Is there an opportunity to mitigate or alleviate any such impacts?	Yes	No	The impacts are positive to improve standards and protect health
Are there any gaps in information available (e.g. evidence) so that a complete assessment of different impacts is not possible?	Yes		Due to no responses being received in the consultation limited equalities information has been obtained. As this is a new service the council will need to monitor progress with implementing the regime to ensure there are no adverse equalities impacts.

In response to the information provided above please provide a set of proposed action including any consultation that is going to be carried out:

Planned Actions	Timeframe	Success Measure	Responsible Officer
To adopt byelaws and implement regime	Summer 2022	Scheme adopted	Food, Health and Housing Manager
To monitor implementation to ensure no adverse equalities impacts.	12 months on from adoption.	Scheme successfully implemented and no issues raised by businesses or customers	Food, Health and Housing Manager

Authorisation and Review

Completing Officer	
Authorising Director	
Date	
Review date (if applicable)	

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Report to Council

Subject: Appointment of Independent Person and Reserve Independent Person

Date: 13 July 2022

Author: Monitoring Officer

Purpose

To seek approval to appoint John Baggaley as Independent Person and Stewart Bembridge as Reserve Independent Person.

Recommendation

That Members:

- 1) Approve the appointment of John Baggaley as Independent Person for a further 2 years; and
- 2) approve the appointment of Stewart Bembridge as Reserve Independent person for 2 years.

1 Background

1.1 The Localism Act 2011 ("the Act") requires that the Council's arrangements for dealing with allegations of breach of the Code of Conduct include provision for the appointment of at least one independent person, whose views are to be sought and taken into account by the authority before it makes its decision on an allegation that it has decided to investigate. The arrangements provided by the Council include such provision.

1.2 The Independent Person(s)-

- Must be consulted by the authority before it makes finding on an allegation that it has decided to investigate;
- May be consulted by the authority in respect of a standards complaint at any other stage; and

- May be consulted by a member or co-opted member of the Borough, Council or of a Parish Council against whom a complaint has been made.
- 1.3 The Act requires the Council to appoint at least one Independent Person, however, given that there may be occasion where the Independent Person is unable to act for example due to holiday, illness or where there may be a conflict of interest, the Council has also previously appointed a reserve Independent Person. In addition, the Committee on Standards in Public Life (CSPL) best practice recommendations recommend an authority should have access to at least two independent persons.
 - 1.4 In July 2017 John Baggaley was appointed as the Independent Person for a period of 5 years and Susan Dewey OBE was appointed as Reserve Independent Person for the same period. In June 2021 the Reserve Independent Person indicated that she was moving away from the area so would no longer be able to perform the role. In September 2021, the Standards Committee agreed to commence a recruitment process to the role of Reserve Independent Person for a term of 2 and a half years. Unfortunately, the recruitment process for this role was unsuccessful due to lack of applicants.
 - 1.5 In light of the fact that the current appointment of the Independent Person was due to end in July 2022 and the Reserve Independent Person position remained vacant, a recruitment exercise for both roles was approved by Standards Committee in March 2022.
 - 1.6 The Localism Act requires the Independent Person role to be appointed through a process of public advertisement, application and appointment by a positive vote of a majority of all members of the Borough Council.
 - 1.7 The vacancies were advertised and following application and interview of two candidates by an interview panel consisting of three members of the Standards Committee, the Standards Committee recommends to Council that John Baggaley should be appointed as Independent Person for a period of 2 years. The Standards Committee also recommends that Stewart Bembridge is appointed as the Reserve Independent Person for two years.
 - 1.8 It should be noted that the CSPL recommend, that to ensure that the Independent Person's judgement and independence is not compromised by a long period of involvement in a single authority, that Independent Persons should be appointed for a 2 year period only, this period of appointment was considered appropriate by Standards Committee. The CSPL recommended that the Act be amended to restrict appointment terms for Independent Persons to 2 years. The Government's response to this recommendation was that it did not accept this recommendation as appropriate for legislation on the basis it would likely be unworkable. The Government's response was that it recognised the difficulties local authorities faced in recruiting to the Independent Person and Reserve roles, and that when authorities found effective Independent Persons who demonstrate the capability, judgement and integrity required for the role, it is understandable that authorities might be reluctant to place a

limit on the appointment.

2 Proposal

- 2.1 It is proposed that Council agree to the appointment of John Baggaley as the Independent Person for a further 2 years. Whilst it is recognised that John Baggaley has previously held the role for a number of years, the interview panel and the Standards Committee recommend a further appointment of this candidate following a recruitment process.
- 2.2 It is proposed that Council agree to the appointment of Stewart Bembridge as the Reserve Independent Person for a period of 2 years.

3 Alternative Options

- 3.1 Not to appoint an Independent Person and reserve, however, this would be contrary to the requirements of the Act which requires an Independent Person be appointed. It is considered necessary to have a reserve if possible, to ensure complaints can be managed where the Independent Person is unable to act, for example due to a conflict of interest, illness or absence. In addition, the Committee on Standards in Public Life (CSPL) best practice recommendations recommend an authority should have access to at least two independent persons and this is reflected in the Council's Arrangements for Dealing with Complaints.

4 Financial Implications

- 4.1 On appointment, the Independent Person and Reserve will be entitled to an allowance, agreed by the Council, which can be met from existing budgets.

5 Legal Implications

- 5.1 There is a legal requirement to have an Independent person. There is no such requirement in terms of a Reserve Independent Person, however, it is recommended best practice by the CSPL. Recruitment and appointment should follow the requirements of the Localism Act.

6 Equalities Implications

- 6.1 There are no equalities implications arising from this report. Arrangements for application and interview will ensure accessibility.

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 There are no carbon reduction/environmental sustainability implications arising from this report.

8 Appendices

8.1 None

9 Background papers

9.1 Report of the Committee on Standards in Public Life
Local Government Ethical Standards - A Review by the Committee on Standards in Public Life.

<https://www.gov.uk/government/publications/local-government-ethical-standards-report>

[Government response to the Committee on Standards in Public Life review of local government ethical standards \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/press-releases/2022/07/04/government-response-to-the-committee-on-standards-in-public-life-review-of-local-government-ethical-standards)

10 Reasons for Recommendations

10.1 To ensure the Council has an Independent Person and Reserve Independent Person in position from July 2022.

Statutory Officer approval

Approved by the Chief Financial Officer

Date: 04/07/22

Drafted by the Monitoring Officer



Report to Council

Subject: Changes to committee membership

Date: 13 July 2022

Author: Democratic Services Manager

Purpose

Following the Gedling Ward by election, the allocation of seats to committees must be updated and this report proposes to make the necessary changes.

Recommendation(s)

To approve the following changes to representation on committees to ensure that political balance is maintained:

- 1) Remove Councillor Ron McCrossen from the Audit Committee;**
- 2) Remove Councillor Sandra Barnes from the Overview & Scrutiny Committee;**
- 3) Add Councillor Pearson as a member of the Audit Committee; and**
- 4) Add Councillor Pearson to as member of the Overview & Scrutiny Committee**

1 Background

In determining the membership of committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These regulations require that seats on committees and sub-committees are allocated to the political groups in a way which reflects the overall political balance of the Council. A political group is defined as a group consisting of two or more members.

Following the Gedling Ward by election, there is no change to the political make-up of the Council, which is as follows:

Labour Group	29 (-)
Conservative Group	8 (-)

Liberal Democrat Group 3 (-)

Independent Group 2 (-)

2 Proposal

It is proposed to make the following changes to committee memberships:

- Remove Councillor Ron McCrossen from the Audit Committee;
- Remove Councillor Sandra Barnes from the Overview & Scrutiny Committee;
- Add Councillor Pearson as a member of the Audit Committee; and
- Add Councillor Pearson to as member of the Overview & Scrutiny Committee

3 Alternative Options

Council may decide not to approve the recommendations as proposed. This would not be in accordance with the applicable legislation.

4 Financial Implications

There are no financial implications arising from this report.

5 Legal Implications

The legal implications are as detailed in this report.

6 Equalities Implications

There are no equalities implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

There are no environmental sustainability implications arising from this report.

8 Appendices

None.

9 Background Papers

None.

MINUTES STANDARDS COMMITTEE

Thursday 10 March 2022

Councillor Michael Boyle (Chair)

Present: Councillor Pat Bosworth Councillor Clive Towsey-Hinton
Councillor Andrew Ellwood Rosalie Hawks
Councillor Mike Hope Martyn Thorpe
Councillor Simon Murray

Absent: Councillor Michael Payne and Councillor Boyd Elliott

Officers in Attendance: C Goodall and F Whyley

17 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Councillors Elliott and Payne.

18 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 9 SEPTEMBER 2021

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

19 DECLARATION OF INTERESTS

None.

20 RECRUITMENT OF INDEPENDENT PERSON AND RESERVE INDEPENDENT PERSON

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, seeking approval to commence recruitment to the position of Independent Person and the currently vacant Reserve Independent Person position.

RESOLVED to:

- 1) Authorise the Monitoring Officer to commence the recruitment process to the role of Independent Person from 11 July 2022 for 2 years;
- 2) Agree that any suitable candidates for the role of Independent Person could be considered for the reserve role for the same

period; and

- 3) Agree that the interview panel of Councillor Boyle, Bosworth and Elliot could continue to interview candidates and make recommendations to appoint to any future vacancies for co-opted members or independent persons.
- 4) Delegate authority to the Monitoring Officer, in consultation with the Chair, to appoint alternative members to the interview panel should appointed members be unavailable.

21 CODE OF CONDUCT

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, seeking approval of the guidance document which would support the Council's Code of Conduct for Members.

The Chair proposed an amendment to the recommendation in order to delegate to the Monitoring Officer, permission to correct any minor typos or errors within the document, which was moved and duly seconded and it was

RESOLVED:

To approve the Code of Conduct Guide for Members at Appendix 1 to this report and to delegate to the Monitoring Officer permission to correct any minor typos or errors within the document.

22 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

23 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the confidential appendix would involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12a of the Local Government Act 1972.

24

CODE OF CONDUCT COMPLAINTS UPDATE

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, informing members of the Standards Committee of complaints received between 2 September 2021 and 10 March 2022.

RESOLVED:

To note the report.

The meeting finished at 6.29 pm

Signed by Chair:
Date:

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 19 April 2022

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Julie Najuk
Councillor Pat Bosworth Councillor Alex Scroggie
Councillor Rachael Ellis Councillor Martin Smith
Councillor Andrew Ellwood Councillor Paul Wilkinson
Councillor Des Gibbons

Absent: Councillor Sam Smith and Councillor Clive Towsey-Hinton

Officers in Attendance: C Allcock, B Hopewell and R Pentlow

40 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Towsey-Hinton and Sam Smith.

41 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 MARCH 2022

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

42 DECLARATION OF INTERESTS.

None.

43 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

44 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely

disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

45 APPLICATION FOR A THREE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE IF

RESOLVED:

To note the information.

46 CHANGE OF CIRCUMSTANCE OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE MUT

Consideration was given to a report of the Corporate Director, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

MUT attended the meeting and addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

Issue a warning to MUT that such conduct fell short of the expected standard for Hackney Carriage Drivers and that further such incidents would result in another appearance before the Committee.

The meeting finished at 4.50 pm

Signed by Chair:

Date:

MINUTES OVERVIEW AND SCRUTINY COMMITTEE

Monday 25 April 2022

Councillor Liz Clunie (Chair)

Councillor Paul Feeney	Councillor Andrew Ellwood
Councillor Sandra Barnes	Councillor Simon Murray
Councillor Pat Bosworth	Councillor Marje Paling
Councillor Michael Boyle	Councillor Martin Smith
Councillor Jim Creamer	Councillor Sam Smith
Councillor Rachael Ellis	

Apologies for absence: Councillor Mike Hope

Officers in Attendance: M Cryer, SDuhra, B Hopewell, E McGinlay, E Minogue and S Palmer

Guests in Attendance: H Wheeler

30 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hope. Councillor Bosworth attended as substitute.

31 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 7 MARCH 2022

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

32 DECLARATION OF INTERESTS

None.

33 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE

The chair provided an update on dog fouling stats in the borough as requested at a previous meeting when scrutinising Councillor David Ellis' Public Protection portfolio. It was confirmed that:

- Last year was the best year for catching dog fouling and issuing fixed penalty notices (FPN)
- There were ten FPN in total between April 2021 and March 2022

- The fines were all £100 and all of them have been paid
- There were three FPN issued in the previous year, April 2020 to March 2021
- The increased number of fines was due to a higher number of CCTV reports
- DNA was not taken from any case

Members welcomed Councillor Henry Wheeler to the meeting to examine the Housing, Health & Wellbeing portfolio. Councillor Wheeler gave a presentation to members about his portfolio, giving them the opportunity to ask any questions.

Members asked whether Councillor Wheeler could use his position as a member of the Nottinghamshire Health and Wellbeing Board to find out details of the present state of GP surgeries in Gedling. He explained that:

- The Nottinghamshire Health and Wellbeing Board is a statutory public health function that aims to find out what Nottinghamshire needs to improve in health and wellbeing and to develop a strategy and delivery plan to achieve this
- The board is currently reviewing its strategy for 2022 onwards. GPs fall under primary care provision, which is not a public health function
- The governance for GP provision falls under the umbrella of the emerging Nottingham and Nottinghamshire Integrated Care System (ICS). GP surgeries are part of the local Primary Care Network structure of the ICS.
- There are four Primary care Networks (PCNs) that cut across the boundaries of Gedling Borough, which are
 - Byron PCN serves: Bestwood Village, Papplewick, Linby;
 - Arnold and Calverton PCN serves: Arnold and Calverton and surrounding villages;
 - Arrow Health PCN serves: Carlton, Daybrook, Mapperley, Burton Joyce; and
 - Synergy Health PCN serves: Carlton, Mapperley, Netherfield, Burton Joyce.
- The latest figures provided by Nottingham and Nottinghamshire Clinical Commissioning Group (CCG) show there are 107 GPs working locally within the structure.

The committee discussed how developer contributions from new housing developments would feed through into investment in GP

provision. Councillor Wheeler confirmed that Gedling Borough Council consulted the Clinical Commissioning Group Integrated Care Partnership on all planning applications received, which applied to any major residential development of ten or more new dwellings and any new residential institution (such as a care home).

When consulted, the CCG assess the likely impact of the new resident population created by development in terms of number of additional GP consultations. The calculation is based on a methodology provided by the Department of Health and takes into account the infrastructure (accommodation) requirement for consulting and treatment rooms. It was also noted that consultations with the CCG provide details of emerging plans to address capacity issues and seek to justify that contributions sought are fairly and reasonably related in scale and kind to the development.

A discussion on how the Covid-19 pandemic affected the mental health of residents was had and it was noted that:

- Around a third of adults and young people said their mental health is worse since March 2020.
- 58% of the people receiving benefits has said their mental health is currently poor.
- One in five adults did not seek support during the pandemic because they didn't think their problem was serious enough.
- Nine in ten young people (88%) have said that loneliness has made their mental health worse during the pandemic.
- The number of young people with mental health problems has risen from one in nine to one in six. 1.6 million adults are on the waiting list for mental health treatment and a further 8 million can't get onto the waiting list.
- The latest data showing the prevalence of depression in the Borough, recorded by GP practices, is below the national average, but has seen some increases in parts of the Borough according 2020/21 figures.
- During the 12 months to mid-March 2022 - the total number of referrals made to the Long COVID clinic in Nottinghamshire are 1169
- Social prescribing can help improve patient mental health and wellbeing by connecting patients to activities in the community. Social prescribing teams were implemented across South Nottinghamshire in 2020. Age UK employs

social prescribing link workers who work directly with patients to signpost them into community activity.

- The Council is working in partnership with Rushcliffe Community and Voluntary Services to implement additional resource that will further support community groups across South Notts to support residents with their health and wellbeing.

Finally, the measures the Council were taking to reduce its use of temporary accommodation was discussed. Councillor Henry Wheeler confirmed that:

- Following Cabinet approval in January 2021 of the temporary accommodation options appraisal, the Council has now taken ownership of six properties located within the Borough and aims to have all of these available in the oncoming weeks to those who are homeless or at risk of being homeless, following the completion of some essential works
- Work continues to identify and secure the two remaining properties required but since Christmas the market has slowed considerably and the number of properties within the required price bracket have been limited
- Viewings have been undertaken but only a few specific properties have been identified as suitable and following final offers the Council has been unsuccessful
- Gedling Borough Council have managed to purchase a mixture of properties spread around the Borough. The project is also currently on budget despite an overall increase in prices since January 2021.
- Gedling Borough Council is prioritising reducing expenditure on bed and breakfast accommodation by securing more temporary accommodation
- Further progress is being made to secure several Nottinghamshire County Council caretaker bungalow properties on two year leases to further strengthen the council's temporary accommodation portfolio
- Gedling Borough Council continue to try to prevent households from being made homeless rather than deal with the case once this has occurred. To aid this, the council continue to improve and investigate new proactive prevention measures.

It was noted that some of the projects/initiatives used in Gedling to reduce homelessness and the need for temporary accommodation are as follows:

- Call before you serve (CB4US) – A scheme funded to work with landlords to establish what can be achieved to avoid a notice being served and enforced.
- Goodge ads – A means of targeting our customers. Therefore when anyone within the Borough uses a google search relating to evictions or a related them it signposts them to Gedling BC’s webpages for advice and contact numbers etc. Also signposts landlords to the CB4US service.
- Advice and support in doctor’s surgeries. A pilot scheme ran during Covid to help people who approach their doctor for help and may need signposting to housing needs or other welfare support services.
- Successful joint funding bids were made in 2021 (GBC, RBC and BBC) to secure a total 15 units across the 3 districts for those individuals with a history of or recently found rough sleeping. Each self-contained unit will also have wrap around support provided by Framework.
- Following the Domestic Violence bill work has been undertaken and new funded roles will be created within JUNO Women’s Aid. Funding has been provided to aid the Councils sanctuary scheme aimed at helping victims remain in their property safely.

RESOLVED:

- 1) To thank Councillor Wheeler for attending the meeting; and
- 2) To note the information.

34 CARBON MANAGEMENT STRATEGY AND ACTION PLAN UPDATE

Consideration was given to a report of the Head of Environment, which had been circulated in advance of the meeting, updating Members of the progress of the Carbon Management Strategy and Action Plan.

The Head of Environment began a presentation on the progress of the Carbon Management Strategy and Action Plan.

He noted that all councils across the country have been graded on their climate action plans and activities to date, with the organisation Climate Emergency UK assessing authorities across nine key sectors. Councils were given a percentage on how well they are meeting their targets and addressing each area. Gedling Borough Council has been recognised for its actions and ambitions to tackle the climate emergency, along with

Rushcliffe who both were graded the highest of the seven Nottinghamshire councils with a score of 46 per cent each.

APSE Carbon Benchmarking & Key Actions:

In order to see how much work is required to reach the council's target by 2030 the Council's carbon footprint baseline has been established and an additional piece of work on our grey fleet has been undertaken through a GBC staff travel survey. This will enable the council to monitor and cut emissions moving into the future.

Internal Influence

- In the public estate, buildings, fleet, housing, parks and woodlands
- Align procurement & commissioning with Net Zero
- Embed climate action in decision making and business cases
- Provision of training and building skills for climate change and energy system

External Influence

- Leading partnerships and supporting/co-designing initiatives
- Growing supply chains and low carbon skills and economic growth
- Local Area Energy planning for EVs and Heat Pumps, flex and storage
- Planning policies for net zero
- Transport and active travel
- Consistent recycling & waste collections
- Public engagement
- Project readiness

It was noted that the following projects had been implemented so far:

Buildings

- Installation of solar panels – Civic Centre, Richard Herrod Leisure Centre, Jubilee Depot
- Installation of energy efficient LED lighting – Civic Centre
- Installation of pool covers and new energy efficient pumps at our leisure centres.

- An energy efficient window replacement programme is included in the Council's approved budget.

Car Parks

- Installed new LED street lights.
- EV charging points installed at High Street
- Arnold (2 units)
- Fredericks Avenue, Carlton (6 units)
- Haywood Road South, Mapperley (1 unit)
- Morrison Street, Netherfield (6 Units)

Waste and Recycling:

- The Council is working with countywide partners to reduce contamination levels for recycling whilst increasing recycling rates.

Fleet

- The Council is currently trialling a number of electric vehicles which aims to reduce pollution in Gedling.

Parks and Open Spaces

- The Council has created a solar panel farm at Gedling Country Park, has a large programme of planting new trees, and is developing new wildflower pollination areas.

Planning:

- The Council is pushing developers to install electric vehicle charging points as standard on new homes, and the Council's Local Plan has a number of policies on climate change, energy efficient designs and renewable energy generation.

The Climate Change Officer, Sim Duhra, introduced herself and detailed the community engagement activities she had been involved in, outlining the action plan going forward.

The Food, Health and Housing manager then gave a brief overview of one of the actions to maximise available funding and promote schemes to help retrofit housing within the borough, prioritising low EPC rated owner occupied and rented homes (both social & private), privately owned properties (D and below) and social landlord housing where possible. He confirmed there was a scheme ongoing in Netherfield

called the Local Authority Delivery Phase 2, which is prioritising external wall insulation and solar panels.

An overview of some other council projects were also highlighted, such as the next phase of the Green Homes Retrofit. Details of which are below:

- Sustainable Warmth Competition – LAD Phase 3 and Home Upgrade Grant (HUG)
- Netherfield & Newstead Village 22/23 – TBC
- £120,000 HUG, £690,000 LAD 3, up to 69 homes. Including EWI, Solar PV, Loft, 6x Air Source Heat pumps

A summary of the current and future projects were also noted, which are as follows:

- EV charging points at Civic Centre and Gedling County Park
- Energy efficient lighting replacement programme at Civic Centre and Netherfield Car Park.
- Review into thermal windows at the Civic Centre
- Transition to a Bio fuel - Hydro treated vegetable oil, otherwise known as HVO. The next-generation low-carbon diesel, derived from renewable sources of energy plants, animals, or algae.
- Electrification/hydrogenation of fleet

The Committee then posed questions to the Head of Environment, Climate Change Officer and the Food, Health and Housing Manager:

Councillor Boyle asked whether anything can be done regarding businesses in the borough to reduce their carbon emissions.

The Climate Change Officer explained that the Environmental Health Officers go out to businesses as part of their visits and agreed that a scheme in which they assess the businesses carbon emissions is something they would like to look at. The Food, Health and Housing Manager also explained that there are national initiatives being developed to look into the sustainability of food produce as well.

Councillor Ellwood asked whether there will be issues with the Jubilee Depot facilitating a hydrogen hub and electric charging infrastructure.

The Head of Environment explained that the Council is due for transition over to HVOs over the next three to four years but the Council is

currently looking at its assets to form an overarching strategy to decide what the best course of action is to help facilitate these changes.

Councillor Creamer asked whether there is a timetable or target for when the transition to HVO will take place.

The Head of Environment explained that at present, there are not enough producers of HVO to ensure a consistent supply. Providers have explained that HVO will be supplied primarily, along with the occasional delivery of diesel where supply fails to meet demand. The current assets need to be assessed so the strategy for this is a working document and providing a timeframe for this will be difficult at this moment in time.

Councillor Martin Smith asked whether the strategic initiatives mentioned are designed to save the council money, purely for environmental purposes, or designed to achieve both.

The Head of Environment explained that the priority has to be with the environment however it is true that HVO and other Carbon reducing initiatives are generally more expensive than current resources such as diesel.

Councillor Murray left the meeting.

Councillor Ellis asked whether road safety for cyclists is being considered such as separating cyclists from the roads in newly developed areas to encourage more people to cycle to work.

The Head of Environment explained that they work closely with planning to ensure new developments facilitate cyclists in the area.

Councillor Feeney asked whether the Council's buildings are surveyed to look at energy saving methods such as double glazed windows.

The Climate Change officer explained that reports have been undertaken to assess energy saving efficiencies.

Councillor Murray returned to the meeting.

Councillor Sam Smith asked whether we have had any engagement with Nottingham County Council's Environment Ambassador in securing funding for planting trees within the borough.

The Head of Environment explained that due to the size of green patches within the borough, the council was unsuccessful in securing the

first round of funding from the county. The council is currently working to secure the second round of funding.

RESOLVED:

To note the information.

35 SEWERAGE REVIEW REPORT

Consideration was given to a report of the Head of Environment, which had been circulated in advance of the meeting. The report advised Members of the different agency's responsibilities with regards to waterways and suggested the Committee form a working group to consider the issue of sewage discharge and how this could be mitigated, cross agency.

RESOLVED to:

- 1) Note the responsibilities that different agencies hold regarding sewage discharging into watercourses; and
- 2) Form a working group to complete a more thorough review of waterways and sewage discharge within the borough.

36 SCRUTINY WORK PROGRAMME

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, providing an update on the scrutiny work programme.

RESOLVED to:

- 1) Form a working group to review the health provision in the borough; and
- 2) Liaise with the Council's partners and invite them to a future meetings for an update on health and housing provisions.

37 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 7.05 pm

Signed by Chair:

Date:

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 17 May 2022

Councillor Marje Paling (Chair)

Present: Councillor Sandra Barnes Councillor Alex Scroggie
Councillor Pat Bosworth Councillor Martin Smith
Councillor Rachael Ellis Councillor Clive Towsey-Hinton
Councillor Des Gibbons Councillor Paul Wilkinson
Councillor Julie Najuk

Absent: Councillor Nicki Brooks and Councillor Sam Smith

Officers in Attendance: L Chaplin, M Cryer, P Gibbs, B Hopewell and K Nealon

47 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Brooks and Sam Smith. Councillor Sandra Barnes attended as substitute.

48 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 APRIL 2022.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

49 DECLARATION OF INTERESTS.

None.

50 PROPOSED TAXI LICENSING FEES FOR 2022/2023

Consideration was given to a report of the Director of Environment, Communities and Leisure, which had been circulated in advance of the meeting, notifying members of the objections received regarding the proposed fees for taxi driver, operators and vehicle licences for 2022/23 as detailed in Appendix 1 to the report and to seek approval of the modified fees detailed at Appendix 2 to the report.

RESOLVED to:

Approve the modified fees and charges as detailed in Appendix 2 of the report to come into effect from 1 June 2022.

51 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

52 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

53 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS' LICENCE - GAN

Consideration was given to a report of the Director of Environment, Communities and Leisure, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for GAN.

GAN attended the meeting and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To refuse GAN's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

54 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS' LICENCE - MRIM

The Committee was informed that MRIM's representative had requested that they deal with the matter based on written representations in the absence of himself and MRIM, but if they were not content to do this that the matter be adjourned to another date.

RESOLVED:

To defer consideration of the application to the next available meeting of the committee. If MRIM and his representative do not attend, the application will be considered in their absence.

55 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS' LICENCE - USA

Consideration was given to a report of the Director of Environment, Communities and Leisure, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for USA.

USA attended the meeting and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED to:

- 1) Approve USA's application for a one year Joint Hackney Carriage/Private Hire Driver's Licence; and
- 2) Issue a warning to USA to ensure he completes any future forms fully.

The meeting finished at 5.55 pm

Signed by Chair:
Date:

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MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE

Tuesday 7 June 2022

Councillor Alex Scroggie (Chair)

Present: Councillor Andrew Ellwood Councillor Helen Greensmith
 Councillor Paul Feeney Councillor Paul Wilkinson

Unison: Susan Buchanan Alison Hunt

Absent: Councillor Roxanne Ellis and Councillor Barbara Miller

Officers in Attendance: D Archer and B Hopewell

72 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Ellis.

73 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 FEBRUARY 2022.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

74 DECLARATION OF INTERESTS.

None.

75 CURRENT STAFFING ISSUES

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting any issues of particular interest that relate to the council's workforce.

RESOLVED:

To note the information.

76 MINOR ESTABLISHMENT CHANGES

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, highlighting any minor changes to the establishment proposed by the Senior Leadership

Team for implementation outside the formal full JCSC process but following consultation with trade unions.

RESOLVED:

To note the report.

77 SICKNESS ABSENCE

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing members of the current levels of sickness absence in the organisation and to examine trends.

RESOLVED:

To note the report.

78 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

79 EXCLUSION OF THE PRESS AND PUBLIC

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

80 CONSULTATION CLOSURE- ABSENCE MANAGEMENT POLICIES

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, closing formal consultation on the proposed changes to the Attendance Management Policy and the Absence Management Procedure.

The report also asked the committee for comments and recommendations to inform the Appointments and Conditions of Service Committee prior to its decision relating to implementation of policy changes.

RESOLVED to:

- 1) Close formal consultation on the proposed changes to the Attendance Management Policy and the Absence Management Procedure; and

- 2) Ask the Appointments and Conditions of Service Committee to consider whether the phrase 'reasonable adjustment' should be included in the proposed changes of the policies, prior to any implementation decision.

The meeting finished at 6.00 pm

Signed by Chair:
Date:

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 14 June 2022

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks Councillor Alex Scroggie
Councillor Pat Bosworth Councillor Martin Smith
Councillor Rachael Ellis Councillor Sam Smith
Councillor Des Gibbons Councillor Paul Wilkinson
Councillor Julie Najuk

Absent: Councillor Clive Towsey-Hinton

Officers in Attendance: C Allcock, J Brough, B Hopewell and R Pentlow

56 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received by Councillor Towsey-Hinton.

57 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 17 MAY 2022.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

58 DECLARATION OF INTERESTS.

None.

59 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

The Chair informed the committee of an additional item (63) requiring an urgent decision, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/Private Hire Driver's Licence which was to be introduced after the exclusion of the press and public. The matter was considered urgent as it involved a serious incident involving a driver which had been reported to the Council after the agenda for the meeting had been prepared and it was felt that it would not be appropriate to wait for the matter to be considered at the July committee.

60 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

61 APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE NO. MJA

Consideration was given to a report of the Corporate Director of Environment, Communities and Leisure, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for MJA.

MJA attended the meeting along with a union representative Mr Azim who addressed the committee on MJA's behalf.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To refuse MJA's application for a Joint Hackney Carriage/Private Hire Driver's Licence.

62 APPLICATION FOR A ONE YEAR HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE - MRIM

Councillor Martin Smith left the meeting.

Consideration was given to a report of the Corporate Director of Environment, Communities and Leisure, which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for MRIM.

MRIM attended the meeting along with his legal representative Mr Wilson and addressed the Committee on MRIM's behalf.

The meeting adjourned at 18:55.

The meeting resumed at 19:05.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To defer the decision until completion of the outstanding investigation into MRIM has been concluded.

63 CHANGE OF CIRCUMSTANCES OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE MPSR

Consideration was given to a report of the Licensing Enforcement Officer, which had been circulated in advance of the meeting as a matter considered urgent by the Chair, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

MPSR attended the meeting and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To revoke the Hackney Carriage/Private Hire Driver's Licence held by MPSR with immediate effect.

The meeting finished at 8.00 pm

Signed by Chair:
Date:

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suitability of implementing an Article 4 direction to introduce a requirement for planning permission to change from a C3 Dwelling house (family dwelling) to a C4 HMO (3-6 unrelated people who share facilities) in the Netherfield Ward.

Cllr Payne proposed an amended motion, seconded by Cllr Hollingsworth as follows;

1. Share residents' concerns about a potential increase in the number of HMOs in the Netherfield Ward, notes actions already taken by the council to implement HMO licensing across the borough and introduce selective licensing in Netherfield in October 2018
2. Endorses the Leader of the Council writing to government calling for a reversal of legislations introduced in October 2010 which removed the requirement for planning permission for HMOs and opened up the risk of proliferation of HMOs without adequate input from local communities
3. Requests officers to report back to Cabinet within six months with a further update to allow cabinet to further consider and determine if there is sufficient evidence to demonstrate an article 4 direction and/or other measures necessary to protect local amenity or the well-being of the Netherfield ward.

RESOLVED THAT CABINET:

1. Share residents' concerns about a potential increase in the number of HMOs in the Netherfield Ward, notes actions already taken by the council to implement HMO licensing across the borough and introduce selective licensing in Netherfield in October 2018
2. Endorses the Leader of the Council writing to government calling for a reversal of legislations introduced in October 2010 which removed the requirement for planning permission for HMOs and opened up the risk of proliferation of HMOs without adequate input from local communities
3. Requests officers to report back to Cabinet within six months with a further update to allow cabinet to further consider and determine if there is sufficient evidence to demonstrate an article 4 direction and/or other measures necessary to protect local amenity or the well-being of the Netherfield ward.

102

DECISION OF OMBUDSMAN FOLLOWING COMPLAINT AGAINST THE COUNCIL

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, to inform Members of a finding of maladministration with injustice by the Local Government and Social Care Ombudsman ("the Ombudsman") against Gedling Borough Council

in response to a complaint by Mr D about missed garden waste collections in 2020 and 2021.

RESOLVED THAT:

1. The Ombudsman's decision at Appendix 1 be noted
2. It be noted that a copy of this report has been circulated to all members of the Council
3. A report be prepared on behalf of the Executive setting out the action to be taken and reasons for it being prepared.

103

WASTE & RECYCLING POLICY

The Head of Environment, introduced a report, which had been circulated in advance of the meeting, to recommend adoption of the Waste & Recycling Policy which includes the Nottinghamshire Principles for the Reduction of Contamination, following public consultation.

RESOLVED THAT CABINET:

1. Adopts the Waste & Recycling Policy, which includes the Nottinghamshire Principles for the Reduction of Contamination, following public consultation. (Appendix A)
2. Notes the summary and analysis of the consultation (Appendix B)
3. Notes the Equalities Impact Assessment accompanying the policy document (Appendix C)

104

ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 2.38 pm

Signed by Chair:
Date:

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MINUTES PLANNING COMMITTEE

Wednesday 22 June 2022

Councillor John Truscott (Chair)

In Attendance: Councillor Paul Wilkinson Councillor Meredith Lawrence
 Councillor Michael Adams Councillor Ron McCrossen
 Councillor Peter Barnes Councillor Barbara Miller
 Councillor David Ellis Councillor Marje Paling
 Councillor Rachael Ellis Councillor John Parr
 Councillor Andrew Ellwood Councillor Sam Smith
 Councillor Mike Hope Councillor Henry Wheeler
 Councillor Rosa Keneally

Absent: Councillor Chris Barnfather

Officers in M Avery, N Bryan, K Cartwright, E McGinlay and S Pregon
Attendance:

109 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Barnfather. Councillor Sam Smith attended as substitute.

110 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 30 MARCH 2022.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

111 DECLARATION OF INTERESTS

The Chair declared a collective non-pecuniary interest on behalf of all members of the committee in item 5 on the agenda, as the Council currently held a lease of land included within the application site.

112 APPLICATION NO. 2022/0200 - LAND AT LAMBLEY LANE, GEDLING

Erection of 24 dwellings with associated access and landscaping.

The Principal Planning Officer introduced the report.

RESOLVED:

To GRANT PLANNING PERMISSION: Subject to the owner entering into a planning obligation secured through a s106 agreement with the Borough Council as the Local Planning Authority and the County Council to secure affordable housing, education contributions, payment in lieu of public open space, bus stop improvements, management company details and a local labour agreement; and subject to the conditions listed for the reasons set out in the report.

Conditions

1. The development hereby permitted shall commence before the expiration of 3 years from the date of this permission.

2. This permission shall be read in accordance with the application form and following list of approved drawings:

P22-0949 - P100 (Site Plan) Rev E

P22-0949 - P101 (Location Plan)

P22-0949 - P102 (Materials Plan)

P22-0949 - P104 (Car Park Strategy Plan)

P22-0949 - P105 (Storey Height Plan)

P22-0949 - P106 (Site Sections)

P22-0949 - P107 (Street Scenes)

P22-0949 - P120 (Abbey House Type)

P22-0949 - P121 (Bamburgh House Type)

P22-0949 - P122 (Belmont House Type)

P22-0949 - P123 (Burton House Type Floor Plans)

P22-0949 - P124 (Burton House Type Elevations)

P22-0949 - P125 (Clifton House Type)

P22-0949 - P126 (Rothway House Type)

P22-0949 - P127 (Staveley House Type)

P22-0949 - P128 (Windsor House Type)

P22-0949 - P129 (Belmont House Type - Plot 949 Only)

18Core 9050 rev 1 – single garage

P22-0949 - DAS.doc

Revised Tree Report

FPCR 6674 AA Rev B

Additional Balancing Lagoon Drawings

Lagoon Sections KM Harworth 01

Lagoon Layout KM Harworth 02

Swept Path Analysis

20560 - 508 - Swept Path Analysis

The development shall thereafter be undertaken in accordance with these plans/details.

3. Prior to above ground works commencing details of materials to be used in the external appearance of the development shall be submitted to and approved in writing by the Local Planning Authority. Development shall proceed in accordance with the details as approved.
4. Notwithstanding details previously submitted and prior to above ground works commencing, a scheme of landscaping and boundary treatments, showing the location, species and size of specimens to be planted shall be submitted to and approved in writing by the Local Planning Authority. The scheme as approved shall be carried out in the first planting season following the completion of each development phase. Any trees, shrubs or plants that die within a period of five years from the completion of each development phase, or are removed and/or become seriously damaged or diseased in that period, shall be replaced (and if necessary continue to be replaced) in the first available planting season with others of similar size and species.
5. No part of the development hereby permitted shall be brought into use until the access arrangement from its junction with Lambley Lane connects to the south eastern site boundary and is provided in accordance with layout plan P100 rev E.
6. No part of the development hereby approved shall commence until a details surface water drainage scheme based on the

principles set forward by the approved Flood Risk Assessment (FRA) and Drainage Strategy R-FRA-20560-01-C, January 2020, JPP Consulting Ltd, has been submitted to and approved in writing by the Local Planning Authority. The scheme shall be implemented in accordance with the details approved prior to the competition of the development.

7. From the date of first occupation every property built on the site with one or more dedicated vehicle parking spaces and/ or a garage shall be provided with access to an electric vehicle (EV) charge point. Charge points must have a minimum power rating output of 7kW on a dedicated circuit, capable of providing a safe overnight charge to an electric vehicle.
All EV charging points shall meet relevant safety and accessibility requirements and be clearly marked with their purpose; which should be drawn to the attention of new residents in their new home welcome pack / travel planning advice.
8. Prior to commencement of the development a Construction Emission Management Plan (CEMP) for minimising the emission of dust and other emissions to air during the site preparation and construction shall be submitted to and approved in writing by the Local Planning Authority. The CEMP must be prepared with due regard to the guidance produced by the Council on the assessment of dust from demolition and construction and include a site specific dust risk assessment. All works on site shall, thereafter, be undertaken in accordance with the approved CEMP.
9. Prior to the commencement of development, the following shall be complied with:

Site Characterisation

An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments.

Submission of Remediation Scheme

Where required, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The

scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.

10. In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
11. In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority.
12. Notwithstanding details submitted, prior to above ground works commencing details of boundary treatments to the site shall be submitted to and approved in writing by the Local Planning Authority. The details as submitted shall be in situ prior to each unit being occupied.
13. Prior to above ground works commencing, a drawing showing the location and design of bat boxes to be installed on site shall be submitted to and approved in writing by the Local Planning Authority. The details as approved shall be installed prior to the pertinent units being occupied and shall be thereafter be retained in perpetuity.

Reasons

1. To comply with the requirements of Section 91(1) of the Town and Country Planning Act 1990 (as amended).
2. For the avoidance of doubt.
3. To ensure that the character of the area is respected and to comply with policy ASC10.

4. To ensure that the character of the area is respected and to comply with policy LPD19.
5. To ensure that a safe and direct access is available to the highway network and to comply with policy LPD61.
6. To ensure that the site is adequately drained and to comply with policy LPD4.
7. To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality with in the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11.
8. To ensure the development is constructed in an appropriate sustainable manner which takes into consideration air quality with in the Borough, and takes into consideration the National Planning Policy Framework and policy LPD11.
9. To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 183 of the National Planning Policy Framework and policy LPD7.
10. To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 183 of the National Planning Policy Framework and policy LPD7.
11. To ensure the development is safe and suitable for use, thereby taking into consideration paragraph 183 of the National Planning Policy Framework and policy LPD7.
12. To ensure that the character of the area is respected and to comply with policy LPD19.
13. To ensure that impacts on wildlife are duly considered and to comply with policy LPD18.

Notes to Applicant

It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks 'Highway design guide | Nottinghamshire County Council'.

The Advanced Payments Code in the Highways Act 1980 applies and under section 219 of the Act payments will be required from the owner of the land fronting a private street on which a new building is to be erected. The developer should contact the Highway Authority regarding compliance with the Code, or alternatively to the issue of a Section 38 Agreement and bond under the Highways Act 1980. A Section 38 Agreement can take some time to complete. Therefore, it is recommended that the developer contact the Highway Authority as early as possible and it is essential that design calculations and detailed construction drawings for the proposed works are submitted to and approved by the County Council in writing and appropriate agreements are entered into before any highway work commences on site.

Please contact the Highway Authority for details hdc.south@nottsc.gov.uk.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website.

The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved as is detailed below. Full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, residential extension or residential annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website or from the Planning Portal: www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2018). Negotiations have taken place during the determination of the application to address adverse impacts identified by officers. Amendments have subsequently been made to the proposal, addressing the identified adverse impacts,

thereby resulting in a more acceptable scheme and a favourable recommendation.

The developer is encouraged to consider upgrading the EV charging facilities to incorporate mode 3 charging capability as this will help future proof the development and improve its sustainability. A suitable electrical socket can be provided to allow 'Mode 3' charging of an electric vehicle, allowing Smart charging of electric vehicles.

All electrical circuits/installations shall comply with the electrical requirements of BS7671:2008 as well as conform to the IET code of practice on Electrical Vehicle Charging Equipment installation (2015).

In respect of details to be approved for surface water drainage, the scheme to be submitted shall:

Demonstrate that the development will use SUDS throughout the site as a primary means of surface water management and that design is in accordance with CIRIA C753.

Limit the discharge rate generate by all rainfall events up to the 100 year plus 40% (for climate change) critical rain storm 5 l/s rate for the developable area

Provision of surface water run-off attenuation storage in accordance with 'Science Report SCO30219 Rainfall Management for Developments' and the approved FRA.

Provide detailed design (plans, network details and calculations) in support of and surface water drainage scheme, including details on any attenuation system, and the outfall arrangements. Calculations should demonstrate the performance of the designed system for a range of return periods and storm duration inclusive of the 1 in 1 year, 1 in 2 year, 1 in 3 year, 1 in 100 year and 1 in 100 year plus climate change return periods.

For all exceedance to be contained within the site boundary without flooding new properties in a 100year+40% storm.

As part of the landscape and boundary treatment detail the Council would expect to see a green boundary treatment along the western edge of the site where existing trees are to be removed. Furthermore, there would be a need to ensure that trees that fall on or close to the boundary of the application site are not detrimentally impacted, as identified in the Arboricultural Assessment.

Please note that should protected species be found on site during the development there would be a requirement to seek the advice of a suitably qualified ecologist and comply with the Wildlife and Countryside Act.

113

**APPLICATION NO. 2019/0560 - LAND OFF TEAL CLOSE,
NETHERFIELD**

Reserved Matters Application for the erection of 255no. dwellings (C3), including 13 affordable units and associated infrastructure including landscaping and public open space pursuant to outline planning permission 2017/0999 (Phase 3).

Grace Clarkson, Land & Planning Manager of Persimmon (Nottingham) spoke in support of the application.

The Principal Planning Officer introduced the report and informed the committee that additional details had been provided in relation to the garages which confirmed that the garages now accord with the adopted SPD in relation to footprints.

He added that the garage openings were marginally below that set out in the SPD but overall the scheme was considered to accord with the SPD as there would be the ability to park a vehicle on the highway outside of each property.

He added that a revised layout plan had been received which showed bin collection points adjacent to the adopted highway serving the private drives to ensure that future residents would not have an unacceptable bin carry distance.

He concluded that as such it was necessary to update the approved plan condition, Condition 1, to include the additional garage plans and the layout plan that now included bin collection areas, and recommended that the application be approved subject to incorporating those revisions to Condition 1.

RESOLVED:

To Grant Approval of Reserved Matters subject to the following conditions:

Conditions

- 1 This permission shall be read in accordance with the following plans:

Ph3 Planning Layout Drawing No. TGDP/TCGN/PH3-PL1 rev A
Charter Plan (materials and boundary treatments) RG3/CP/01
Sheet 1 of 2 rev A

Charter Plan (materials and boundary treatments) RG3/CP/02
Sheet 2 of 2 rev A

Details of Soft landscaping 9039-L-01 Rev F Sheet 1

Details of Soft landscaping 9039-L-02 Rev F Sheet 2

Details of Soft landscaping 9039-L-03 Rev F Sheet 3

Details of Soft landscaping 9039-L-04 Rev F Sheet 4

Details of Soft landscaping 9039-L-05 Rev F Sheet 5

Details of Soft landscaping 9039-L-06 Rev F Sheet 6

Details of Soft landscaping 9039-L-07 Rev F Sheet 7

Details of Soft landscaping 9039-L-08 Rev F Sheet 8

Details of Soft landscaping 9039-L-09 Rev F Sheet 9

Affordable Housing TGDP/TCGN/PH3-PL1 – Affordable Housing
Location

Pumping Station Details Dwg No. PR10422-001

Pumping Station Details Dwg No. PR10422-002

Pumping Station Details Dwg No. PR10422-003

Pumping Station Details Dwg No. PR10422-004

Pumping Station Details Dwg No. PR10422-005

Pumping Station Details Dwg No. PR10422-006

Pumping Station Details Dwg No. PR10422-007

Pumping Station Details Dwg No. PR10422-008

Pumping Station Details Dwg No. PR10422-009

Pumping Station Details Dwg No. PR10422-0010

Housetypes

Clayton Corner – CAA-WD16

Bickleigh – ST-WD10

Hatfield – HT-WD16

Yarm – YM-WD10

Piccadily – PY-WD10

Moseley –MS-WD10

Hanbury – HB-WD

The Alnwick AN-WD10

Oxford OX-WD10

Regent –RT-WD10

Bond -BD –WD10

Fenchurch FH-WD10

Edlingham (Village) EL-WD16

Harley HY-WD10 – RevQ

Corfe CF-WD16

Mayfair MY-WD10 Rev J

Strand ST – WD10 Rev L

Winster WS-WD16

Chedworth CD-WD16

Knightsbridge KB-WD10 Rev G

Kendall Village KL-WD10 Rev H

Downing DG-WD10 Rev J

Leicester LR-WD16

Roseberry RS-WD16

Whitehall WH-WD10 Rev G

Single garage – plans and elevations

Double and paired garages – plans and elevations

The development shall thereafter be undertaken in accordance with these plans.

- 2 No part of the development hereby permitted shall be brought into use until all drives and parking areas are surfaced in a bound material (not loose gravel). The surfaced drives and parking areas shall then be maintained in such bound material for the life of the development.
- 3 No part of the development hereby permitted shall be brought into use until the access driveways and parking areas are constructed with provision to prevent the unregulated discharge of surface water from the driveways and parking areas to the public highway. The provision to prevent the unregulated discharge of surface water to the public highway shall then be retained for the life of the development.

Reasons

- 1 To define the permission and for the avoidance of doubt.
- 2 To reduce the possibility of deleterious material being deposited on the public highway.
- 3 To ensure surface water from the site is not deposited on the public highway causing dangers to road users.

Notes to Applicant

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework (2019).

**APPLICATION NO. 2022/0194 - 23 HOULDSWORTH RISE,
REDHILL**

Construct first floor side extension.

RESOLVED:

To Grant Planning Permission subject to conditions:

Conditions

- 1 The development must be begun not later than three years beginning with the date of this permission.
- 2 The development hereby permitted shall be completed in accordance with the Site Location Plan, Block Plan and drawings numbered 2022/015/3/REV A and 2022/015/2/REV A; received by the Local Planning Authority on 21 February and 10 May 2022.
- 3 The external facing and roofing materials used in the development hereby permitted shall be in accordance with the details provided in the application form.

Reasons

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
- 2 For the avoidance of doubt.
- 3 In the interests of visual amenity and the character and appearance of the area, in accordance with Policy LPD 43 of the Gedling Part 2 Local Plan (2018).

Reasons for Decision

The proposed development is consistent with Gedling Borough planning policies, and the design and dimensions are not considered to have potentially detrimental effects on surrounding amenity with no undue overlooking, overbearing or overshadowing impact. It is considered that the proposal is appropriate for its context and is in accordance with the NPPF (Sections 9 and 12), Policy 10 of the GBACS (2014), and the Local Planning Document (2018) Policies LPD 32, 43, 57 and 61.

Notes to Applicant

The Borough Council has worked positively and proactively with the applicant in accordance with paragraph 38 of the National Planning Policy Framework. During the processing of the application amendments

were requested and made that resulted in an acceptable form of development.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at www.coal.decc.gov.uk. Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website at www.gedling.gov.uk. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the gross internal area of new build is less 100 square metres.

**115 APPEAL DECISION REF: APP/N3020/W/21/3285625 - 37- 41
KIGHILL LANE, RAVENSHEAD**

Councillor Sam Smith joined the meeting.

RESOLVED:

To note the information.

**116 APPEAL DECISION REF: APP/N3020/W/21/3288049 - 517
MANSFIELD ROAD, REDHILL**

RESOLVED:

To note the information.

**117 APPEAL DECISION REF: APP/N3020/W/21/3288397- LAND AT THE
CORNER OF CROSS STREET, ARNOLD**

The Principal Planning Officer introduced the report.

RESOLVED:

To note the information.

118 FUTURE PLANNING APPLICATIONS

RESOLVED:

To note the information.

119 PLANNING DELEGATION PANEL ACTION SHEETS

RESOLVED:

To note the information.

120 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 6.30 pm

Signed by Chair:
Date:

MINUTES STANDARDS COMMITTEE

Thursday 23 June 2022

Councillor Michael Boyle (Chair)

Councillor Pat Bosworth	Councillor Simon Murray
Councillor Andrew Ellwood	Councillor Clive Towsey-
Councillor Mike Hope	Hinton
Councillor Meredith Lawrence	Rosalie Hawks

Absent: Councillor Michael Payne, Councillor Boyd Elliott and Martyn Thorpe

Officers in Attendance: E McGinlay and F Whyley

25 APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies were received from Councillors Elliott and Payne and Martyn Thorpe. Councillor Lawrence attended as a substitute.

26 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 10 MARCH 2022

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

27 DECLARATION OF INTERESTS

Councillor Bosworth declared a non-pecuniary interest in relation to her being a member of Calverton Parish Council, which related to item 8.

28 UPDATE ON RECOMMENDATIONS TO COMMITTEE FOR STANDARDS IN PUBLIC LIFE RECOMMENDATIONS

Rosalie Hawkes and Councillor Murray joined the meeting.

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, to inform members of the Government's response to the recommendations from the Committee on Standards in Public Life report.

RESOLVED:

That the report be noted.

29 RECRUITMENT OF INDEPENDENT PERSON

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, recommending to Council that John Baggaley should be appointed as Independent Person and Stewart Bembridge be appointed as reserve Independent Person.

RESOLVED to:

- 1) Recommend to Council that John Baggaley be appointed as Independent Person under the Localism Act 2011 for 2 years; and
- 2) Recommend to Council that Stewart Bembridge be appointed as reserve Independent Person under the Localism Act 2011 for 2 years

30 APPROVAL OF DELEGATIONS

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, seeking approval to amend all current delegations previously approved by Standards Committee following the adoption of the new constitution.

RESOLVED to:

- 1) Approve the officer delegations at Appendix 1;
- 2) Approve the Monitoring Officer be authorised to make any other necessary administrative amendments to reflect the change to the constitution

31 REPORT ON GIFTS AND HOSPITALITY

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, to inform members of gifts and hospitality received between 1 April 2021 and 31 March 2022 and to identify any issues arising from the annual review of the Register of Gifts and Hospitality.

RESOLVED:

That the report be noted.

32 CODE OF CONDUCT COMPLAINTS UPDATE

The Monitoring Officer introduced a report, which had been circulated in advance of the meeting, to inform members of complaints received between 10 March 2022 and 23 June 2022.

RESOLVED:

To note the report.

33 EXCLUSION OF PRESS AND PUBLIC

At the request of a committee member, in relation to discussion of exempt appendix 2, the committee

RESOLVED:

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the confidential appendix would involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12a of the Local Government Act 1972.

34 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

The meeting finished at 6.50 pm

Signed by Chair:
Date:

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MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

Wednesday 29 June 2022

Councillor Michael Payne
Councillor David Ellis
Councillor Michael Adams
Councillor Sandra Barnes

Councillor Bob Collis
Councillor Marje Paling
Councillor Sam Smith

Absent: Councillor John Clarke

Officers in Attendance: D Archer and B Hopewell

25 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillor Clarke, Councillor David Ellis attended as substitute.

26 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 16 MARCH 2022.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

27 DECLARATION OF INTERESTS.

None.

28 REPORT TO COMMITTEES FOR CHANGES TO OFFICER DELEGATIONS

Consideration was given to a report of the Democratic Services Manager, which was circulated in advance of the meeting, seeking approval to amend all current delegations previously approved by the Appointments & Conditions of Service Committee following adoption of the new constitution.

RESOLVED to:

- 1) Approve the officer delegations at appendix 1 to the report; and
- 2) Authorise the Monitoring Officer to make any other necessary administrative amendments to reflect the change to the constitution.

29 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

30 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12a of the Local Government Act 1972.

31 FOSTERING-FRIENDLY POLICY - CONSULTATION COMMENCEMENT

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, seeking authority to begin consultation with trade unions on the creation of a new 'Fostering-friendly Policy'.

RESOLVED to:

Accept the draft report and endorse the commencement of the consultation and implementation process as described in the report.

32 REVIEW OF ABSENCE MANAGEMENT POLICIES - CONSULTATION CLOSURE

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing members of the feedback received from trade unions and the Joint Consultative and Safety Committee and to ask the committee to approve the recommendation to implement the proposal for the policy change.

RESOLVED to:

- 1) Receive the consultation comments and recommendations from the Joint Consultative and Safety Committee;
- 2) Implement the proposals made to amend the Attendance Management Policy and the Absence Management Procedure with effect from 1 July 2022;
- 3) Accept the minor changes to policy wording suggested by UNISON in relation to paragraphs 2.9.2/4/11 and 3.1/3 in the Employee Handbook Appendix 15 (and associated paragraphs in Appendix 16); and

- 4) Accept the recommendation of the Joint Consultative and Safety Committee of 7 June that the phrase 'reasonable adjustments' be included at an appropriate place in the proposed amended policies.

33 REVIEW OF OVERTIME PAYMENTS AROUND BANK HOLIDAYS-CONSULTATION COMMENCEMENT

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, seeking authority to begin consultation with trade unions on proposed revisions to the current Overtime Policy in order to then progress the adoption of this revised policy through the relevant committees of the council.

RESOLVED to:

Support the draft revised wording for the Overtime Policy and endorse the commencement of the consultation and implementation process as described.

34 REVIEW OF STAND-BY PAYMENTS - CONSULTATION COMMENCEMENT

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, seeking authority to begin consultation with trade unions on amendment to the existing 'Stand-by and Callout Policy' in order to recognise a higher level of payment when Boxing Day falls on a weekend.

RESOLVED to:

Accept the draft report and endorse the commencement of the consultation and implementation process as described.

The meeting finished at 10.40 am

Signed by Chair:
Date:

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Decisions made under delegated authority

Business (click to view decision)	Summary	Ref	Date	Portfolio	Was decision made under urgency provisions?
Proposed publication of survey to canvass views of residents, businesses and service in order to help inform the production of the Gedling Plan 2023-27	Approval to launch an online survey open to residents, businesses and service users to help inform the production of the Gedling Plan 2023-27 and to seek approval to use the questions proposed as the basis of the survey.	D1329	27/06/2022	Leader of the Council	No
Transfer of the freehold interest in the open space at Stockings Farm, Arnold	Approval for the transfer of the freehold interest in the open space at Stockings Farm, Arnold,	D1280	01/06/2022	Portfolio Holder for Resources and Reputation	No
Discretionary Hardship Relief for Council Taxpayers 2022/23	Approval for an increase in hourly rates for legal services provision to public authorities.	D1325	27/05/2022	Leader of the Council	No
Emergency planning support	Approval to enter into an agreement with Nottinghamshire County Council for the provision of Emergency Planning Support to the Council	D1324	27/05/2022	Leader of the Council	No
Queen's Platinum Jubilee Opening for Leisure Facilities 2022	Approval on the opening hours for the Council's leisure facilities over the Queen's Platinum Jubilee holiday period in June 2022.	D1322	13/05/2022	Portfolio Holder for Housing, Health and Wellbeing	No
Parks & Street Care, Commercial Tree Team Fees and Charges 2022/23	Approval for the revised Fees and Charges for 2022/23 from 1 April 2022.	D1318	27/04/2022	Portfolio Holder for Environment	No

Waste Services Fees and Charges 2022/23	Approval for the revised Fees and Charges for 2022/23 from 1 April 2022.	D1316	27/04/2022	Portfolio Holder for Environment	No
Proposed building name for the development at 50 Cornhill Avenue Carlton	Approval for a building name to be used for the development at 50 Cornhill Avenue, Carlton	D1320	27/04/2022	Portfolio Holder for Growth and Regeneration	No
Greater Nottingham Strategic Plan - Memorandum of Understanding	Support for the Memorandum of Understanding between Gedling Borough Council, Broxtowe Borough Council, Nottingham City Council and Rushcliffe Borough Council which sets out a commitment by the Authorities to provide appropriate staffing resources in relation to the preparation of the Greater Nottingham Strategic Plan.	D1319	27/04/2022	Portfolio Holder for Growth and Regeneration	No
Proposed street name for the development of land to the rear of 17 Elm Avenue Carlton	Approval for a building name to be used for the development at 17 Elm Avenue, Carlton	D1314	26/04/2022	Portfolio Holder for Growth and Regeneration	No
Approval of annual events programme 2022/23	Approval for the proposed Annual Events Programme 2022/23.	D1293	22/04/2022	Leader of the Council	No
Proposed building name for the electric sub-station site at Mile End Road/Rectory Road, Colwick	Approval for the building names to be used for the electric sub-station site at Mile End Road/Rectory Road, Colwick	D1313	20/04/2022	Portfolio Holder for Growth and Regeneration	No
Extension of Selective Licensing Phase 2 Public Consultation	Approval to extend the selective licensing phase 2 public consultation for a further 4 weeks	D1309	19/04/2022	Portfolio Holder for Public Protection	No